



**OREGON HEALTH AND SCIENCE UNIVERSITY
SCHOOL OF DENTISTRY
ADVANCED EDUCATION COMMITTEE (AEC)
CHARGE, RULES, AND PROCEDURES**

I. GENERAL

a. Purpose

The Advanced Education Committee (AEC) is a standing committee, established under the School of Dentistry Faculty Bylaws, whose purpose is to address academic and/or professionalism issues involving student learners in the advanced dental education programs (MS and Certificate). The charge, rules, and procedures are distinct from, yet aligned with, Oregon Health & Science University (OHSU) Academic Policies and Procedures, specifically [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#), and its corresponding procedure.

b. Composition

i. Chair

1. The Chair will be the Senior Associate Dean for Academic Systems (or their designee) unless the Dean of the School of Dentistry appoints otherwise.

ii. Voting Membership

1. This committee shall consist of eleven (11) members, all appointed by the Dean of the School of Dentistry. Membership shall include:
 - a. The six (6) program directors for the School of Dentistry's advanced education programs (Endodontics, Orthodontics, Periodontics, General Practice Residency, Oral & Maxillofacial Surgery, and Pediatric Dentistry);
 - b. The Chair of Oral & Craniofacial Sciences;
 - c. The Division Head for Oral Surgery & GPR;
 - d. The Division Head for Pediatric Dentistry;
 - e. The Associate Dean for Clinical Informatics & Learner Engagement; and,
 - f. The Senior Associate Dean for Clinical Systems.

iii. Non-Voting Membership

1. The Director for Student Services; and,
2. The Director for Assessment & Institutional Outcomes.

c. **Decision-Making and Voting**

i. Quorum Requirement

1. A quorum shall consist of a majority (six) of the appointed members (ten) of the AEC. No official business shall be conducted without a quorum present.

ii. Voting and Approval of Actions

1. All actions or decisions of the AEC shall require the affirmative vote of a **simple majority of the members present**, provided that a quorum has been established.

iii. Voting Rights

1. The Senior Associate Dean for Academic Systems (or their designee) will act as a non-voting chairperson.
2. Each member of the AEC shall have one vote. Proxy voting is not permitted unless otherwise authorized in writing by the AEC Chair and approved by a majority of the AEC.

iv. Tie Votes

1. In the event of a tie vote, the Senior Associate Dean for Academic Systems (or their designee) must cast the deciding vote.

d. **Charge**

The AEC shall:

- i. Develop and review guidelines and policies for the advanced dental education programs at the School of Dentistry, including the recommendation of admissions requirements and setting of academic and professional standards. Ensure alignment with the policies of the School of Dentistry, Oregon Health & Science University, and the Commission on Dental Accreditation (CODA);

- ii.** Oversee the academic status of advanced dental education program students in the School of Dentistry, including promotion, academic probation, remediation planning, retention, suspension or dismissal recommendations, readmission decisions, transfer reviews, leave of absence approvals, and graduation recommendations;
- iii.** Monitor student clinical performance and address any identified deficiencies, including, if necessary, the immediate suspension of a student's clinical privileges;
- iv.** Meet at least once per term to review, discuss, and make decisions or recommendations regarding student progress in the advanced dental education programs;
- v.** At the end of each academic term, provide the Dean with a list of students who have achieved high academic performance;
- vi.** At the end of each academic term, provide the faculty with a summary of committee actions and recommendations, in compliance with the FERPA statutes of 1974, as amended;
- vii.** At the end of each academic year, submit a summary of AEC actions and recommendations to the Dean and the Faculty Council, in compliance with the FERPA statutes of 1974, as amended.
- viii.** Review and approve all proposals for new graduate or specialty certificate programs, modifications to existing advanced dental education programs, and new graduate courses. This approval process must occur prior to the implementation of program or curricular change;
- ix.** Review and approve the proposed thesis committee for each student in a graduate degree program;
- x.** Recommend for faculty approval, candidates for graduation, and receipt of a specialty certificate or degree;
- xi.** Serve as an arbitration body in any School of Dentistry advanced dental education student/resident/faculty dispute utilizing established University due process mechanisms; and,
- xii.** Promote, place on academic probation, approve planned remediation, recommend suspension or dismissal, recommend readmission, review for

transfer, approve leaves of absence, and recommend for graduation, advanced dental education students in the School of Dentistry.

