



Hartford Award for Research and Practice (HARP) Program Call for School of Nursing Faculty Proposals

Applications due: May 18, 2018 by 5:00 p.m. PDT
Anticipated date for notification of award: July 30, 2018
Funding begins: Upon the IRB approval, but no sooner than September 1, 2018

The Hartford Center of Gerontological Nursing Excellence was funded by the John A. Hartford Foundation (JAHF) from 2001-2015. During that time, the Center distinguished itself in gerontological research, family caregiving, and enhancing undergraduate and graduate education in gerontological nursing.

Post JAHF funding, we have made it our mission to enhance and sustain the capacity of health professionals to provide quality care to older adults and their caregivers through interprofessional research, education, adoption of best practices, and faculty and leadership development.

The Hartford Center is honored to steward the Hartford Award for Research and Practice (HARP) program made possible through an endowment of the Frances Price Estate Fund.

Proposals of up to \$25,000 will be considered. The HARP program funds up to two studies for the one year funding cycle.

Purpose

The purpose of the HARP program is to improve the health and health care of older adults through research and innovations in care by providing support for faculty research or practice change projects. The HARP program's core values are innovation, accountability for outcomes, and a plan to leverage these funds into sustainable programs of research or practice improvements. Proposals are evaluated on the following criteria:

Proposal Evaluation Criteria:

1. *Innovative:* The proposed research or project addresses an important and significant need in a novel way.
2. *Relevant:* The proposal has the potential to improve the health or health care for older adults.

3. *Synergistic*: The proposal leverages existing resources at OHSU through collaborative work across OHSU's schools and programs and other aging initiatives.
4. *Merit*: The proposal represents an original idea or approach with strong rationale, well described for the approach, and rigorous methods.
5. *Feasible*: The proposal is appropriately scoped in budget and aims to be completed within one year.

Expected Outcomes

Grantees agree to:

1. Provide a brief report of progress by February 1, 2019 to the Project Administrator of the Hartford Center of Gerontological Excellence (HCGE).
2. Complete the HARP study or project within one year and submit a final report within two months of the end date. The final report includes an abstract of findings/outcomes, final budget report, and plans for future funding or sustainability, and dissemination.
3. Present the results of the HARP study or project to the SON community within six months of the completion date.
4. Acknowledge the HARP and HCGE as supporters of the funded research project during national and local presentations, lectures, and in publications.

Faculty Eligibility Criteria

The HARP Program is available to all OHSU School of Nursing faculty. Preference is given first to faculty who have completed their terminal degrees within the past 10 years, then to faculty who have completed their terminal degree more than 10 years ago, and are developing an interest in nursing care of older adults. Senior faculty members are strongly encouraged to mentor junior faculty on collaborative projects. Funding preference is also given to faculty who have not received previous HARP funding and proposals that engage an interprofessional team.

Funding is not transferrable to another institution. In a case when the HARP awardee leaves OHSU, another SON faculty on the study or project team will be appointed as P-I in consultation with the Project Administrator of the HCGE.

Proposal Process and Timeline

You must work with School of Nursing Office of Research Development and Support (SNORDS) staff to develop your budget in advance of submitting your proposal. Applications will be considered incomplete until an SNORDS staff has reviewed your budget plan and given the correct information for planned expenses.

To start the budget process with SNORDS, send an email to SNORDS@ohsu.edu requesting a meeting to work together on the budget. Those in SNORDS will work with you to meet the OHSU Office of Proposal and Award Management (OPAM) 10 day deadline; which includes a final budget, as well as a draft of the application.

The budget should be approximately one-page in length and include line items with costs, followed by a narrative budget justification.

The deadline for submission of proposals is on May 18, 2018 by 5:00 p.m. PDT with funding beginning upon the IRB approval date, but no sooner than September 1, 2018. Please send one PDF of the proposal the HCGE administrator, Marilyn Sanguinetti, at sanguine@ohsu.edu, with a copy to SNORDS@ohsu.edu.

Proposal Guidelines

The proposal includes the following five elements and should be sent as one PDF document:

1. Proposal Title Page:
 - a. Study title
 - b. Principal investigator name, credentials, and contact information
 - c. Co-investigator(s) name(s) and credentials and/or list of key personnel
 - d. Abstract
2. Proposal should include the following sections (limited to 5 pages; must be single-spaced in Arial, 11-point font; with 1" margins on all sides):
 - a. *Narrative*: Specific Aims, Background/Significance, Preliminary Studies or Activities, Project Design and Methods, Human Subjects (if applicable)
 - b. *Timeline*: Plan for conducting the project within the one-year timeframe
 - c. *Plan for future extramural funding or sustainability*: Potential future funding agency and planned submission date, tentative aims for future proposal(s), need for additional pilot work as a necessary step toward extramural funding, or the development of a sustainability plan
3. Budget: budget and justification for proposed expenses. The budget is not included in the page limit. The budget should be approximately one page and include line items with costs, followed by a narrative budget justification. **Please note**: HARP funds are restricted and do not fund P-I or co-investigator salaries (FTE), tuition and fees for GRAs, or indirect costs. Some allowable expenses are: personnel costs for research staff; services, supplies, and small equipment; travel expenses necessary for conducting the project; consultant fees and travel; food and refreshments for meetings that include participants other than the study team (e.g., focus group participants).
4. References cited: References are not included in the page limit. List all references cited in the proposal narrative, and if appropriate, additional resources used to develop the proposal and plan the study. References must be in the APA format.
5. Appendices: The appendices are not included in the page limit.
 - a. A current five-page [NIH biographical sketch](#) for each key member of the study or project team (The link above is to a blank form. This link is for a [sample](#).)

- b. Instruments and data collection tools (include permission to use instrument or tools, if appropriate)
- c. Educational or other materials critical to the success of the study or project
- d. Description of partnerships: When appropriate, include a brief description of partnerships required to complete the research or project. These include any partnership arrangements with a novice researcher, as well as partnership arrangements with transdisciplinary or multi-site studies.
- e. Letter(s) of support indicating access to settings and/or participants and letters from consultants and/or others important to the success of the study or project.

External Reviews

Please list two possible proposal reviewers, outside of OHSU, familiar with your topic area. A summary of reviewer comments is provided to applicants. The final funding decisions are made by the SON Dean.

Program Management

The Hartford Center oversees the HARP Program. Post award financial management will be administered by SNORDS. All communication regarding the HARP Program should be directed to Marilyn Sanguinetti, Project Administrator for the Hartford Center of Gerontological Excellence at OHSU, at sanguine@ohsu.edu or 503-494-0222.