

Quick Tips:

For Recruiting Family Liaisons to Your Team

1. Take 5 minutes in a team meeting to identify steps and responsibilities

Keep it simple – a short plan is all that is needed:

What are the key characteristics that are most important to the team?

Do we want to broadly advertise or personally recruit?

How will each person on the team contribute?

When will we report back?

2. Each one reach one – or two is even better

Most team members work directly with families, have colleagues who work directly with families, and/or have connections with families or family groups in the community. Sharing the responsibilities for contacting potential families helps!

3. Be prepared with recruitment materials and applications

OCCYSHN community and family consultants can provide materials or assist in development of materials for your team

4. Utilize local and state connections and resources

Think about people and places within your community that have direct connections with families:

Schools: Classroom teachers, principals, ESD staff, EI staff, school nurses

Health Care: Physicians, Public Health workers, Community Clinic staff

Support Agencies:

Community and Family Organizations

5. Be proud of what you are doing!