

From Chaos to Clarity: A Lean Culture Transformation in Rural America

**40th Annual Oregon Rural Health Conference
October 13, 2023**



Presenters



Jodi Thompson
RN, CRHCP

- 15 years of healthcare experience
- Associates in Nursing
 - Blue Mountain Community College
- Certified:
 - Lean
 - Rural Health Clinic Professional (CRHCP)



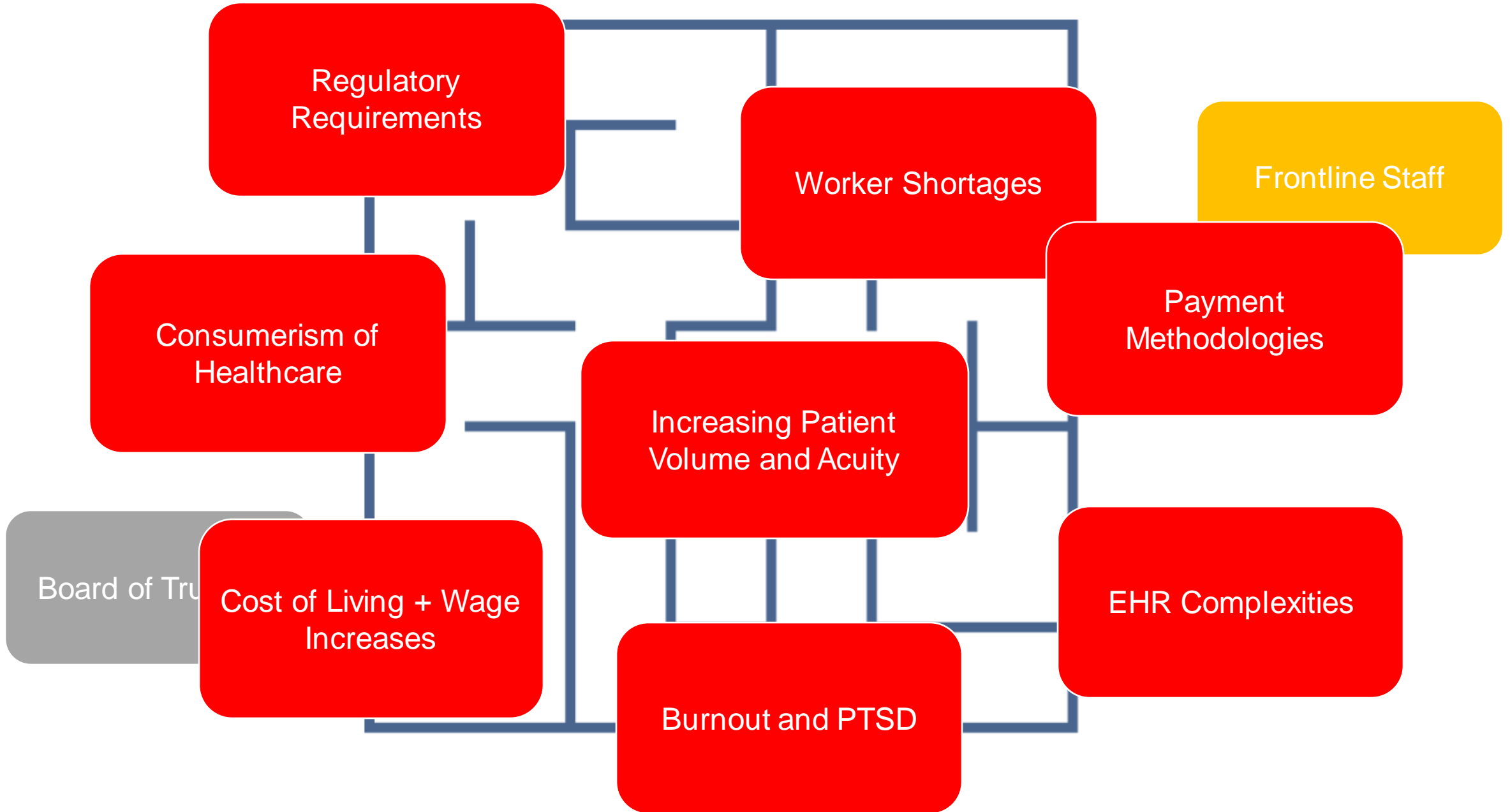
Devin Goldman
MSHM, CPHQ, CPXP, CRHCP

- 9 years of healthcare experience
- Master of Science in Healthcare Management
 - Oregon Health and Science University
- Certified:
 - Lean
 - Epic Cogito Analyst
 - Healthcare Data Analytics
 - Professional in Healthcare Quality (CPHQ)
 - Patient Experience Professional (CPXP)
 - Rural Health Clinic Professional (CRHCP)



Presentation Description

- Operationalizing the strategic plan
- Lean methodology
- Alignment of goals
- Implementation of a top quality management system
- Optimization of processes to improve outcomes



Strategic Area	Key Metrics	Key Initiatives	Key Risks	Key Dependencies
Customer Satisfaction	Customer Satisfaction Score (CSAT)	Implement a new customer service training program	Staff turnover	Customer feedback
Operational Efficiency	Operational Efficiency Score (OES)	Streamline internal processes	Process changes	Employee buy-in
Financial Performance	Revenue Growth, Profit Margin	Expand into new markets	Market competition	Investment capital
Human Resources	Employee Retention Rate, Training Hours	Implement a new HR system	System integration	IT support
Community Impact	Community Engagement Score (CES)	Launch a community outreach program	Community resistance	Local partnerships
Environmental Sustainability	Carbon Footprint, Waste Reduction	Adopt green building practices	Regulatory changes	Supplier sustainability
Technology Innovation	R&D Spend, New Product Launches	Invest in AI research	Market uncertainty	Patent protection
Legal & Compliance	Compliance Score, Litigation Cases	Update privacy policy	Regulatory updates	Legal counsel

How does frontline staff know their role?

Transparency

Lagging data

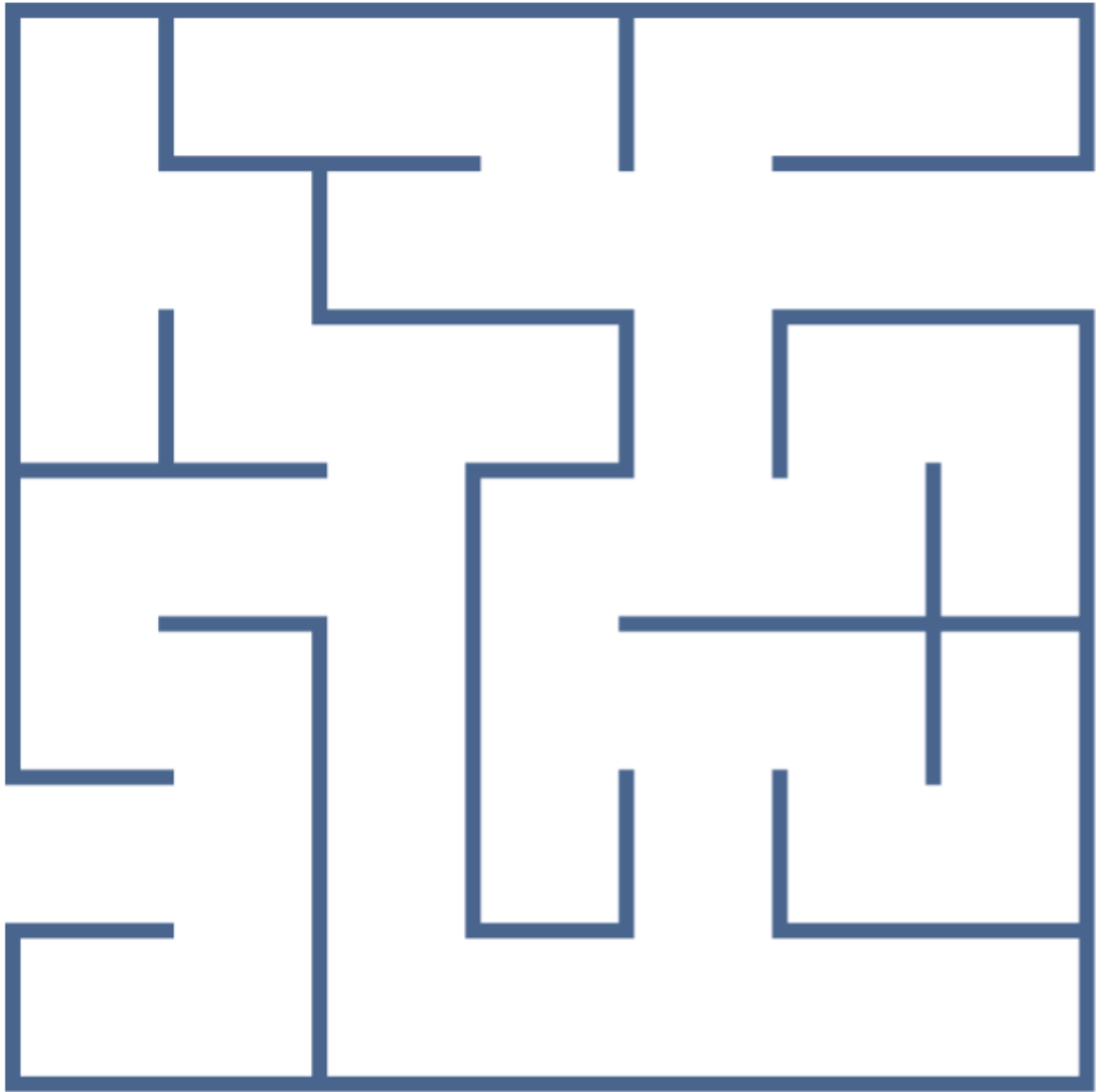
Accountability

How do we know if we are successful?

How often do we check our progress?