e. Minutes of AEC Meetings

- i. Once approved, minutes of each AEC meeting involving student actions and/or recommendations shall be kept in a confidential file in the Office of Academic Systems. Minutes of meetings related to policy or procedure matters shall be posted on the faculty intranet.

f. Student Notification of AEC Action

- i. The AEC shall promptly communicate its actions to affected students, relevant course directors in the School of Dentistry, and others with a legitimate educational interest, as determined by the AEC Chairperson.
 - 1. Such actions include, but are not limited to, recognizing superior performance, determining academic probation status, course remediation approval, requiring course repetition, or taking any other action directly affecting a student.
 - a. Should the action result in a recommendation for suspension and repetition of a term, terms, or an academic year, or a recommendation for dismissal from an advanced dental education program:
 - i. Within 10 business days of the deliberations, the AEC will submit the recommendation in writing to the Dean of the School of Dentistry for consideration, along with all supporting documentation.
 - ii. Following the Dean of the School of Dentistry's final decision, notification shall be sent to the student via the student's OHSU email and/or by certified mail with receipt requested to the address of record as found in the OHSU Student Information System. The email notification shall include a copy of the Advanced Education Committee (AEC): Charge, Rules, and Procedures.

II. POLICIES AND PROCEDURES

a. Minimum Standards for Graduation

- i. To qualify for a degree or certificate and to be recommended for graduation, a student must meet OHSU and program-level requirements in the following ways:
 - 1. Satisfy the competencies and degree/certificate requirements established by the Faculty of the School of Dentistry and attain the stated degree and certificate standards;
 - 2. Earn an official OHSU recorded grade of “P” (Pass) or a letter grade of B or higher in all required courses as outlined in the [OHSU Program Requirements Guide](#) found on the OHSU Registrar’s website; and,
 - 3. Attain endorsement by the faculty, whose action will be based upon the recommendation of the AEC and reported by the Senior Associate Dean for Academic Systems.

b. Time to Degree/Certificate Completion

- i. As defined by [OHSU Policy No. 02-70-035, Degree/Certificate Standards](#), all advanced practice specialty certificate requirements must be completed within the time frame established by the program unless an extension is granted. The time frame established by the program shall not exceed four (4) years from the date of matriculation. All Master’s Degree requirements must be completed within six (6) years of matriculation.
- ii. In accordance with [OHSU Policy No. 02-70-030, Voluntary Leave of Absence, Excused Absence, and Withdrawal](#), a documented leave of absence may extend the time to degree by up to one year.

c. Leaves of Absence

- i. OHSU [Policy No. 02-70-030, Voluntary Leave of Absence, Excused Absence, and Withdrawal](#), along with its accompanying procedure, defines key terms, outlines student responsibilities, and provides guidance for requesting and returning from a LOA.
- ii. In general:
 - 1. Requests for LOAs must comply with [OHSU Policy No. 02-70-030, Voluntary Leave of Absence, Excused Absence and Withdrawal](#), and accompanying procedures.

2. A student may petition for a Leave of Absence (LOA), but a LOA will not be granted solely because of poor academic performance.
3. A student permitted to take a LOA while on academic and/or disciplinary status will return on the same status.
4. Students requesting a LOA, Excused Absence, Withdrawing from Term Enrollment, or Permanent Withdrawal from the University should discuss their plans in advance with their academic dean or program director.
 - a. In the event a student needs to take a Medical LOA and is unable to submit the required paperwork due to circumstances outside of their control, in consultation with the student CARE team, the academic dean or program director may submit a Medical LOA on behalf of the student.
5. Students are responsible for understanding the implications of an LOA.
6. A student is responsible for notifying OHSU if their plans change.
7. The student and the academic dean or program director shall discuss a mutually agreeable time to return to support reentry into the academic program.

