



**OREGON HEALTHY WORKFORCE CENTER**  
*KENT ANGER Ph.D.*  
 Senior  
 Scientist Mail  
 Code

**PROGRAM ANNOUNCEMENT: OHWC Pilot Research Program**

**Key Dates:**

Letter of intent (LOI) deadline	May 15, 2013
LOI decision	June 3, 2013
Full application deadline (if invited)	June 28, 2013
Scientific/administrative review of full applications completed	July 30, 2013
Earliest funding start date	September 1, 2013

**PROGRAM OVERVIEW**

**A. PURPOSE**

**The Oregon Healthy WorkForce Center seeks applications for Two Pilot Projects. A maximum of \$50,000 for the first pilot and a maximum of \$25,000 for the second pilot is available for a 1 year project beginning in August, 2013.**

The Oregon Healthy WorkForce Center (OHWC) was established in September, 2011 as a NIOSH Center of Excellence to conduct research designed to improve the Total Worker Health (NIOSH™) - occupational health, safety and personal wellness - of workers by implementing intervention strategies that protect health in the workplace and promote a healthy lifestyle. The goal is a healthier, safer worker and workforce. We seek to fund two pilot projects that will expand our portfolio of research on programs that **improve occupational health, safety, and personal wellness**. Proposals may focus on one of these three areas, but the proposed intervention must address all three. For more information about the Center: <http://www.ohsu.edu/ohwc>. The proposal must also address a strategic goal in a NIOSH NORA sector area as described at: <http://www.cdc.gov/niosh/nora/>.

**B. PILOT RESEARCH PROGRAM GUIDELINES**

- a. For the \$50,000 award, the Principal Investigator (PI) must have an appointment at an Oregon state institution (University, College, or state agency) and eligible to obtain federal or state research grants through that organization. Multi-disciplinary, multi-investigator and multi-organization collaborations are encouraged. PIs may submit only one proposal to this announcement, but anyone may be a collaborator on multiple proposals.
- b. For the \$25,000 award, graduate students with a masters degree are eligible to apply for this award with a senior (faculty) member as a collaborator on the project.
- c. If relevant, a subcontracting mechanism within the pilot project can be used to support a component of the pilot project performed outside of OHWC.
- d. Pilot research funds may not be used to provide interim support for established projects or for investigations funded from other sources.

- e. Pilot grant applicants need to submit a one-page letter of intent to OHWC by May 15, 2013.
- f. Funds for the project may be used for the following purposes:
  - i. Personnel, excluding salary support for core scientists.
  - ii. Supplies. Items of equipment costing less than \$5,000. Equipment costing more than \$5,000 must be approved prior to beginning the pilot project.
  - iii. It is an OHWC policy that Indirect Costs are NOT allowed for OHWC pilot projects.

#### **APPLICATION INSTRUCTIONS (11-pt Arial, single-spaced)**

##### **A. LETTER OF INTENT (1 page)**

- Brief summary of the scientific plan.
- Why is this a “pilot” application and how will the data generated be applied to future funding applications?
- How can the proposed research be accomplished in 1 year at the requested budget?

##### **B. FULL APPLICATION (6-page maximum)**

- a. Title and specific aims (1/2 page)
- b. Significance and innovation, including NORA priority area (up to 1 page)
- c. Approach (up to 3 pages)
- d. References cited (1/2 page)
- e. Summary budget and justification (1 page)
- f. Biosketches for PI and Key Personnel

##### **C. SUBMISSION**

The letter of intent should be submitted to the OHWC Office at CROET, via email to Kendra Evans at [evansk@ohsu.edu](mailto:evansk@ohsu.edu) no later than **5 pm on May 15, 2013**. Revisions or additions to the application will not be accepted after the due date.

##### **D. REVIEW PROCESS**

1. The letter of intent proposals will be reviewed and prioritized by the OHWC Internal Steering Committee, with the most meritorious invited to submit full proposals. The ISC will ensure that the Aims/Goals of the proposal are consistent with the Pilot Project guidelines and that ALL THREE areas of total worker health - occupational health, occupational safety and personal wellness - are addressed in the proposal (however the proposal may be powered to change only one).
2. Full proposals will reviewed by outside additional ad hoc reviewers as necessary to assure appropriate scientific expertise. Each proposal will receive a score assigned by each reviewer, and mean scores will be calculated for each application.
3. An oral presentation will be required of the leading proposal; a pass/fail vote will be held on the leading proposal. Center PIs from the same institution as the PI or investigators of the proposal will be absent for any discussions or votes

##### **E. AWARDEE RESPONSIBILITIES**

1. IRB and IACUC approval (if needed) are required **prior** to the release of any funds.
2. Applicants from OHSU selected to submit a full proposal must submit an OHSU PPQ to ensure that OHSU compliance documentation is in order.
3. Progress Reports: Chalk-Talks  
Project PIs will give 2 oral chalk-talks at the Oregon Healthy WorkForce Center program in (a) the first month of the project, describing benchmark achievement, unique and/or

challenging elements of the research, and (b) at the 6-month point of the project. Any proposed project design changes must be the subject of a chalk-talk to ensure review by the Director of the Center's Design and Analysis Core. The PI must inform the Center in writing of any proposed change in the project goals, design, benchmarks, budget (major), and of any significant change in project deliverables. Continuation of funding will be dependent upon achievement of benchmarks in the submitted proposal.

4. A final report describing project accomplishments must be submitted within 60 days of the project end date.
5. Awardees are expected to submit a manuscript to a peer-reviewed, scientific journal and/or submit a grant application to one or more external agencies as part of the successful execution of the pilot project. OHWC should be informed of submitted manuscripts and/or grant applications.
6. OHWC is evaluated by the NIOSH on effectiveness in stimulating new research findings and publications. Important metrics for the success of Pilot Projects include publications and using the data to submit for a full RO1 research grant application.
7. The following support acknowledgement should be included on all publications that result from NIOSH U19 OH010154 Center of Excellence support (funding and/or infrastructure services): *This publication was made possible with support from the Oregon Healthy Workforce Center, U19 OH010154*

#### **FURTHER INFORMATION**

Please direct all questions to Kendra Evans (evansken@ohsu.edu)