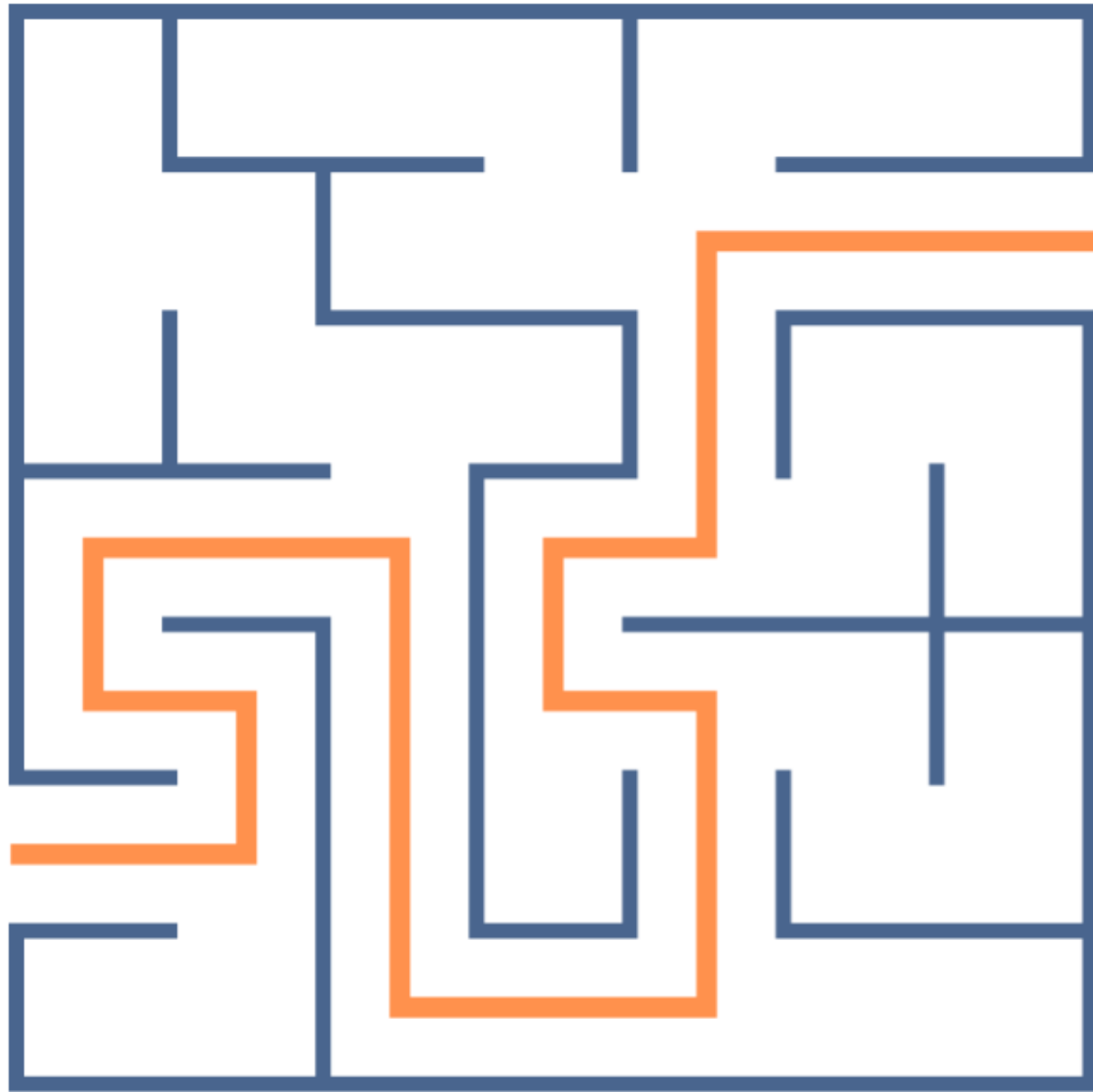
What is our true north?

Board of Trustees



Frontline Staff

Board of Trustees



Frontline Staff



DEFINE TRUE NORTH



ALIGNMENT OF GOALS



**REFINE QUALITY
MANAGEMENT SYSTEM**



KAIZEN



**STANDARD WORK FOR
STANDARD
PROCESSES**



DEFINE TRUE NORTH



Provide dependable, safe, quality healthcare and wellness services.



Strengthen our financial position through service line prioritization, departmental cost management efficiencies, and readiness to participate in shared risk/population-based care models.



Provide and facilitate access to services that meet the healthcare needs of our service area.



Achieve and maintain an exceptional practice environment that promotes skilled and engaged physician/clinician staff and a loyal referral base.



Foster a culture of compassion, empathy and service excellence to enhance customer experience and become the healthcare system of choice for the communities we serve.

An aerial photograph of a community, likely a school district, featuring a large, vibrant green field in the center. The field is surrounded by trees and a paved area. In the background, there are various buildings, including what appears to be a school building, and a residential area. The foreground shows a hillside with dry, golden-brown grass. The sky is filled with soft, white clouds, suggesting a bright but slightly overcast day. The overall scene conveys a sense of a well-maintained and healthy community.