d. Applications for Transfer

- i. While it is not the practice of the SOD to accept transfer students, it is the responsibility of the AEC to review and recommend transfer applicants to the SOD. All information required by the Admissions Committee related to academic credentials shall be available for review by the AEC prior to an AEC action. The acceptance of transfer credit is at the sole discretion of the AEC. Transfer credit shall be accepted in compliance with [OHSU Policy No. 02-70-005, Transfer of Course Credit](#).

e. Academic Probation

- i. Academic Probation serves as an early warning to students who are not meeting academic expectations and lasts for a minimum of one subsequent term.
- ii. A student will be placed, or continued, on academic probation by the AEC when the student has earned a final grade of “NP” or a letter grade of C or lower in any course.
- iii. The Office of Academic Systems will notify students in writing of their academic probationary status, including any associated requirements such as remediation plans. Students who require frequent remediation or accumulate multiple “NP” (No Pass) course grades or grades of C or lower are considered at risk and may require temporary or ongoing intervention to support their academic success. These students face the risk of not meeting key academic milestones, such as promotion or graduation from their advanced dental education program.

f. Remediating “NP” (No Pass) Course Grades

- i. At the end of each academic term, the AEC will review each student’s academic record, consider recommendations from program directors, and determine the appropriate course of action before allowing a student to remediate an “NP” (No Pass) or C or lower final exam score or final course grade.
 - 1. In each case, the AEC will assess the severity of the deficiency, review the student’s overall academic record, determine the student’s academic status, and decide whether program directors should proceed with allowing the student to remediate deficiencies.
 - a. If a student completes remediation activities and successfully passes a written or practical assessment, both the original grade (NP, C, or F) and the remediated grade or “P” (Pass) grade will be recorded on the transcript, in accordance with [OHSU Policy No. 02-70-020, University Grading](#).
 - b. If a student successfully passes a course by repeating it in its entirety, both the original grade (NP, C, or F) and the newly earned grade will be recorded on the transcript, in accordance with [OHSU Policy No. 02-70-020, University Grading](#).

2. All grades of “NP” (No Pass), C or lower, and “I” (Incomplete) grades must be remediated as determined by the AEC. The Office of Academic Systems will promptly notify students of their AEC approved remediation plan. Failure to complete the required remediation may lead to suspension, dismissal, or repetition of the appropriate term or year.
3. The AEC has the sole discretion to permit a student to begin coursework for the next academic year while addressing an outstanding deficiency.

g. Restriction or Suspension of Clinical Privileges

- i. The AEC may limit, modify, or suspend a student’s patient care activities if it is determined that patient care may be compromised based on a student’s lack of academic skills, clinical skills, and/or behavioral preparation.

h. Retention of Students – Suspension/Dismissal

- i. OHSU schools and colleges have the authority to pursue academic suspension and academic dismissal proceedings for those students who have not met program standards, have failed to meet the terms of academic probation, and/or have violated policy and/or proscribed conduct. Each school or college shall make available to students [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#).
- ii. The SOD reserves the privilege of retaining only those students who, in the judgment of the AEC, meet the expectations for academic performance, professional conduct, and clinical performance necessary for the safe, independent practice of dentistry. Disciplinary actions for students that fall short of one or more of these standards may include, but are not limited to, suspension or dismissal.
- iii. **Suspension**
 1. Definition: An involuntary leave of absence as a result of failing to meet academic and/or professional requirements, failing to meet the terms of academic probation, and/or engaging in proscribed conduct violations. Conditions for suspension are program and/or school-specific. Students facing suspension are entitled to due process.

2. Repetition of a Term, Terms, or Academic Year

- a. Repetition of a term, terms, or academic year must include enrollment in all courses with the possible exception of courses in which a grade of "P" (Pass) or B or higher was earned without remediation. Each exception is granted on a case-by-case basis and is at the sole discretion of the AEC.

i. Dismissal

- i. Definition: Occurs when a student is permanently removed from the program as a result of failing to meet academic and/or professional requirements, failing to meet the terms of academic probation, and/or engaging in proscribed conduct violations. Conditions for dismissal are program and/or school-specific. Students facing dismissal are entitled to due process.
- ii. In accordance with [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#), the student may continue in the program pending the outcome of the hearing.
- iii. A student may be subject to dismissal by the AEC for reasons such as, but not limited to:
 1. Failure to abide by norms of personal deportment, standards of conduct, professionalism, or ethics issued by the School of Dentistry, OHSU, and/or generally known in the profession.
 2. Failure to successfully remediate or repeat a course grade of NP, C, or F.
 3. Failure of multiple courses and/or failure of multiple major assessments within a term or an academic year.
 4. Placement on academic probation for three terms. The probationary terms need not be consecutive.

