COURSE DESCRIPTION
This course is a broad overview of how analytics is used in healthcare settings. While analytics can take many forms we primarily focus on the use of this framework to advance the goals of healthcare organizations. We attempt to cover the process, infrastructure needs, tools, skills, organization, people and governance to effectively perform this work in a healthcare organization. We do not focus on particular quantitative methodologies and therefore our course should be considered ‘non-technical’. Instead we provide a broad overview of the field with exposure to several common tools and software packages.

CREDIT HOURS
3.0

PREREQUISITES OR CONCURRENT ENROLLMENT REQUIREMENTS
None

TERM, YEAR, AND CAMPUS
Spring 2018

FACULTY INFORMATION
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GENERAL COURSE MEETING DAY AND TIME
Online

COURSE OBJECTIVES
Students Will:
• Understand the role that data analytics plays in healthcare operations
• Be familiar with the characteristics of healthcare data, associated data systems, and analytics tools
• Understand the organizational needs and process to enact healthcare data analytics

COURSE OUTLINE
1. Introductions. Analytics for healthcare
2. Architecture of healthcare data systems
3. Healthcare data characteristics
4. Data analytics models/applications
5. Data analytics toolbox
6. Data analytics lifecycle
7. Big data/advanced analytics
8. Advanced analytics/natural language processing
9. Organization and governance for healthcare analytics
10. Research analytics

REQUIRED TEXTS OR READINGS
1. Weekly reading, see Sakai for details

REQUIRED ASSIGNMENTS
As part of the course students will be required to complete weekly assignments, see Sakai for details.

FORUM PARTICIPATION
There will be weekly discussion topics posted on Sakai, we expect students to share their own original thoughts as well as thoughtful responses to others.

GRADING POLICY
Grades are assigned based on the following criteria:
A 90-100%
B 80-89%
C 70-79%
D 60-69%
F < 60%

Grades will be based on scores from the weekly assignments and participation in forums:
Weekly Assignments: 70%
Participation: 30%

Graduate Studies in the OHSU School of Medicine is committed to providing grades to students in a timely manner. Course instructors will provide students with information in writing at the beginning of each course that describes the grading policies and procedures including but not limited to evaluation criteria, expected time needed to grade individual student examinations and type of feedback they will provide.

Class grades are due to the Registrar by the Friday following the week of finals. However, on those occasions when a grade has not been submitted by the deadline, the following procedure shall be followed:
1. The Department\(^1\) /Program Coordinator\(^2\) will immediately contact the Instructor requesting the missing grade, with a copy to the Program Director and Registrar.

2. If the grade is still overdue by the end of next week, the Department\(^1\) /Program Coordinator\(^2\) will email the Department Chair directly, with a copy to the Instructor and Program Director requesting resolution of the missing grade.

3. If, after an additional week the grade is still outstanding, the student or Department\(^1\) /Program Coordinator\(^2\) may petition the Office of Graduate students for final resolution.

\(^1\) For courses that are run by a specific department.

\(^2\) For the conjoined courses (course number is preceded by CON_ that are run by Graduate Studies.

COPYRIGHT INFORMATION

Every reasonable effort has been made to protect the copyright requirements of materials used in this course. Class participants are warned not to copy, audio, or videotape in violation of copyright laws. Journal articles will be kept on reserve at the library or online for student access. Copyright law does allow for making one personal copy of each article from the original article. This limit also applies to electronic sources.

To comply with the fair use fair use doctrine of the US copyright law, Sakai course sites close three weeks after grades are posted with the Registrar. Please be sure to download all course material you wish to keep before this time as you will have no further access to your courses.

DMICE COMMUNICATION POLICY

1. If the syllabus directs the student to contact the TA before contacting the instructor, the student should do so. Otherwise, the student should contact the instructor and allow 2 business days (not including weekends) for a response.

2. If the student does not receive a response from the instructor within 2 business days, s/he should contact the TA (if there is one). When contacting the TA s/he should cc the instructor and Diane Doctor at doctord@ohsu.edu.

3. If a student does not receive a response from the TA within 1 business day (not including weekends), s/he should contact Diane Doctor at doctord@ohsu.edu and cc the instructor and the TA.

4. If Diane does not reply within 1 business day (not including weekends), the student should contact Andrea Ilg at ilgan@ohsu.edu.