To improve the health
of our community



ALIGNMENT OF GOALS

To improve the health
of our community

Quality & Safety

Health System of
Choice for Physicians,
Clinicians, &
Employees

Finance & Operations

Health System of
Choice for Patients

Strategic Growth &
Positioning

To improve the health
of our community

Quality & Safety

Health System of
Choice for Physicians,
Clinicians, &
Employees

Finance & Operations

Health System of
Choice for Patients

Strategic Growth &
Positioning

CMS Overall Star
Rating

Staff Turnover

Provider Turnover

Profit Margin

CMS Star Rating for
Patient Satisfaction

Market Share

To improve the health of our community

Quality & Safety

Health System of Choice for Physicians, Clinicians, & Employees

Finance & Operations

Health System of Choice for Patients

Strategic Growth & Positioning

CMS Overall Star Rating

Staff Turnover

Provider Turnover

Profit Margin

CMS Star Rating for Patient Satisfaction

Market Share

Readmissions

Staff Engagement Survey

Physician Engagement Survey

AR Days

Rate the Hospital

Unique Patients

Sepsis

Department Huddles

Physician Huddles

Clean Claims

Rate the Doctor

PCP Panels

Falls

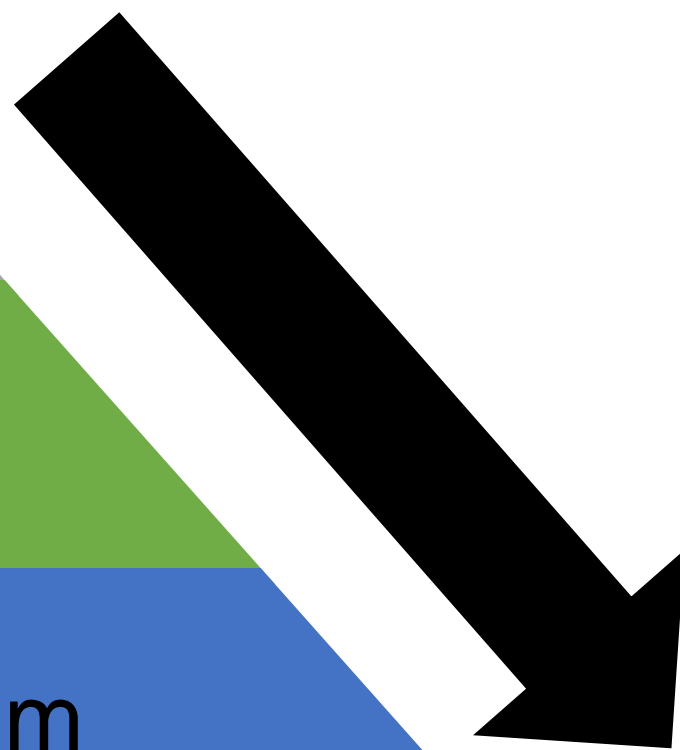
Board of Trustees

CEO

Executive Team

Department Leaders

Frontline Staff



Board of Trustees

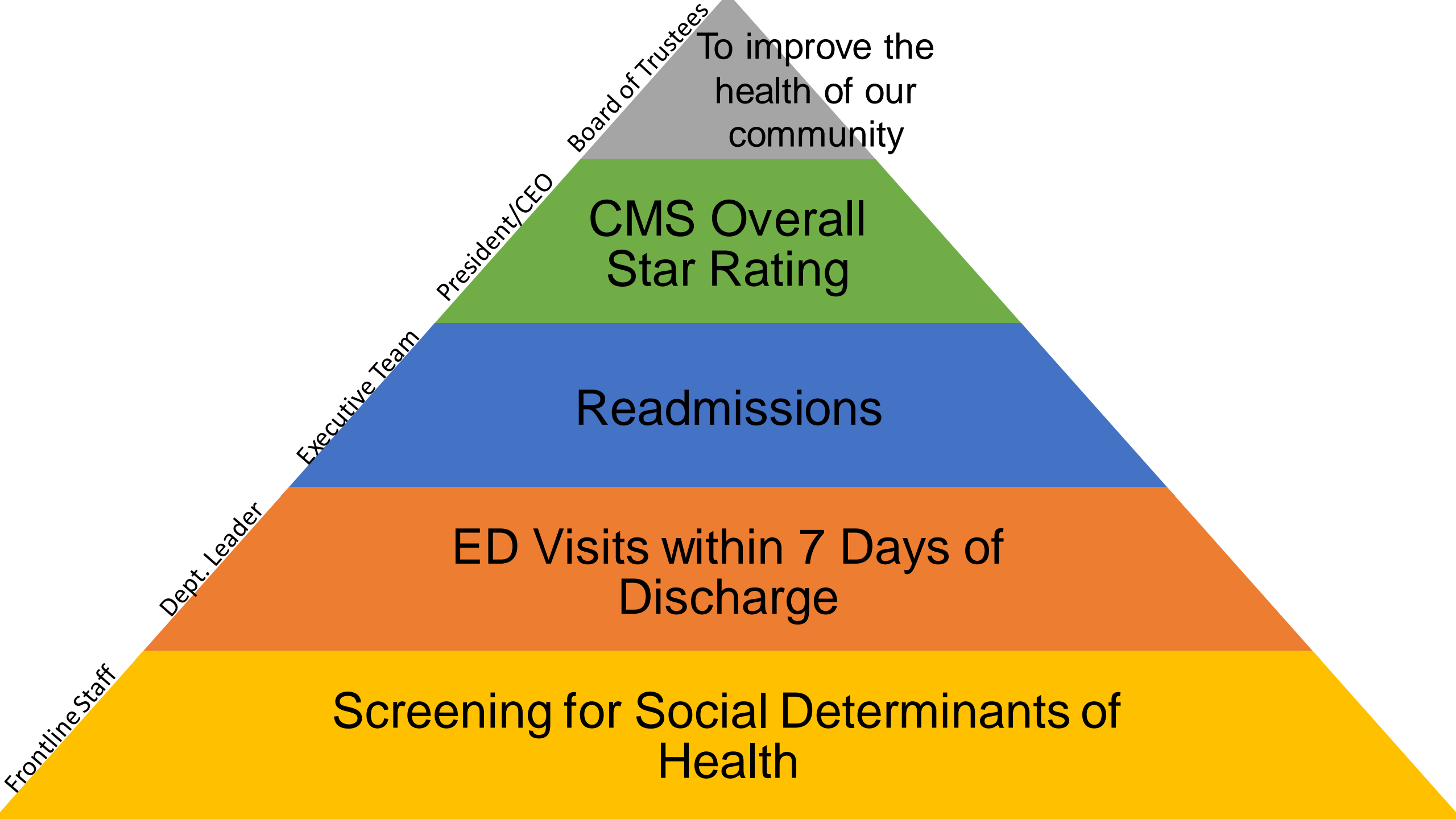
The diagram shows a pyramid divided into five horizontal layers. From top to bottom, the layers are: a grey layer labeled 'Board of Trustees', a green layer labeled 'CEO', a blue layer labeled 'Executive Team', an orange layer labeled 'Department Leaders', and a yellow layer labeled 'Frontline Staff'. To the right of the pyramid, a large black arrow points downwards from the top level towards the bottom level, indicating the direction of authority or reporting.

CEO

Executive Team

Department Leaders

Frontline Staff



To improve the health of our community

Board of Trustees

President/CEO

CMS Overall Star Rating

Executive Team

Readmissions

Dept. Leader

ED Visits within 7 Days of Discharge

Frontline Staff

Screening for Social Determinants of Health



- IMMUNIZATION TECHNOLOGY: Contract Review
 - LABORATORY: Outpatient Services - Registration
 - LABORATORY: Turnaround Time
 - PHARMACY: HCAHPS Comm. about Medicines
 - PHARMACY: Medication Oversight Group
 - SPEECH THERAPY: Stroke Inpt Reassess within 48 hrs
- Brian Patrick**
VP of Nursing
- ANESTHESIA: Verbal Orders Signed within 48 Hours
 - CANCER CENTER: OP-35 Chemo Admissions, ED Visits
 - CANCER CENTER: Oncology Survey - Nursing
 - CARDIOPULM REHAB: 30/60/90 Report Completion
 - CARDIOPULM SERVICES (RT): Therapist Driven Protocols
 - CASE MNGMT: Continued Stay Utilization Review
 - CASE MANAGEMENT: Case Management

- CONNEXIONS: Primary Care Referrals
 - CONNEXIONS: Post Discharge Referrals
 - EMPLOYEE WELLNESS: Wellness Program Enrollment
 - FOUNDATION: Friends of Foundation
 - HUMAN RESOURCES: Culture of Safety
 - MRKTING & COMMUNICATIONS: Website Traffic
 - MRKTING & COMM: New Patient Conversions
 - NUTRITION SERVICES: HCAHPS Nutrition Q's
 - VOLUNTEERS: % of Staffed Entrances
- Sam Perry**
VP of Clinics
- GSMG ENDOCRINOLOGY: # of Referrals
 - GSMG FAMILY MED: Med/Immunization



**REFINE QUALITY
MANAGEMENT SYSTEM**



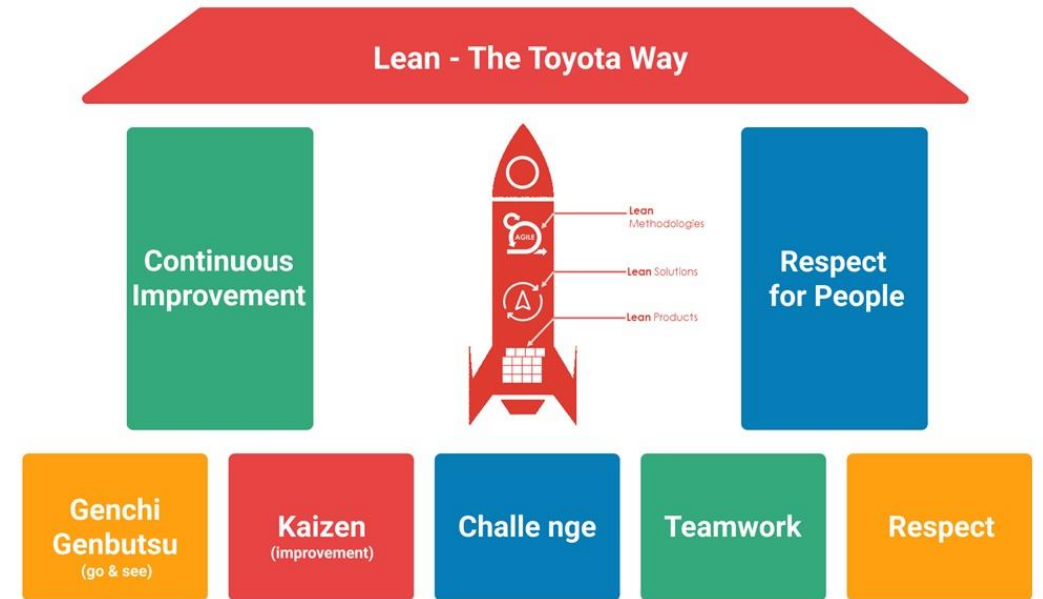
KAIZEN



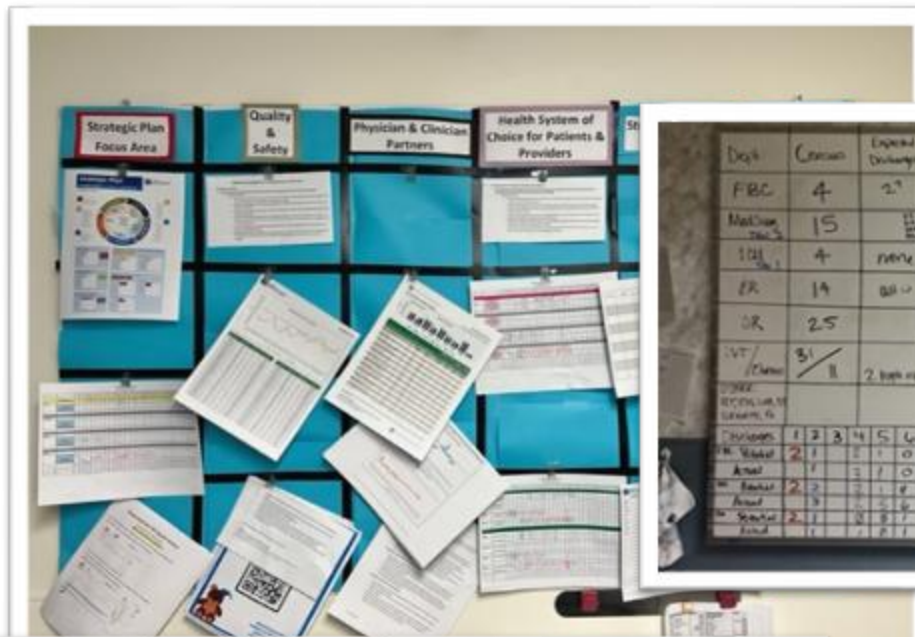
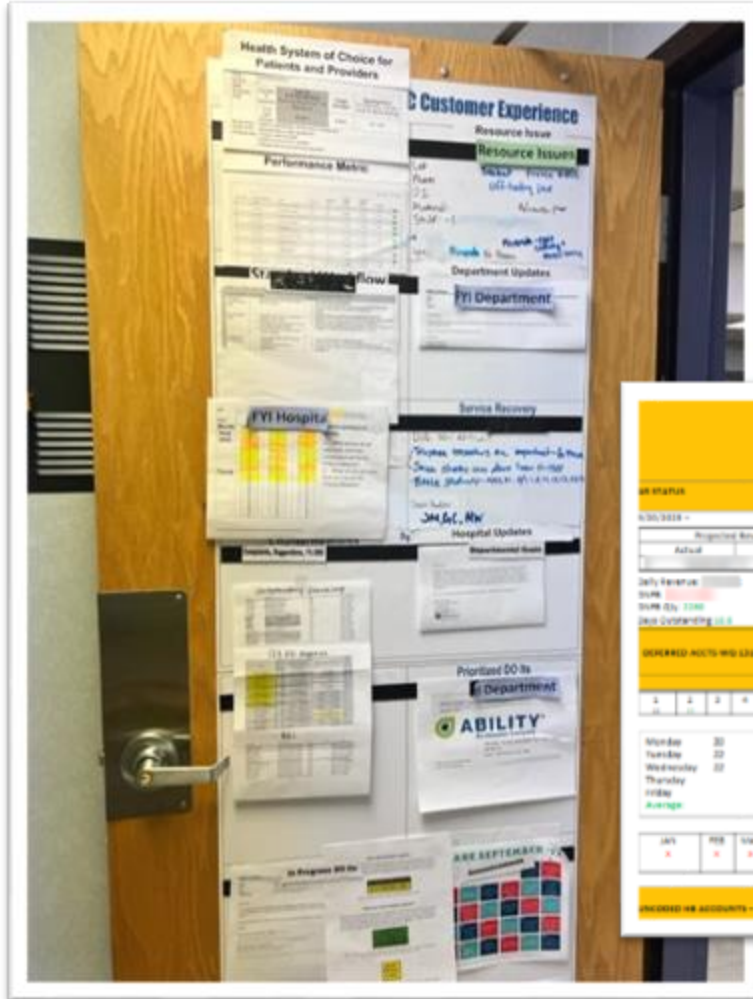
**STANDARD WORK FOR
STANDARD
PROCESSES**

