



Welcome to OHSU! We are excited to have you visit OHSU and rotate in our clinical experiences, and on our clinical teams. The information in this document will help you understand the resources OHSU School of Medicine Office of Undergraduate Medical Education provides for you while you are visiting us.

OHSU Undergraduate Medical Education Dean's Office Contacts

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Office of UME Curriculum and Student Affairs General Information	casa@ohsu.edu 503-494-8228

In order to begin a visiting rotation at OHSU, you must be approved by the School of Medicine's Office of UME and follow all visiting student procedures prior to arrival. This includes, but is not limited to, successfully completing an application through the Visiting Student Learning Opportunities (VSLO). The approval includes a verification of your educational credentials and qualifications comparable to OHSU medical students in our clinical experiences. You and your home medical school/institution will be provided a performance assessment following your rotation. Please contact us with questions, we are here to help you!

OHSU Procedure Following Exposure to Blood/Body Fluids

Oregon Health & Science University (OHSU), School of Medicine requires all visiting students to have blood borne pathogen training at their home institutions prior to rotating at OHSU/VA Portland. Visiting students exposed to an infectious disease (through needle stick, bodily fluids, etc.), an environmental hazard, or sustaining some other occupational injury, should:

1. Remove yourself from the situation and thoroughly wash the exposed area with soap and water. Rinsing eyes at an eyewash station is recommended if there was any possibility of mucosal exposure to eyes.
2. Notify the attending physician, resident or site coordinator.
3. Within ONE HOUR of the exposure, contact the Student Health and Wellness Center at (503) 494-8665 to receive an appropriate medical evaluation and a postexposure treatment plan. This is typically completed via phone.
 - If you are exposed after SHW business hours, you should REPORT IN PERSON to the OHSU Emergency Room. You should identify yourself as an OHSU medical student with a blood/body fluid exposure so they can fast track you through the postexposure

process.

- If you are exposed while rotating outside of an OHSU facility, report immediately to your attending physician or resident and follow the policies of the non-OHSU facility. This is often managed by the health center's Occupational Health team or the local Emergency Room. Follow-up care is typically provided by Student Health and Wellness Center after emergency care at the local facility has been sought, and students should contact Student Health and Wellness Center to discuss next steps.
- 4. Note the severity and type of exposure and the likelihood that the patient is at risk for HIV, Hepatitis B, and/or Hepatitis C infection. If the source patient is HIV positive or at risk for such, be sure to get care as quickly as possible. HIV post-exposure prophylaxis should be started as soon as possible after an exposure.
- 5. Work with your faculty, site contact or Student Health and Wellness Center provider to obtain venous blood from the source patient to be sent for rapid HIV, Hepatitis C PCR and Hepatitis B antigen testing.
- 6. Contact one of the Assistant Deans for Student Affairs to inform them of the incident, and who can provide you support and resources, and to assist you in mitigating the effects of the incident and any sequela on your medical student education and learning activities.

NOTE: Body fluids deemed potentially infectious for HIV include blood products, semen, CSF, amniotic fluid, menstrual discharge, vaginal secretions, pleural, peritoneal, or pericardial fluid, and any other body fluids/tissue contaminated with blood.

Code of Professional Conduct

OHSU School of Medicine requires all visiting students to complete COMPASS training modules including Respect at the University, Integrity Foundations and Information Privacy and Security Essentials prior to the start of the rotation. The faculty and students of the School of Medicine at the OHSU as well as all visiting students are expected to conduct themselves in an ethical, prudent and humanitarian manner while engaging in all phases of their professional and academic life. The following behaviors and attitudes are thought to embody some of the key requirements for professional conduct expected of faculty and students in the medical, graduate and allied health programs. A deviation from expected conduct may result in early termination of a visiting rotation.

