



## Compliance Items

These forms are to be completed and turned in to the ***OHSU Admissions Office***

- **Criminal Background Check**  
Information on completion of the Criminal Background Check was included in your Admissions packet. Please reference this material for further information.
- **Drug Screening**  
Information on completion of the Drug Screening was included in your Admissions packet. Please reference this material for further information.
- **OHSU HIPAA Certificate**  
As part of the HIPAA privacy standards, OHSU is required to educate all members of its workforce on how HIPAA will affect their role at OHSU. OHSU's workforce includes all employees, students, faculty, staff, and volunteers. OHSU has developed a computer based education system called "Privacy and You." All students are required to complete the tutorial prior to the start of classes and **return a copy of their certificate to the OHSU Admissions Office.**  
Please visit <http://www.ohsu.edu/cc.ed/bb> to complete HIPAA. Training will require approximately 1 hour.
- **OHSU Respect Certificate**  
Another OHSU required module which is also available online. Please visit <http://www.ohsu.edu/cc.ed/bb> to complete Respect at the University. Training will require approximately 1 hour.
- **Code of Conduct**  
Included in your Admissions materials.
- **Release of Information**  
Included in your Admissions materials.
- **Medical Insurance**  
Health Insurance is required of all nursing students. OHSU Student Health will automatically charge you for health insurance UNLESS YOU HAVE RETURNED a medical waiver form proving you have your own policy. If you apply for the waiver because you have a qualifying group insurance plan be sure to include a copy of the schedule of benefits of that plan (you can get this from the insurance company) and submit a copy of your insurance verification card with expiration date highlighted along with the [OHSU Waiver Application Form](#). Insurance waiver requests are subject to approval by the Student Health Center. **These are due before the first of the month that the term term starts.**



These forms are to be completed and turned in to the **OHSU Monmouth Campus by September 7<sup>th</sup>, 2009.**

- **Immunizations (Health History Form)**

Students enrolled in the OHSU School of Nursing program may be exposed to communicable diseases during clinical rotations resulting in manifestation of the disease and possible spread to patients and other co-workers. In order to protect students, other health care providers and patients, OHSU requires students to provide evidence of adequate immunity to Hepatitis B, Varicella (Chicken Pox), Tetanus Diphtheria, MMR, and PPD.

**We recommend that students who do not have the Hepatitis B series and titer start the sequence immediately.**

- **CPR Card (copy)**

Students are required to have a current CPR card while admitted to the OHSU School of Nursing. Students must have **BLS Healthcare Provider level** and must be obtained through the **American Heart Association**, only. Classes that include the Automated External Defibrillator (AED) are optional. For information on finding CPR courses, please contact your local chapter of the American Heart Association or check the [American Heart Association CPR course finder](#) web page for local AHA courses.

This form is required of all to be completed and turned in to the **WOU Business Office (even if not taking any WOU courses)**

- **WOU Revolving Charge Form**

OHSU School of Nursing students will all have accounts with Western Oregon University Business Office. The [Revolving Charge](#) form is necessary for the Business Office to assess and process tuition (if applicable) and fees, as well as financial aid payments.