Lean Methodology

- Reducing waste, reducing variation
- Adding value
- Efficiency
- Respect for people
- Reducing the burden of the work on the worker
- Is not financially motivated but is financially beneficial



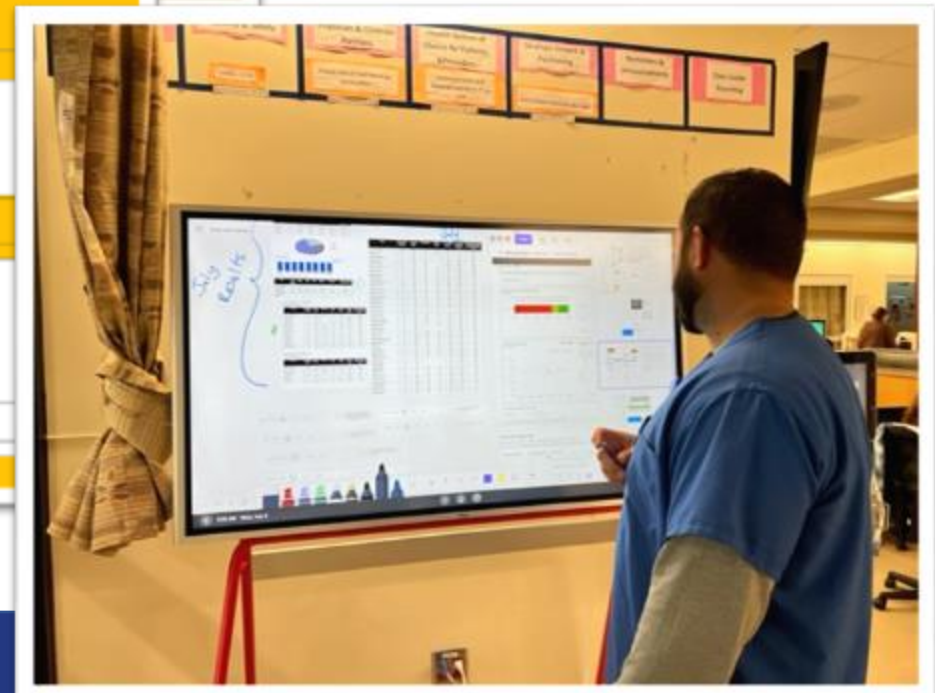
Kata & Gemba



Dept	Current	Expected Discharge	Health Month	End Availability	Staff Cutting	Risk Level	1:1 Status	Issue/Concern	Barriers
FBC	4	2 ^o	7	185	4	1	None	None	
Med Surg	15	1	2			None	None	None	Self m. 3
ICU	4	None	7	2		None	None	None	
ER	14	all	1	same		2	2-1	None	
OR	25		2 ^o						
VT/ Clinic	31	2	both						

Department	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
ICU	2	1	1	1	0	2	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Med Surg	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
ER	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
OR	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
ICU	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

SEPTEMBER											
BUDGET						ANNOUNCEMENTS					
9/30/2024 -											
Budget Overview											
Actual	Budget	Sept	Aug	Month	YTD	2024	Target	2023	Target	2022	Target
1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6	6
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22	22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24	24
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29	29	29	29	29	29	29	29	29	29	29	29
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31	31	31	31	31	31	31	31	31	31	31	31

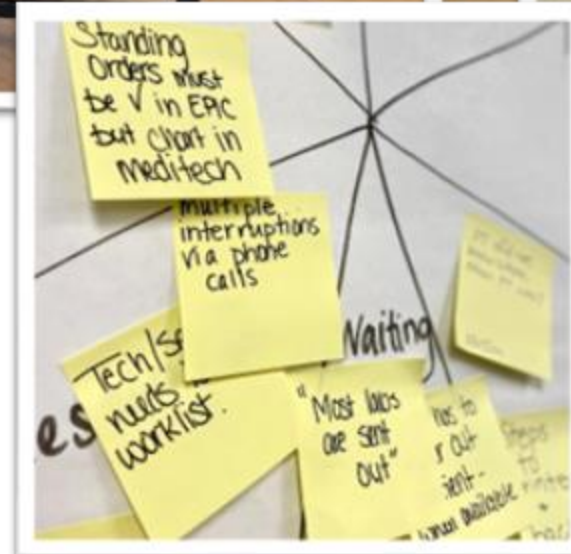
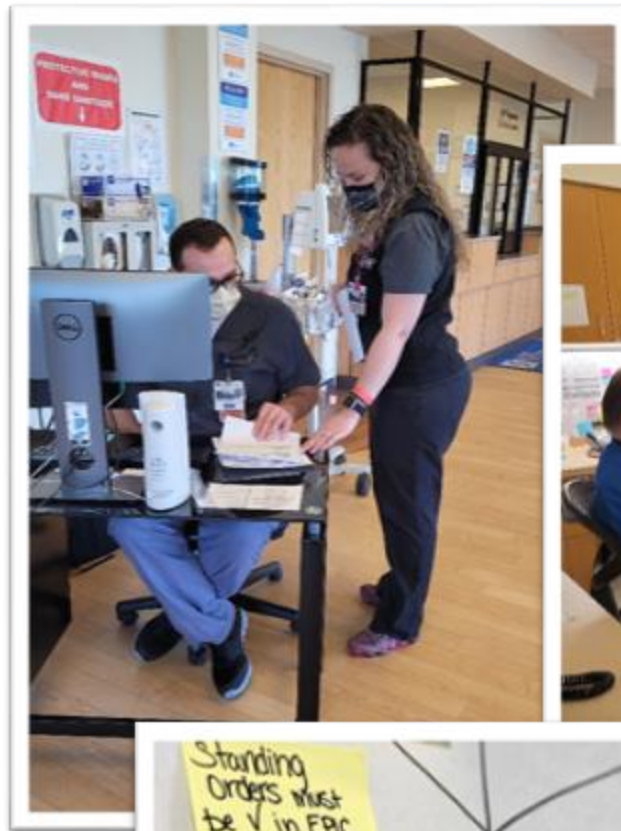


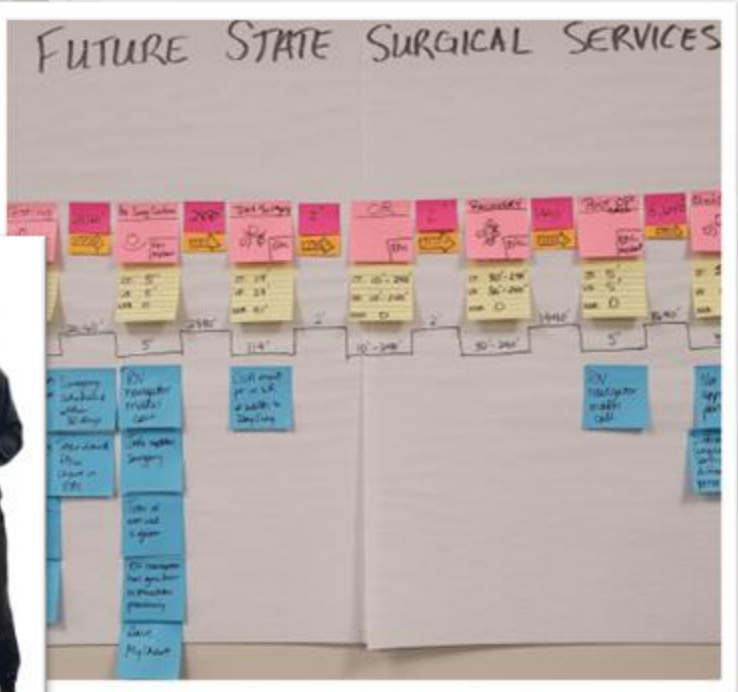
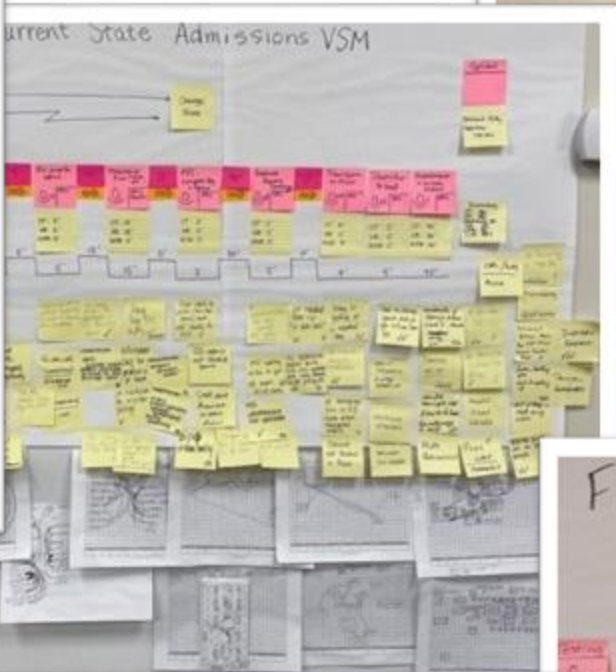
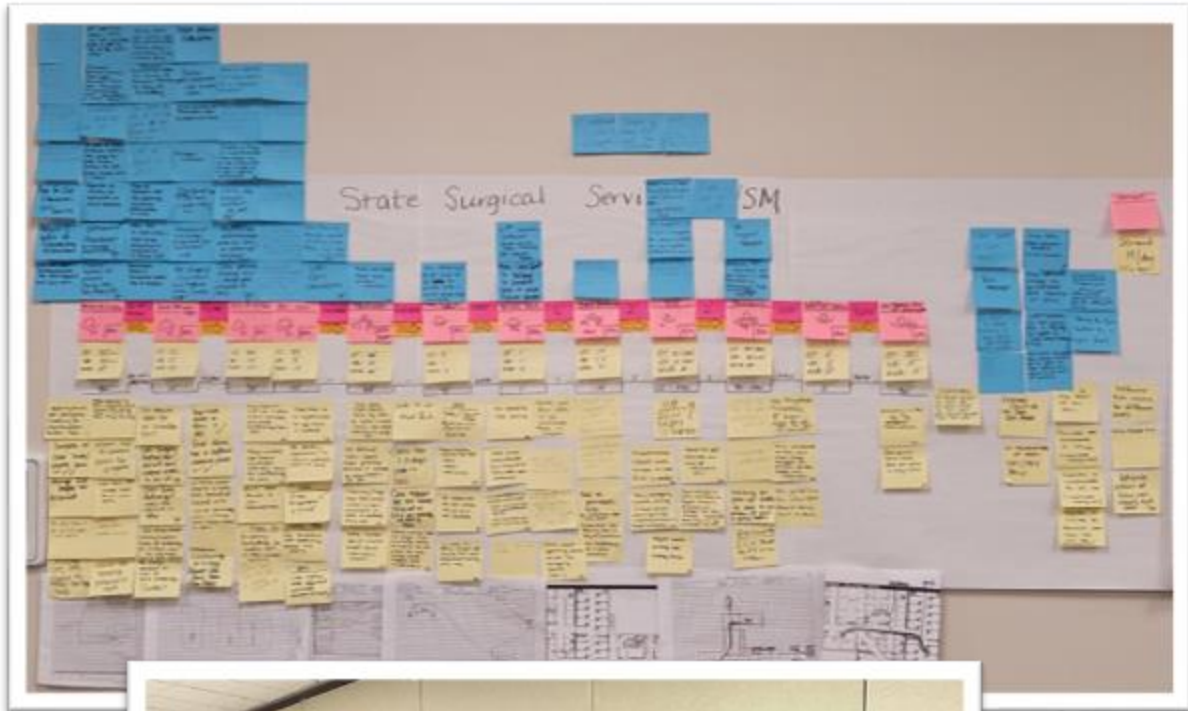