- Honesty is a necessary professional virtue. Students and faculty are expected to be honest in their academic and professional interactions with each other and in their dealings with peers, patients, the Oregon Health & Science University and the professional community. Academic honesty includes the responsibility for producing original academic work, as well as properly citing sources and not plagiarizing.
- It is expected that faculty and students will discharge their professional obligations in a timely and responsible manner.
- sanctions health professionals to help people endure physical and emotional distress, entrusts them to examine intimate areas of the body and grants them the privilege of listening empathetically to closely guarded secrets and fears. Consequently, it is expected that health professionals will treat patients and their families with dignity and respect and will hold the information that they acquire in strictest confidence.
- Faculty and students will demonstrate the following attributes of trustworthiness: truthfulness (truth telling and absence of deception), conscientiousness (thoroughness in

data gathering and dependability in follow through), and discernment (awareness of one's limits in knowledge and skill and the application of knowledge and skill appropriate for one's level of training)

- Faculty and students will not allow personal concerns and biases to interfere with the welfare of their patients.
- Faculty and students should show respect for each other and for those who support the care of patients and the academic programs.
- Faculty and students should assist each other to identify and maintain professional standards of conduct in a dignified and helpful manner.
- Conflicts among students and faculty should be addressed and resolved in an equitable and professional manner.
- Professional responsibilities require mental and physical abilities that are unimpaired by the use of drugs or alcohol.
- Electronic information—see Standards of Electronic Information Conduct found in the Medical Student Handbook (can be found on OHSU School of Medicine Program Curriculum webpage)

Mechanisms for Reporting Violations of the Code of Professional Conduct

Any student experiencing or witnessing mistreatment is strongly encouraged to report this so that awareness and intervention can occur to prevent ongoing inappropriate behavior. OHSU has a zero-tolerance policy for retaliation against anyone who reports violations of the [OHSU Code of Conduct](#). There are **multiple ways for medical students to report mistreatment**, including:

- Office of Undergraduate Medical Education – confidential [report](#) to Assistant Dean for Student Affairs (Dr. Rebecca Cantone)
- Clinical Experience Director
- OHSU [Office of Civil Rights Investigations and Compliance](#) – confidential report [complaint form](#)
- [Confidential Advocacy Program](#) 833-495-2277 capsupport@ohsu.edu
- OHSU Ombuds –503-494-5397 or ombuds@ohsu.edu
- [OHSU Integrity Office](#) – 503-494-8849 (877-733-8313 toll free and anonymous hotline)

Reporting is important so that support can be provided to the student and awareness and intervention can occur to prevent future inappropriate behavior. Students subjected to abuse, discrimination and/or harassment also have a right to file a grievance with the School of

Medicine or, where legally prohibited discrimination is involved, have their concerns reviewed by the Office of Civil Rights Investigations and Compliance.

Parking Permits and Transportation

Parking and Transportation Office – Physical Plant, Marquam Hill

Phone: 503-494-8283

E-mail: commute@ohsu.edu Website: www.ohsu.edu/parking

Location: 3310 SW US Veterans Hospital Rd. Portland, OR 97239

Hours of operation: Open weekdays, 7 a.m. to 3:30 p.m. Closes at 2:15p on Wednesdays. Closed on OHSU holidays.

- Visiting students who would like information about purchasing transit passes (TriMet and C-Tran) should contact Parking and Transportation Office.
- For bicycling and bike incentive program information, visit www.ohsu.edu/bike or email commute@ohsu.edu. The Student Center has a bike repair center with tools and supplies available – inquire at the Student Center.

Students who wish to purchase a limited duration parking pass should fill out the parking permit request form, which can be found on the Parking and Transportation office website (internal website, O2 site) at <https://o2.ohsu.edu/campus-access-and-commute/student-parking>. Note accessing this website will require OHSU login.

- You will have two options for parking lot: Lot 60 Marquam Hill or Schnitzer Lot South Waterfront.
- You can access maps of OHSU including building locations and parking lots information in our website: Marquam Hill: There is a link, “Marquam Hill map with directions” <https://www.ohsu.edu/visit/marquam-hill-campus>
- South Waterfront: There is a link, “South Waterfront map and directions” <https://www.ohsu.edu/visit/south-waterfront-campus>
- Select SoM MD Program Medical Students – Tomo Ito under Student Parking Approver. If you select another approver, your request will be denied.