5. Students having difficulties with Sakai should contact the Sakai Help Desk at sakai@ohsu.edu or at (877) 972-5249. Sakai help is available M-F from 8am to 9 pm and weekends from Noon to 5pm. Do not contact the instructor.

SYLLABUS CHANGES AND RETENTION

This syllabus is not to be considered a contract between the student and the School of Medicine. It is recognized that changes may be made as the need arises. Students are responsible for keeping a copy of the course syllabus for their records.

SYLLABUS STATEMENT REGARDING DISABILITY SERVICES

OHSU is committed to providing equal access to qualified students who experience a disability in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (ADA-AA) of 2008. If you have a disability or think you may have a disability (physical, sensory, chronic health, psychological or learning) please contact the Office for
Student Access at (503) 494-0082 or studentaccess@ohsu.edu to discuss eligibility for academic accommodations. Information is also available at www.ohsu.edu/student-access. Because accommodations may take time to implement and cannot be applied retroactively, it is important to have this discussion as soon as possible. All information regarding a student’s disability is kept in accordance with relevant state and federal laws.

COMMITMENT TO EQUITY AND INCLUSION
Oregon Health & Science University is committed to creating and fostering a learning and working environment based on open communication and mutual respect. If you encounter sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin or ancestry, veteran or military status, sex, marital status, pregnancy or parenting status, sexual orientation, gender identity, disability or any other protected status please contact the Affirmative Action and Equal Opportunity Department at 503-494-5148 or aaeo@ohsu.edu. Inquiries about Title IX compliance or sex/gender discrimination and harassment may be directed to the OHSU Title IX Coordinator at 503-494-0258 or titleix@ohsu.edu.

Please use professional etiquette when communicating with peers and the instructor. This means avoiding aggressive or offensive language, showing respect for others' opinions and positions, and conducting yourself as if you were face to face with them. Please pay special attention to etiquette in class forums and when using email. If you notice someone violating this policy, please make the instructor and TA aware of the problem.

ACADEMIC HONESTY
Course participants are expected to maintain academic honesty in their course work. Participants should refrain from seeking past published solutions to any assignments. Literature and resources (including Internet resources) employed in fulfilling assignments must be cited. See http://www.ohsu.edu/xd/education/library/research-assistance/plagiarism.cfm?WT_rank=1# for information on code of conduct for OHSU and http://www.ohsu.edu/xd/education/teaching-and-learning-center/for-students/index.cfm for more information on citing sources and recognizing plagiarism.

In an effort to uphold the principles and practice of academic honesty, faculty members at OHSU may use originality checking systems such as Turnitin to compare a student’s submitted work against multiple sources.

To protect student privacy in this process, it will be necessary to remove all personal information, i.e. student name, email address, student u-number, or any other personal information, from documents BEFORE submission.

USE OF SAKAI
This course will have an online component, which can be accessed through Sakai, OHSU’s online course management system. For any technical questions or if you need help logging in, please contact the Sakai Help Desk.
Hours: Sakai Help Desk is available Mon – Fri, 8 am – 9 pm and weekends 12 pm – 5 pm, Pacific Time.
Contact Information:
(Toll-free) 877-972-5249
(Web) http://atech.ohsu.edu/help
(Email) sakai@ohsu.edu

COURSE OUTLINE/CALENDAR
Complete instructions including required date of completion for each assignment is posted on Sakai learning portal. Please check regularly for updates as Sakai will have the most up to date information.

OHSU Proctoring Policy
It is OHSU policy that any exam offered online and worth more than 10% of the final course grade must be virtually proctored. In this course, we will be using the services of Examity, a remote proctoring services. You will be required to schedule your exam three (3) weeks ahead of time. There is no cost to the student. More information will be provided to you regarding setup, scheduling, and requirements in the Course Materials.


INCLEMENT WEATHER POLICY
When the weather forecaster is calling for ice or snow, call the OHSU Alert Line, 503 494-9021, for information regarding weather conditions that may affect operations at OHSU. This hot line will offer specific recorded messages for road conditions on OHSU's Marquam Hill and West campuses (option 1), and for patients (option 2), students (option 3) and employees (option 4).

If extreme weather conditions present potentially unsafe situations, the provost of the university may choose to delay or cancel classes, or alter office and research activities. If classes are canceled or delayed, residents and students who have patient care responsibilities must meet those obligations.

For more information, please view the website http://www.ohsu.edu/xd/about/visiting/weather/index.cfm or call the above hotline.