KAIZEN

Since June 2021:

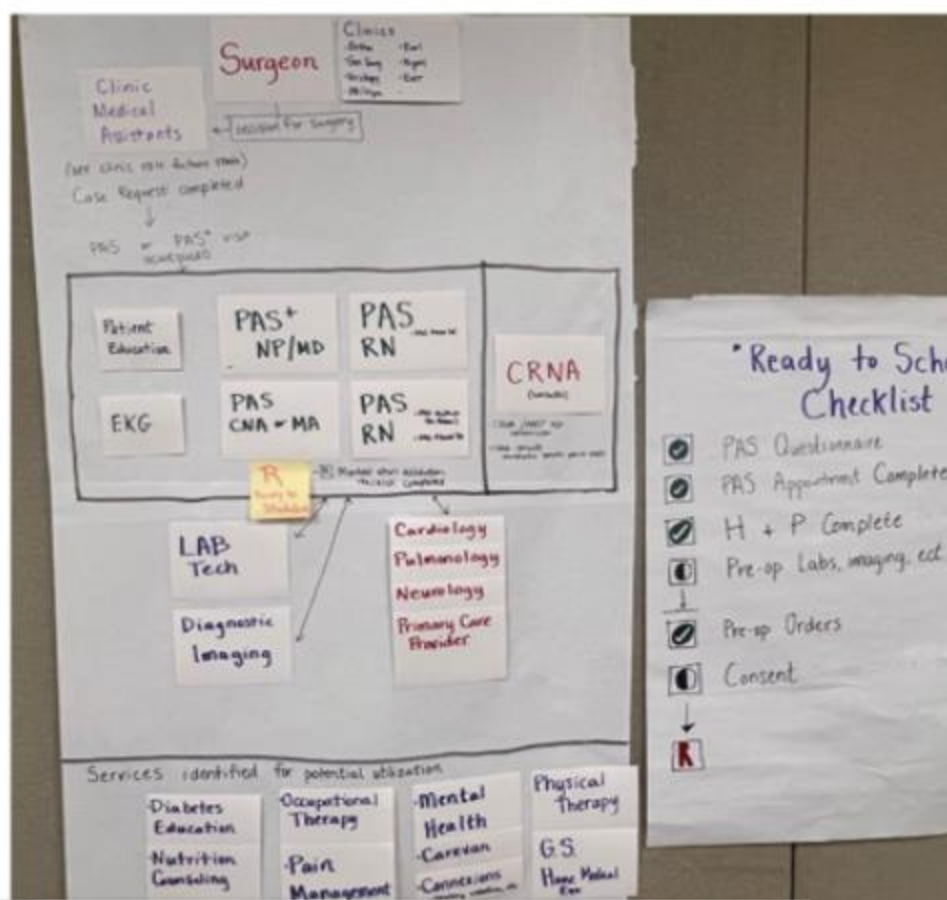
- 3 value stream mapping events
- 12 kaizen events
 - Emergency Department
 - Med/Surg
 - Surgical Services





Delamarter's 5 D's

Disposition
Delivery
DME
Drugs
Delays



- *Ready to Schedule Checklist**
- PAS Questionnaire
 - PAS Appointment Complete
 - H + P Complete
 - Pre-op Labs, imaging, ect.
 - Pre-op Orders
 - Consent

Financial Analysis

- \$712,000 saved in cost of cancellations
- \$50,000 gained in revenue from PAS clinic
- \$100,000 ancillary services revenue
- \$165,880 net revenue from increased market share (~1% decrease)
- \$100,000 cost reduction in litigation

Anticipated Quality outcome improvement:

- ↓ Surgical Site Infections
- ↓ Returns to OR
- ↓ Readmissions
- ↓ Post-op ED visits
- ↑ Patient Satisfaction
- ↑ Employee Morale



		1	2	3	4
1	LOW RISK				
2	PAS 30				
3		MODERATE RISK			
4	PAS 60		HIGH		
5		PAS 70		PROV	

← Patient Risk Score



Surgical Procedure with Surgical Risk Score

Surgical Risk Stratification

determine → PAS Level of Care

Stages of grief





**STANDARD WORK FOR
STANDARD
PROCESSES**



Stroke Pit Stop

12/1/2021 11:54 Responsible Create Type

Show Raw Info Show Last Filed Value Show Details Show All Choices

C-STAT

Gaze
 0= Able to move BOTH eyes from side to side. 2= Unable to move BOTH eyes side to side.

Arm Weakness
 0= Able to hold BOTH arms off bed for 10 seconds. 1= Unable to hold arms (either right, left, or both) up for 10 seconds before arm(s) falls to the bed.

Level of Consciousness - Questions
 0= Correctly answers age AND current month. 0.5= Not able to correctly answer one or both questions.

Level of Consciousness - Commands
 0= Correctly follows commands to open/close eyes AND open/close hand.

C-STAT Total

Create Note

Restors Close Cancel

Definition: A pit stop is a 3–5-minute stop when the patient checks into the ER or when a patient arrives by EMS.

Pit Stop Time: 3-5 minutes then transferred to CT

Team Composition: Any of these combinations but must be at least 3 members: 2 RNs (Pivot, Triage, Primary RN, ED Tech, and Lab Tech)

Pre-assign roles daily to avoid confusion as to who is doing what task each time.

- First at pit stop (Triage) becomes the timekeeper and announces time to transfer to CT

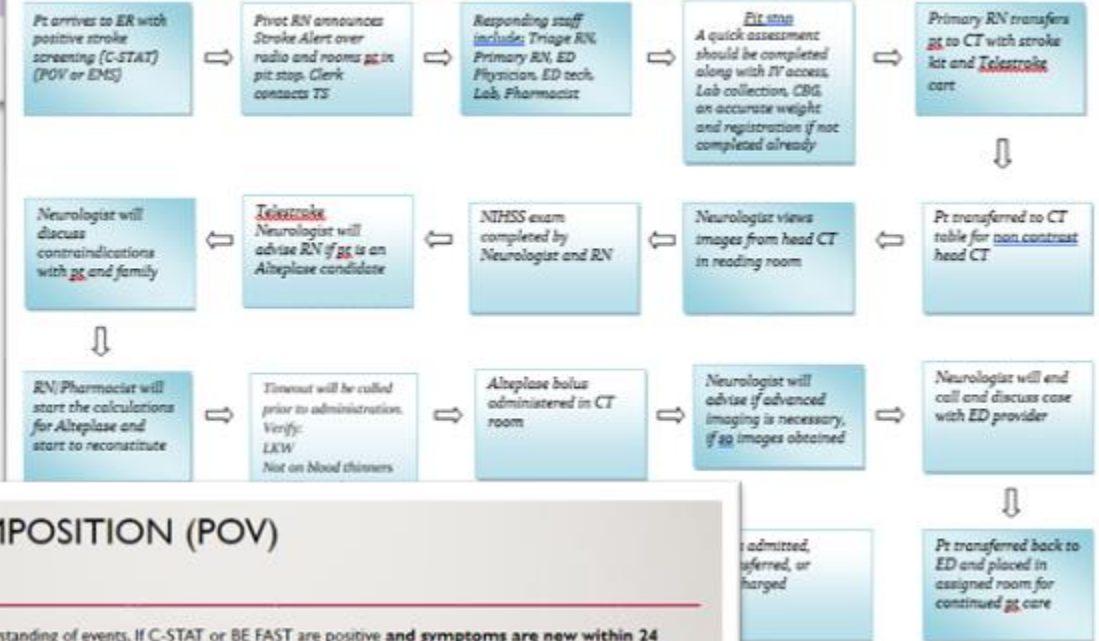
Patients Excluded:

