Theft Prevention

What You Can Do:

1. **Confirm the identity of unfamiliar people in your area.** OHSU workforce members are required to wear their OHSU picture ID while at work. Call DPS if you identify someone who does not belong in the building or if someone makes you uncomfortable.

2. **Don’t bring valuable items to work.** Keep your purse, wallet, keys or other personal items with you at all times or locked in a drawer. Keep the key to that drawer with you.

3. **Lock-up when you leave.** This includes your desk, file cabinets, and office door. When leaving after hours, check to ensure the door to the building is secure behind you.

Fact: Theft from buildings account for the largest percentage of major crimes at OHSU.

Fact: 73% of all building thefts occur between the hours of 8am and 5pm.

Fact: Most thefts from offices occur when doors are left open or unlocked and/or the item left unattended.

*Data from Q1 2012

What DPS Does For You:

- Conducts routine patrols of building interiors and exteriors.
- Investigates and safeguards unsecured areas.
- Notifies occupants of possible issues in the area.
- Investigates suspicious people on campus.
- Contacts individuals not wearing OHSU ID and confirms employee status.

Report The Following To DPS:

- Suspicious Activity or People
- Unsecured Offices
- Theft

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The Joint Commission - Environment of Care Standards guide OHSU in this material. The Environment of Care Committee offers this tool to help remind employees of safety polices & best practices. **Please post or share this information with staff. July 2012**