# 2027 Symposium on Educational Excellence - Call for Proposals

Thank you for your interest in presenting at the 10th Annual Symposium on Educational Excellence! Our symposium theme is: **Advancing Educational Scholarship and Skills in Health Sciences**

This document contains some general information about submitting a proposal, as well as the specific questions you will be asked on the proposal submission form.

SEE will be held on **Friday, May 14, 2027.** Our hope is to have the majority of event in person, with virtual participation via streaming.

## Event Objectives

- Provide a forum for sharing curriculum and teaching innovations
- Highlight research related to educating health professionals and scientists, including student affairs
- Explore new approaches in educating health professionals and scientists
- Build a network of faculty and students interested in promoting educational scholarship

## Important Dates

- **Monday, Feb. 15, 2027: SUBMISSION DEADLINE**
- **Monday, March 15, 2027:** You will be notified of the committee's decision regarding your proposal.
- **Friday, April 23, 2027:** Presenter materials and PDF versions of posters are due. Additional details regarding where to upload the materials will be provided.
- **Thursday, May 13, 2027**: Time TBD – Poster presenters will be able to set up their posters.
- **Fri., May 14, 2027:** Symposium on Educational Excellence (all day)

## Types of Submissions

We are accepting proposals for:

1. **Interactive Workshop:** These workshops are interactive learning opportunities that build the skills or knowledge for participants. Presentations should be no longer than 45 minutes total, including time for Q&A. Abstracts should describe what skills will be taught and what teaching methodologies and exercises will be used. These are not didactic lectures; rather they are workshops that should be designed to impart skills or explore applied topic areas. At least one of your workshop objectives should be about

what the attendees will be able to do as a result of attending.

2. **Poster:** These posters can be in the traditional or "better" poster format to display at the symposium. The live poster session will be in the afternoon of the event day. Posters will also be made available to attendees electronically. **PDFs of posters are due April 23, 2027,** to be eligible for a top poster award.

   **Note: Accepted poster presenters will be expected to cover the cost for the printing of their posters.**

3. **Snap Talk:** These short presentations allow you to share your research findings or educational innovation. The research findings or innovation can be in its early days, or it can be something you have been working on for a while. Snap Talk sessions will include up to three presentations. Each Snap Talk presentation should be a maximum of 10 minutes, which will allow for an additional 5 minutes of questions for each Snap Talk. Objectives should reflect what knowledge participants will gain from the presentation.

4. **Panel:** Panels of 3–4 participants will engage in a scholarly discussion on a shared theme in educational scholarship. Panels should plan for approximately 20 minutes of discussion followed by 20 minutes of audience questions. Panelists are expected to collaboratively develop the discussion questions, with the option of a facilitator to guide the conversation. Each panelist should bring a unique lens to the shared theme, contributing to a rich, multi-voiced discussion.

5. **Table:** Tables represent an education-related group on campus. You can have materials to share or objects to display; you can be recruiting new members, or you can simply be getting the word out. Whatever your purpose for tabling, someone should be present to talk to SEE attendees and answer questions.

**Please note**: the committee does its best to accommodate preferences but may select a different format to fit program needs.

## Proposal Submission Form Information

### Basic details:

- Submission type
- Proposal title
- 2-4 Keywords (used to describe your work in OHSU Digital Collections)
- Willingness to share presentation materials in the OHSU Digital Collections repository.
- Primary presenter information:
  - Name, degree(s), email, professional role, institutional affiliation, department/school, and ORCID ID (if applicable)

- Additional presenter(s) information:
    - Name, email, degree(s) and professional role
- Interest in serving as a proposal reviewer, poster judge, and/or day-of volunteer.

## Interactive Workshop, Snap Talk and Panel submissions:

- **Abstract** (approximately 500 words, uploaded as a SINGLE Word file)
    - **Audience**: The topic should be geared toward health science education.
    - **Session Aim(s)**: The proposed submission should help participants:
        - Develop skills in conducting educational scholarship, or
        - Develop an educational skill, or
        - Engage with findings from an educational research project and/or explore implications for educational practice.
    - **Purpose and Objectives**: The topic should be relevant and timely, and the learning objectives should be clear, specific, and realistic.
    - **Background/Context**: The context and background literature should be adequately summarized with at least two relevant citations.
    - **Methods**: The methods or learning strategies should be clearly described and will lead to participants achieving the stated objectives.
    - **Impact**: The session topic should have the potential to impact educational work at OHSU or more broadly in health sciences education.
    - **Diversity, Equity and Inclusion**: The proposal should describe plans to incorporate or address DEI principles.
    - **(Panel Only)** Include the following in your abstract:
        - Describe your shared theme
        - Explain the unique lens that each participant will bring
        - Indicate if you need SEE planners to provide a separate facilitator to help guide the conversation
    - **Note**: Please do not include any identifying information

## Poster Submissions:

- **Abstract** (approximately 500 words, uploaded as a SINGLE Word file)
    - **Audience**: The topic should be geared toward health science education.
    - **Purpose and Aims**: The topic should be relevant and timely, and the purpose and aims should be clear, specific, and realistic.
    - **Background/Context**: The context and background literature should be adequately summarized with at least two relevant citations.
    - **Methods/Approach**: The methods/approaches should be clearly described, appropriate, and well-designed for the stated purpose.
    - **Results/Impact**: Results or expected impact of the project should be clearly described, plausible, and directly linked to the methods/approach. They should

lead to sensible conclusions and note how the work fills a gap in current literature or institutional knowledge.
    - **Discussion/Conclusion**: The potential implications, limitations (if applicable), and key takeaways of the work should be clearly described. The work should be critically examined in the context of existing literature or institutional culture (how it fits into the bigger picture), and future directions or next steps should be identified.
    - **Note**: Please do not include any identifying information

### Table Submissions:

- Brief explanation (up to 300 words) of the group your table is representing. Include:
    - The name of your organization
    - How your organization supports education at OHSU
    - Your purpose(s) for tabling (e.g., recruit new members, get the word out, identify potential collaborations)
    - How you plan to engage SEE participants

**The submission form is currently open and will be available until 11:59 pm on Monday, February 15.**