- patient comes in as a "Code blue"
- ABC instability

Pit Stop Steps

1. Pt arrives via EMS or walk-in and taken into Pit Stop zone
2. Quick registration if able, or do this through window in pit stop area
3. Pt taken directly to Pit Stop (triage 2)
4. Staff obtain vitals, establish IV access, collect labs (EPOC) and weight patient
5. ED physician and primary RN complete a **quick** exam for stability and neuro
6. Stroke Alert Order Set initiated
7. TeleSpecialists physician should have a telestroke background for observation (act ASAP on arrival or when EMS call report)

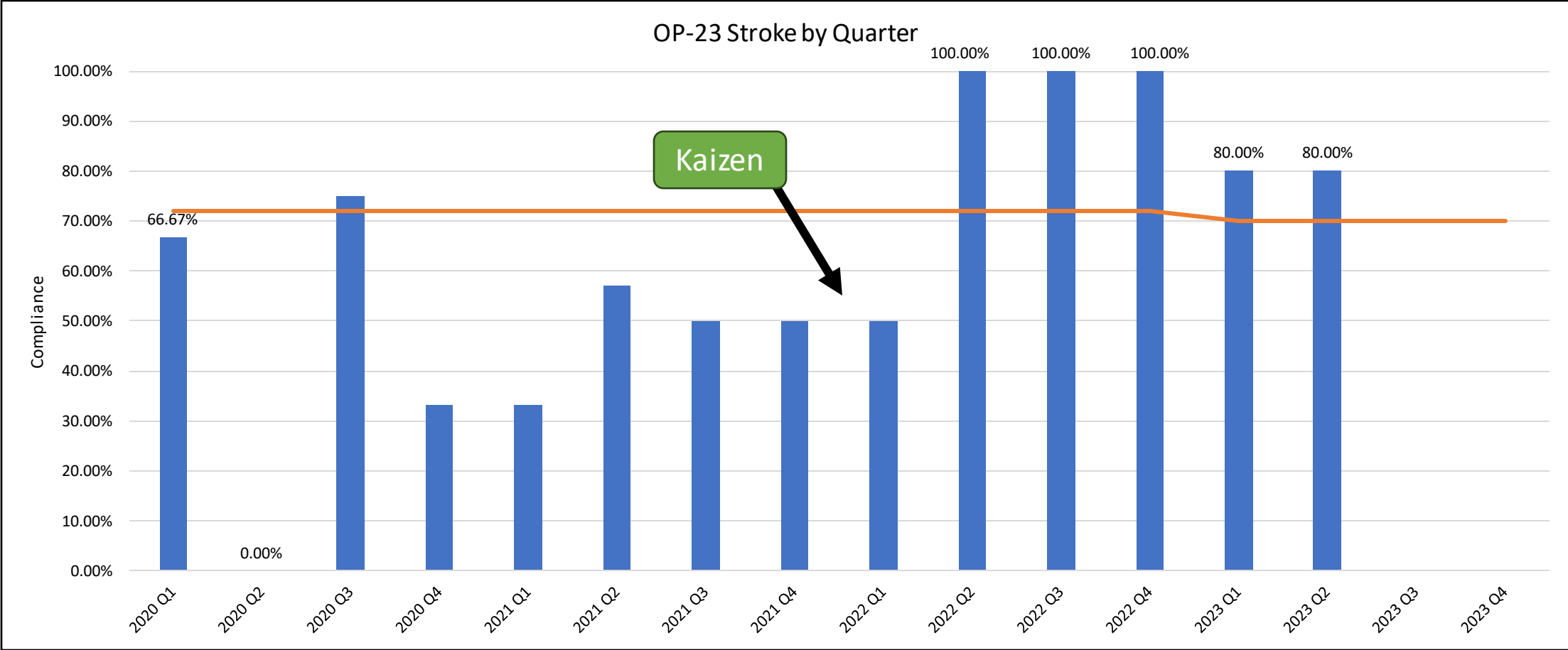
Stroke Alert Process Map



TEAM COMPOSITION (POV)

- **Pivot RN:** Gain understanding of events. If C-STAT or BE FAST are positive **and symptoms are new within 24 hours or less**, call a Code Stroke while taking pt to pit stop. While in pit stop (**zero the bed**) then obtain accurate weight and establish IV access
- **Triage RN:** Completes triage and is the Timeline Recorder (**we have a stopwatch you need to use on robot**)
- **Primary RN:** Pulls Stroke Kit and completes baseline neuro assessment with Provider and takes over pt care (**Charge nurse plays a vital role in identifying who needs to respond to Pit Stop, plan on which room is up**)
- **ED Tech:** Connects pt to monitors (cardiac, bp and continuous SPO2) and completes fingerstick glucose
- **Lab Tech:** Completes EPOC and sends specimens to lab
- **ED Provider:** Evaluate pt in pit stop prior to CT transport/place orders ASAP
- **Night Shift:** available staff can assist in areas of need (secondary RN, House Sup, RT)