III. REVIEW HEARINGS

a. General

- i. By majority vote, the AEC may determine that an in-person or virtual hearing is warranted, thus allowing the student to explain relevant circumstances related to their performance through the process of a Review Hearing.
- ii. This process is one in which student learners who have exhibited a pattern of academic and/or professionalism concerns meet with the AEC for the purpose of developing an Individual Academic Achievement Plan (IAAP) or for the AEC to determine another appropriate course of action.
- iii. Generally, students who do not meet the minimum standard expectations for academic performance will have been identified at one or more of the regular meetings of the AEC.
- iv. However, if a student's academic performance or professional/ethical violations are significantly below the minimum standard, the AEC may vote for more serious action, including proceeding directly to a Disciplinary Hearing to consider a recommendation for suspension or dismissal from their advanced dental education program.

b. Hearing Recordings

- i. Audio/video recordings and documents related to each AEC hearing involving students shall be kept in confidential files within the Office of Academic Systems. All committee sessions except for committee deliberations will be audio/video recorded.

c. Review Hearing Notification and Procedure

- i. The Senior Associate Dean for Academic Systems (or their designee) will notify the student in writing of the hearing, including the date, time, and place, at least ten (10) business days prior to the proceedings. This notification will be sent as an email attachment to the student's OHSU email address and/or by registered courier and/or U.S. mail to the student's address of record in the OHSU Student Information System.
- ii. The Senior Associate Dean for Academic Systems (or their designee) shall assume the role of non-voting chairperson, act for the AEC, and determine the date for a review or disciplinary hearing to be convened. Such hearing date shall be no sooner than ten (10) business days after the notice of the hearing is sent to the student. Written notification to the student from the Senior Associate Dean for Academic Systems (or their designee) shall include the following points:

1. A statement that the appointed members of the AEC will conduct an impartial hearing;
2. Notification of any guidelines related to the submission of documents, requested witnesses, and other supporting materials for the purpose of the hearing;
3. Notification that all AEC sessions except for AEC deliberations will be audio/video recorded and that the Office of Academic Systems will maintain a recording of the hearing;
4. Notification that all hearing proceedings will be closed to the public;
5. The AEC's intention to review the student's complete educational record and consider an appropriate action;
6. A full description of the issues to be discussed;
7. Referral to the Director, Student Services for counsel and to develop a plan for presentation of the relevant information;
8. The student's right to inspect the student's personal educational records as defined by the Family Educational Rights and Privacy Act of 1974 (FERPA);
9. The date, time, and place of the hearing;
10. Unless placed on interim suspension in accordance with [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#), the student may continue in the academic program pending the outcome of the hearing;
11. Notification that the student may notify the Senior Associate Dean for Academic Systems of their intent to withdraw from their academic program prior to the hearing. Once the hearing has commenced, the student will not be eligible to withdraw until after a final decision is made. Students who are formally dismissed are not eligible to withdraw;
12. Notification that after the hearing, SPC members will deliberate in closed session to review and make a recommendation;
13. The student's right to present relevant information to AEC; and,

14. The Director, Student Services (or their designee) will be able to serve as the student's advocate and will be present at the AEC review to act in an advisory role to the student.

d. Review Hearing Process

- i. To achieve an appropriate determination of the student's status, the AEC shall review all relevant information in the student's educational record.
 1. The Senior Associate Dean for Academic Systems (or their designee) will act as a non-voting chairperson, except as provided for in subsection d.i.5. below.
 2. Relevant information from the student's academic file will be available to members of the AEC for inspection during the meeting.
 3. The student will be invited to attend and to present relevant evidence to the AEC and to answer questions posed to the student.
 4. The AEC may interview School of Dentistry faculty, staff, and students, as deemed appropriate, who have information relevant to the student's academic and professional knowledge, skill, and behavior.
 5. In executive session, a majority vote of the AEC shall determine the outcome. In the event of a tie vote, the Senior Associate Dean for Academic Systems must cast the deciding vote.

