

## OHSU Policy for Vendor/Sales Representatives—Campus Visits



**"COLD CALL" VISITS ARE PROHIBITED;  
ALL CAMPUS VISITS MUST BE ARRANGED IN ADVANCE.**

*See reverse side for permissible visits*

ALL VISITS REQUIRE AN OHSU ID BADGE. HERE'S HOW TO OBTAIN THAT BADGE AND PROCEED:

Type of Visit:	Research/Basic Science	Peri-Operative Services	All Other (education, other health care, etc.)
ID and Sign-in:	Research Stores (Central campus, West Campus)	Reptrax kiosk	Parking & Transportation Customer Service Center

**OHSU POLICY PROHIBITS GIFTS, FROM VENDORS/SALES REPS, TO ANYONE ON CAMPUS**

*For questions about OHSU policy, contact the Integrity Department: 503-494-8849 or [integrity@ohsu.edu](mailto:integrity@ohsu.edu)*

## OHSU Policy for Vendor/Sales Representatives – Campus Visits

*Permitted visits, with proper check-in required (see the reverse side of this card) include:*

1. Meetings associated with educational activities on OHSU premises that meet the requirements of Commercial Funding of Education.
2. Vendor fairs organized in collaboration with OHSU.
3. Meetings with OHSU Members that are for non-promotional purposes such as discussing research collaborations or other exchange of scientific information and/or providing technical support.
4. Meetings with OHSU Members representing Purchasing Committees, Pharmacy Services and Research Stores. *Note that any meetings to discuss newly available products and services must be scheduled only with the appropriate liaison (Research Stores, Pharmacy Services or Value Analysis); all "cold call" visits without appointments are prohibited.*
5. Service, evaluations or consultations on already-purchased devices or products; vendors that are reimbursing OHSU for the purpose of observing equipment, processes and procedures (no promotion or product endorsement is allowed in association with these activities).

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