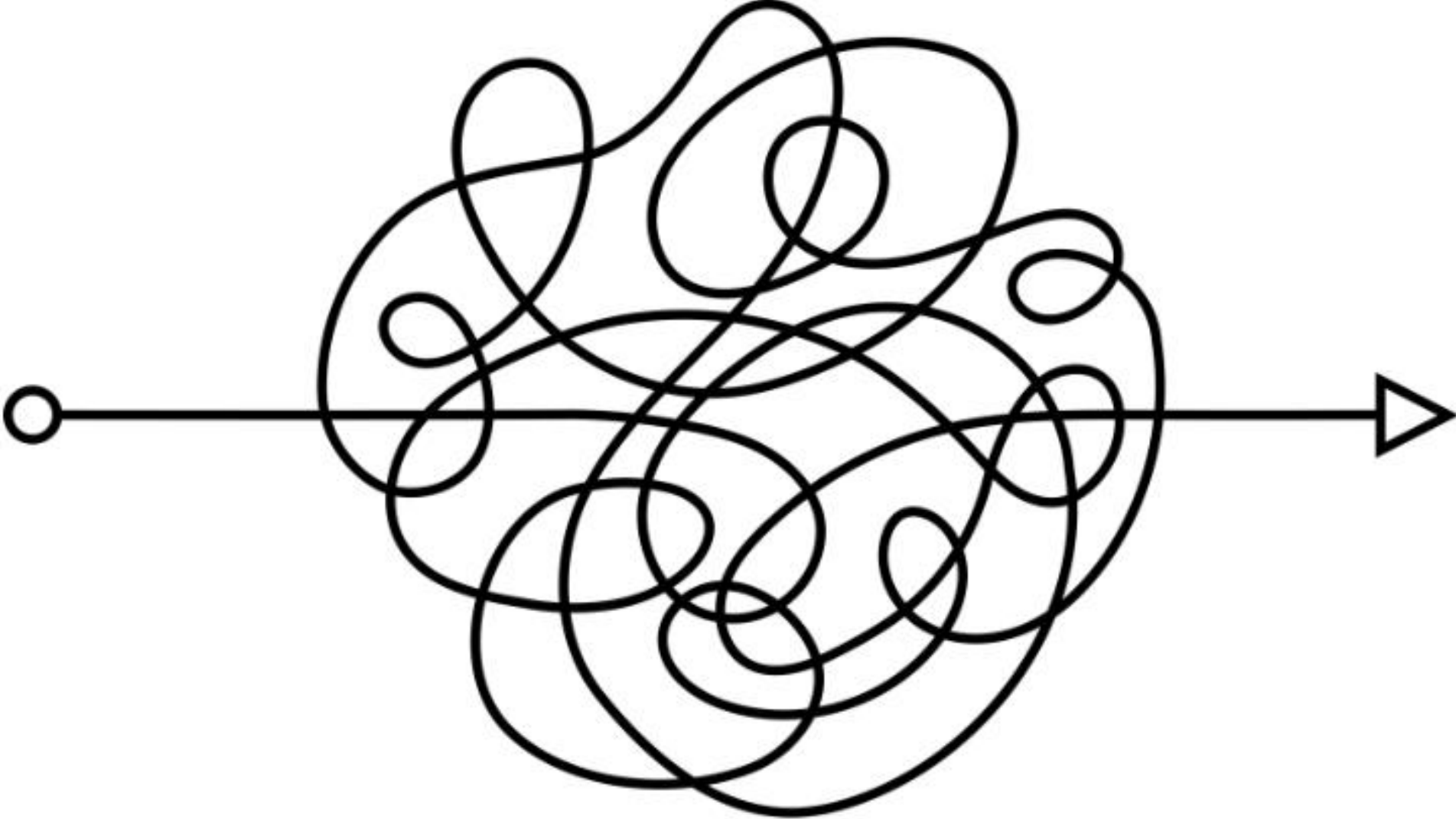
Stroke Pit Stop



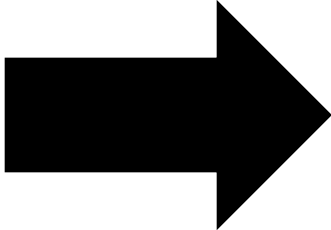


**REFINE QUALITY
MANAGEMENT SYSTEM**

Quality Management System



Quality Council



**Quality Council
Top
Management**

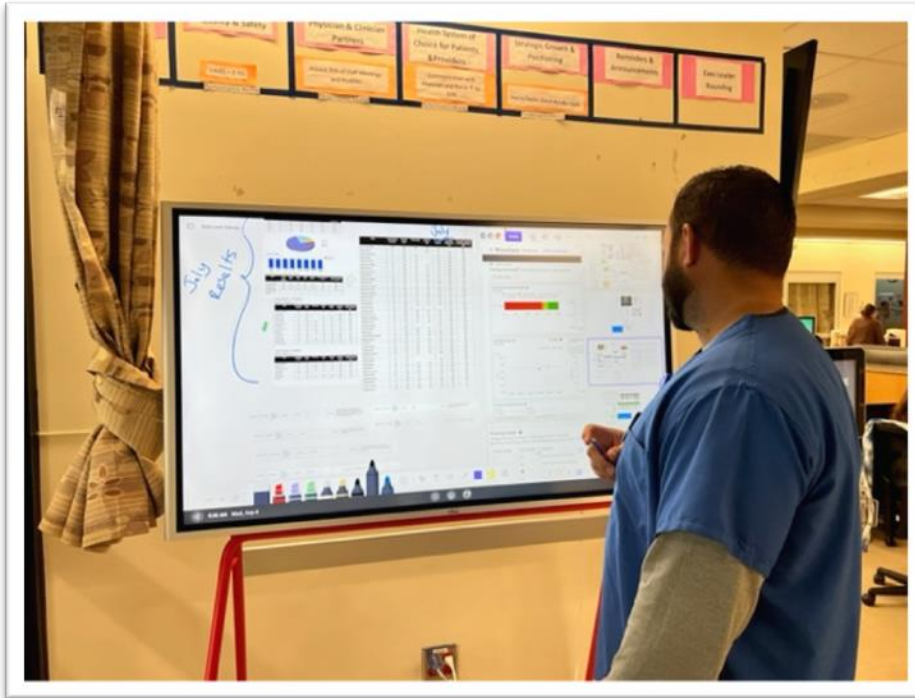
Quality Council



Department	Pillar	Lagging Metric	Leading Metric
Cancer Center	Health System of Choice for Patients	HCAHPS Rate the Hospital	Oncology Survey - Nurses
CareVan	Health System of Choice for Patients	Rate the Hospital & Rate the Doctor	Pharmacy delivery structure/improvement
Critical Care	Health System of Choice for Patients	HCAHPS Rate the Hospital	Nursing Communication
Diagnostic Imaging	Health System of Choice for Patients	HCAHPS Rate the Hospital	Outpatient Services - Registration Domain
Diagnostic Imaging	Health System of Choice for Patients	HCAHPS Rate the Hospital	Outpatient Services - Staffs explanation of tests/treatment
Emergency Department	Health System of Choice for Patients	HCAHPS Rate the Hospital	Nursing Communication, Provider Communication
Environmental Services	Health System of Choice for Patients	HCAHPS Rate the Hospital	Cleanliness
OSMG Internal Medicine	Health System of Choice for Patients	Rate the Doctor	OSMGHPS - Physician Communication & Office Staff
Hospitalists	Health System of Choice for Patients	HCAHPS Rate the Hospital	Provider Communication

Revenue Cycle																		
Metric	Quality	Measure	Activity	Target	CY 2022	FY 2023	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec
Regulatory Requirements																		
Health Information Management, Medical Record Retention	Met	Blue	Star	+5.00%	N/A	Green	Green	Green	Green									
Risk Profiles																		
Net Patient Satisfaction (NPS)	Met	Blue	Star	+1.00%	Red	Red	Red	Red										
Customer Satisfaction																		
Patient Access, Outpatient Services, Ambulatory Services (NPS & CS Scores)	Met	Blue	Star	+15.00%	Red	Red	Red											
Operational Metrics																		
Clinical Operational Efficiency	Met	Blue	Star	+10%														

Department	Status	What is the problem?	What is the plan of correction?	Who is responsible? (name)	Barriers or potential barriers?	When is the plan implemented? (date)	When are we expected to see results? (date)	What was the outcome?	Supporting Documentation
Diagnostic Imaging	Plan	Decreased patient scores for DI registration with associated comments	Work with PFS to evaluate current registration process and handoff	Robert	Inaccurate survey forms	12/1/2022	4/1/2023		
Patient Access	Act	Low patient satisfaction scores for DI registration	Imelda and Jonathan reviewed Press Ganey scores and comments in Spring of 2022 and held meetings with Patient Access staff about patient hand-offs, wait time communication, etc.	Imelda	Language barriers, patients have unrealistic wait times	Summer of 2022	Fall/Winter of 2022	Increased patient satisfaction scores	Email from Jenny on 4/15/22 to Imelda and Jonathan with PG comments and scores
Patient Access	Act	Language barrier caused delays in patient check-ins	Placed bilingual Patient Access staff member in Diagnostic Imaging/Lab waiting area	Imelda	Staffing shortages	Fall of 2022	Winter of 2022	Increased patient satisfaction scores	N/A
Patient Access	Act	Patients were seating themselves without first checking in and registering with staff	Implemented 15-minute rounding throughout both registration and front lobby to ensure patients are attended to	Imelda	N/A	Fall of 2022	Winter of 2022	Increased patient satisfaction scores	N/A
Patient Access	Plan	Patients were seating themselves without first checking in and registering with staff	A color-coded system is being developed that will signal to registration staff the status of each patient. For example, orange would mean pt has checked in but needs to be walked to treatment waiting area.	Imelda	N/A	Spring of 2023	Summer of 2023		



Using the QMS to Incorporate the Strategic Plan



Home



Active LEAN Projects



Audits (Data)



Shared with us



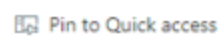
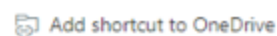
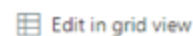
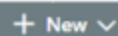
Department Dashboard

DNV Findings & Evidence

Document library

Recycle bin

Edit

[Return to classic SharePoint](#)

Department Dashboard

Name	Modified	Modified By	+ Add column
Accounting Dashboard	January 23	Kortney Coffelt	
Acute Care Services Dashboard	January 23	Kortney Coffelt	
Cancer Center Dashboard	January 23	Kortney Coffelt	
Cardiac Rehab, RT, & Sleep Solutions Dashb...	January 23	Kortney Coffelt	
Case Management & Nursing Supervisor D...	January 23	Kortney Coffelt	
Children's Center Dashboard	January 23	Kortney Coffelt	
Clinical Education, Treatment Center, & Occ...	February 8	Kortney Coffelt	
Comm. Health & Outreach, ConneXions & ...	March 6	Kortney Coffelt	
Diabetes & Nutrition Dashboard	January 23	Kortney Coffelt	
Diagnostic Imaging Dashboard	January 23	Kortney Coffelt	
Emergency Department Dashboard	January 23	Kortney Coffelt	
Environmental Services Dashboard	March 8	Kortney Coffelt	
Facilities Dashboard	January 23	Kortney Coffelt	
Family Birth Center Dashboard	March 30	Kortney Coffelt	
GSMG General Surgery & Urology Dashboa...	January 23	Kortney Coffelt	

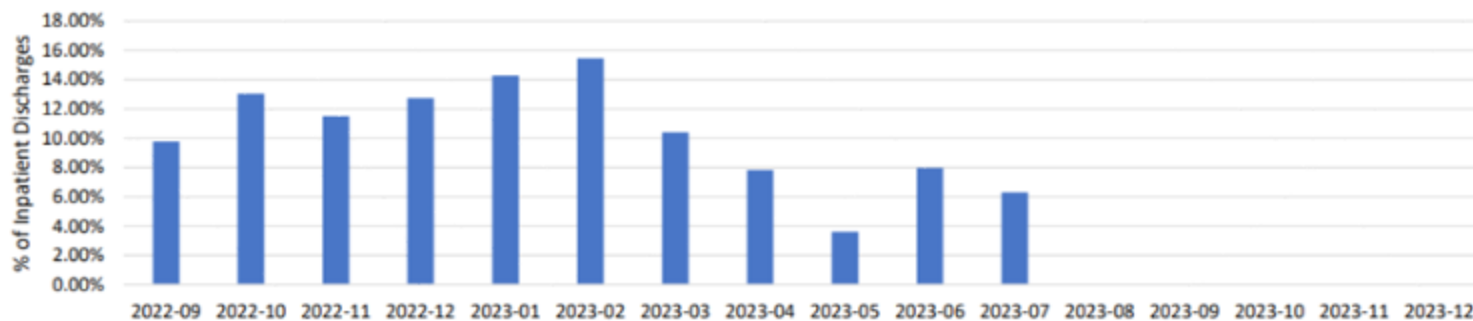
Emergency Department													
Metric	Quality Auditor	Measure Spec	Activity Tracker	Target	CY 2022	YTD 2023	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul
Regulatory Requirements													
Admit Length of Stay	Andrea	●	★	≤ 210 min	✗	✗	✗	✗	✗	✗	✗	✗	✗
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%	✗	✗	✗	✗	✗	✗	✓	✓	✓
CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%	✓	✓	✓	✓	✓	✓	✓	✓	✓

Metric	Quality Auditor	Measure Spec	Activity Tracker	Target
Admit Length of Stay	Andrea	●	★	≤ 210 min
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%
CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%