e. Review Hearing Actions

- i. The AEC's role is to listen to the student, ask relevant questions for clarification, and ensure a full understanding of the presented facts. Based on this information, the AEC will determine the appropriate action.
- ii. Outcomes are determined individually for each case and may include, but are not limited to, the following:
 1. No Action;
 2. Placement on Academic Probation;
 3. Remediation of an Assessment/Course;
 4. Additional Assessment;
 5. Individual Academic Achievement Plan (IAAP);

6. Special Curriculum;
7. Repetition of a Course; or,
8. Recommendation for a Leave of Absence.

f. Student Notification of Review Hearing Action

- i. The Senior Associate Dean for Academic Systems (or their designee) shall notify the student of the review hearing action, in writing, within five (5) business days following the AEC determination. Notification will be sent to the student's OHSU Banner address of record and/or via OHSU email. This notification shall include a copy of the AEC Charge, Rules, and Procedures, and formal written documentation for the student, with a copy placed in the student's academic file.

IV. DISCIPLINARY HEARINGS

a. General

- i. OHSU schools and colleges have the authority to pursue academic suspension and academic dismissal proceedings for those students who have not met program standards, have failed to meet the terms of academic probation, and/or have violated policy and/or proscribed conduct.
- ii. [OHSU Policy No. 02-30-050, Student, Dismissal, and Appeal](#), along with its accompanying procedure, provides guidance for School of Dentistry academic suspension or dismissal proceedings.
- iii. A disciplinary hearing is a process in which students who have failed to meet the expectations and goals set in a review hearing, have not met minimum academic standards, or have engaged in academic or professional misconduct are required to meet with the AEC.
- iv. The purpose of the hearing is to determine an appropriate AEC action, which may include a recommendation for suspension and repetition of one or more academic terms or an academic year, or a recommendation for dismissal from the program.

b. Disciplinary Hearing Notification

- i. The Senior Associate Dean for Academic Systems (or their designee) will notify the student in writing of their opportunity to participate in a hearing.

professional qualifications, along with specific reasons why the interviews would be relevant. This written notification must be sent to the Senior Associate Dean for Academic Systems at least 48 hours prior to the hearing;

- b.** The AEC shall have sole discretion in determining the relevancy of information and/or witnesses presented and whether or not the witness(es) will be called;
- 5.** Notification that the student has the right to bring an advisor or support person to the hearing;
 - a.** The advisor or support person may not speak on the student's behalf nor address the AEC at any time unless specifically requested by the AEC;
 - b.** The name and professional qualifications of the advisor or support person must be submitted in writing to the Senior Associate Dean for Academic Systems at least 48 hours before the hearing;
 - c.** If the advisor or support person is an attorney, the student must notify the Dean of the School of Dentistry at least five (5) business days prior to the hearing;
- 6.** Notification that all hearing proceedings will be closed to the public;
- 7.** The AEC's intention to review the student's complete educational record and consider adverse action;
- 8.** A full description of the issues to be discussed;
- 9.** Referral to the Director, Student Services for counsel and to develop a plan for presentation of the relevant information;
- 10.** The student's right to inspect the student's personal educational records as defined by the Family Educational Rights and Privacy Act of 1974 (FERPA);
- 11.** The date, time, and place of the hearing;
- 12.** Unless placed on interim suspension and in accordance with [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#),

the student may continue in the academic program pending the outcome of the hearing;

- 13.** Notification that the student may notify the Senior Associate Dean for Academic Systems of their intent to withdraw from their academic program prior to the hearing;
 - a.** Once the hearing has commenced, the student will not be eligible to withdraw until after a final decision is made;
 - b.** Students who are formally dismissed are not eligible to withdraw;
- 14.** Notification that after the hearing, AEC members will deliberate in closed session to review and determine an appropriate action or recommendation to the dean;
- 15.** Notification that if the AEC action is a recommendation, within ten (10) business days of the deliberations, the AEC will submit the recommendation in writing to the dean for consideration, along with all supporting documentation;
- 16.** Notification that the dean will consider the recommendation of the AEC and make a decision regarding the suspension or dismissal proceedings. The appropriate dean will notify the student in writing within ten (10) business days of the decision. The decision is the final action for the dean; and,
- 17.** If the final action for the school does not include the decision to dismiss, the student may voluntarily elect to withdraw from the program.