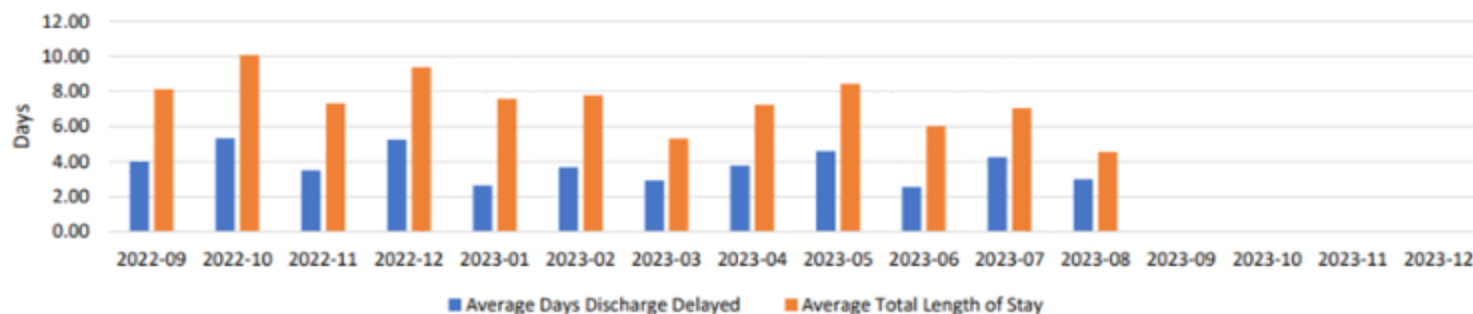
Emergency Department													
Metric	Quality Auditor	Measure Spec	Activity Tracker	Target	CY 2022	YTD 2023	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul
Regulatory Requirements													
Admit Length of Stay	Andrea	●	★	≤ 210 min	✗	✗	✗	✗	✗	✗	✗	✗	✗
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%	✗	✗	✗	✗	✗	✗	✓	✓	✓
CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%	✓	✓	✓	✓	✓	✓	✓	✓	✓

Metric	Quality Auditor	Measure Spec	Activity Tracker	Target
Admit Length of Stay	Andrea	●	★	≤ 210 min
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%
CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%

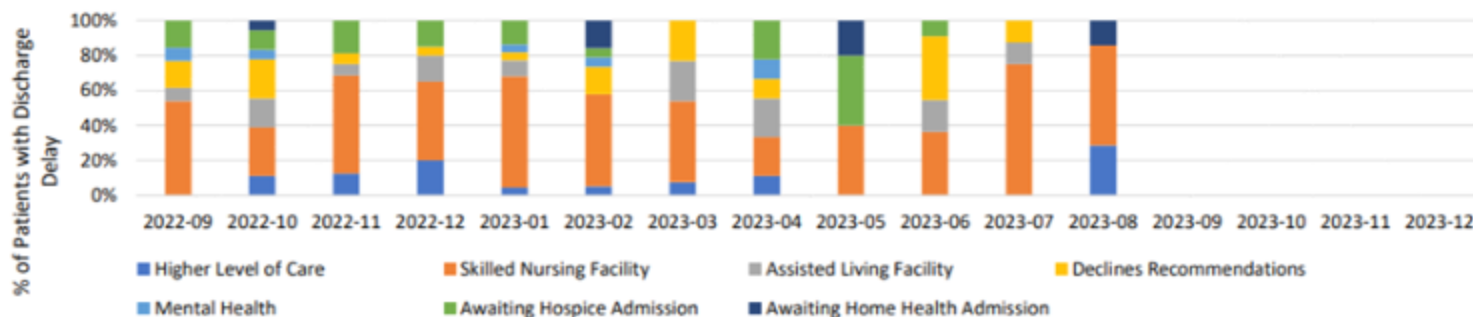
Percent of Inpatients with Discharge Delays by Month



Length of Stay by Month



Discharge Delay by Reason by Month



		23-Jun	23-Jul
		✗	✗
		✓	✓
		✓	✓

Emergency Department													
Metric	Quality Auditor	Measure Spec	Activity Tracker	Target	CY 2022	YTD 2023	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul
Regulatory Requirements													
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CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%	✓	✓	✓	✓	✓	✓	✓	✓	✓

Metric	Quality Auditor	Measure Spec	Activity Tracker	Target
Admit Length of Stay	Andrea	●	★	≤ 210 min
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%
CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%

Metric
Admit Length of Stay
Blood Transfusion Compliance - S
CDIFF - Emergency Depart

Measure: Outpatient ED-Throughput Median Time from ED Arrival to ED Departure for Discharged ED Patients (OP-18)

Measure Type: Process

Rationale: Empirical evidence demonstrates that emergency department (ED) throughput is an indicator of hospital quality of care and shows that shorter lengths of stay in the ED lead to improved clinical outcomes. Significant ED overcrowding has numerous downstream effects, including prolonged patient waiting times, increased suffering for those who wait, rushed and unpleasant treatment environments, and potentially poor patient outcomes. Quality improvement efforts aimed at reducing ED overcrowding and length of stay have been associated with an increase in ED patient volume, decrease in [number of patients who leave without being seen, reduction in costs, and increase in patient satisfaction

<https://qualitynet.cms.gov/outpatient/specifications-manuals>

Description: Median time from emergency department arrival to time of departure from the emergency room for patients discharged from the emergency department.

<https://qualitynet.cms.gov/outpatient/specifications-manuals>

Measurement Steward: CMS

Collection Frequency: Quarterly

Collection Method: Chart Abstraction – Population is sampled.

Continuous Variable Statement: Time (in minutes) from ED arrival to ED departure for patients discharged from the emergency department.

Populations:

Included Populations:

- Any ED patient from the facility's emergency department

Excluded Populations:

- Patients who expired in the emergency department

Definitions: N/A

Benchmark: 143 minutes or below

Goal: 143 minutes or below

Trigger: 3 Consecutive Months Below Goal

Reporting Level: Departmental, System-wide

Reporting Path: EMC Trauma – Quality Council – Quality Council Top Management – Board of Directors

23-May	23-Jun	23-Jul
✗	✗	✗
✓	✓	✓
✓	✓	✓

Emergency Department													
Metric	Quality Auditor	Measure Spec	Activity Tracker	Target	CY 2022	YTD 2023	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul
Regulatory Requirements													
Admit Length of Stay	Andrea	●	★	≤ 210 min	✗	✗	✗	✗	✗	✗	✗	✗	✗
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CDIFF - Emergency Department	Kortney/ Devin	●	★	≤ 1.00%	✓	✓	✓	✓	✓	✓	✓	✓	✓

Metric	Quality Auditor	Measure Spec	Activity Tracker	Target
Admit Length of Stay	Andrea	●	★	≤ 210 min
Blood Transfusion Compliance - System Wide	Marie	●	★	≥ 90.00%
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Excel Activity Tracker_Treatment Center Average Days to Schedule

Search (Alt + Q)

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Clipboard Font Alignment Number Styles Cells Editing Analysis Add-ins

Comments Catch up Editing Share

What was the outcome?

	A	B	C	D	E	F	G	H	I	J	K
1	Department	Status	What is the problem?	What is the plan of correction?	Who is responsible? (name)	What are the barriers or potential barriers?	When was the plan implemented? (date)	When can we expect to see results? (date)	What was the outcome?	Supporting Documentation	
2	Treatment Center		Complaints about waiting time to be scheduled from providers and patients	Make the referral and scheduling process more efficient	Mazie Madison	See below	6/1/2022	1/31/2023	See below	Map current workflow and look for improvements	
3	Treatment Center	Complete	Internal referrals are being entered with incomplete orders (delay scheduling)	Change the referral layout to prompt providers to provide complete orders, including most frequently used medications	Mazie, Sam (IT), John (Pharmacy), Rebecca (Tx Center)	Providers not using the new smart list, smart list incomplete	2/1/2022	7/31/2022	New referral template for HGS Treatment Center	New referral template for HGS Treatment Center	
4	Treatment Center	Complete	Pts being added to schedule without an updated referral or orders	Standardize referrals for all internal referrals	Mazie, Sam (IT)	Not all practice managers attended meeting	2/1/2022	4/30/2022	Discussed at clinic practice managers meeting and sent out a change alert to all internal departments		
5	Treatment Center	Complete	Incomplete orders were reaching pharmacy after being authorized	Standardize workflow of Ward Clerk and RN prior to sending medication down to pharmacy	Mazie, Viola (Tx Center)	Errors will still reach the pt	3/1/2022	4/30/2022	Standard workflow established		
6	Treatment Center	Complete	Completed infusion plans are not reviewed by provider, provider not notified of pts appointments	Have infusion plans signed off as protocol so providers will co-sign via In Basket	Mazie, John (Pharmacy), Sam (IT)	Pharmacy not having the AMB protocol option and not being able to get it from Legacy	3/1/2022	9/30/2022		IT Ticket 24523. Pharmacy has access to protocol option. No protocol built see next line	
7	Treatment Center	Do	No policy states that infusion plans will be entered using the mode "protocol" for the internal providers to co-sign infusion plans	Edit current protocol "Outpatient Infusion/Injection Physician Orders Process, IVT-O-101"	Mazie, John (Pharmacy), Dr. Stenstrom, Medical Staff	Approval of edited policy denied by Medical Director/Pharmacist/ Medical Staff	11/1/2022	1/31/2023	Policy updated to include the use of the ordering mode "protocol" for internal providers. Waiting for medical staff meeting 01/22	Updated policy/protocol	
8	Treatment Center	Do	Confusion about the frequency of medication in the infusion plans, increased risk for errors	Avoid using "every visit" as a frequency for medications and orders (use as last resort)	Mazie, Mitchell (Pharmacy)	Pharmacy not adopting new workflow and defaulting to "every visit"	3/1/2022	10/31/2022	Will discuss with Infusion RN and Pharmacist about developing the standard work	Policy approved	
9	Treatment Center	Plan	All Shift Charge RN's review and note infusion plans differently, adding information to several different areas, difficult to edit and keep accurate	Standardize how to review infusion plans prior to infusion. Create the standard workflow	Mazie (Tx Center), Norma (Infusion RN), Chelsie (Floor RN)	Resistance to the new workflow. No staff buy in.	1/1/2023	3/31/2023	Infusion RN to establish standard work, shift charge RN to review and understand workflow, may need to perform if infusion RN is not available		

Sheet1 Sheet2 +

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Barriers

- Understanding of safety huddle versus lean daily management
- Narrowing focus
- Accountability
- Lack of documented standard work
- Building the plane while we fly it
- Pandemic pause
- Changing leadership





What's Next?

- Implementation of Lean Transformation Office
 - Continue to spread throughout the organization
 - More education (at all levels of the pyramid)
 - Visibility wall development in all departments
 - Standard work, standard work, standard work
 - Combat “flavor of the year”
 - Consistency is key