d. Disciplinary Hearing Process

- i.** To achieve an appropriate determination of the student's status, the AEC shall review all relevant information in the student's educational record.
 - 1.** The Senior Associate Dean for Academic Systems (or their designee) will act as a non-voting chairperson, except as provided for in subsection c.i.5 below.
 - 2.** Relevant information from the student's academic file will be available to members of the AEC for inspection during the meeting.

3. The student will be invited to attend and to present relevant evidence to the AEC and to answer questions posed to the student.
4. The AEC may interview School of Dentistry faculty, staff, and students, as deemed appropriate, who have information relevant to the student's academic and professional knowledge, skill, and behavior.
5. In executive session, a majority vote of the AEC shall determine the outcome. In the event of a tie vote, the Senior Associate Dean for Academic Systems (or their designee) must cast the deciding vote.

e. Disciplinary Hearing Actions/Recommendations

- i. The AEC's role is to listen to the student, ask relevant questions for clarification, and ensure a full understanding of the presented facts. Based on this information, the AEC will determine the appropriate action or recommendation.
- ii. Outcomes are determined individually for each case and may include, but are not limited to, the following:
 1. No Action;
 2. Placement on Academic Probation;
 3. Remediation of an Assessment/Course;
 4. Additional Assessment;
 5. Individual Academic Achievement Plan (IAAP);
 6. Special Curriculum;
 7. Repetition of a Course;
 8. Recommendation for a Leave of Absence;
 9. Recommendation for Suspension and Repetition of an Academic Term, Terms, or an Academic Year; or,
 10. Recommendation for Dismissal from the DMD program.

f. Notification to Student of Disciplinary Hearing Action or Recommendation

- i. For the outcomes listed in 1-8 above, the Senior Associate Dean for Academic Systems (or their designee) shall notify the student of the disciplinary hearing action in writing within five (5) business days following the AEC determination. Notification will be sent to the student's OHSU Banner address of record and/or via OHSU email. This notification shall include a copy of the AEC Charge, Rules, and Procedures, and formal

written documentation for the student, with a copy placed in the student's academic file.

- ii. Per [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#), in the event of an AEC recommendation for suspension and repetition of an academic term, terms, or an academic year, or dismissal from the program:
 1. Within ten (10) business days of the deliberations, the committee will submit the recommendation in writing to the Dean of the School of Dentistry for consideration, along with all supporting documentation.
 2. The Dean of the School of Dentistry will consider the recommendation of the AEC and make a decision regarding the suspension or dismissal proceedings. The appropriate dean will notify the student in writing within ten (10) business days of the decision. The decision is the final action for the Dean of the School of Dentistry.
- iii. The notification of the Dean of the School of Dentistry's decision will include one of the following:
 1. Support the recommendation of the Advanced Education Committee (AEC);
 2. Grant another hearing by the same body if sufficient evidence has emerged since the original hearing to justify reopening the case; or,
 3. Grant a new hearing by a body different from the AEC if the original procedure is judged to have been deficient.

V. PROCEDURES FOR APPEAL

- a. Per [OHSU Policy No. 02-30-050, Student Suspension, Dismissal, and Appeal](#), a student has the right to appeal the decision of the School of Dentistry to the Provost on the grounds outlined in OHSU Policy 02-30-050 within ten (10) business days from the time the student was notified of the decision (normally this would be the date of the letter given to the student from the appropriate Dean at the School of Dentistry). The student may not continue in the advanced dental education program pending the outcome of the appeal.

- b. The appeal must be in writing and must state explicitly the reasons why the decision should be overturned. Appeals may be made on the following grounds:
 - i. Failure of the SOD to follow established procedures with respect to the decision appealed from, and the error resulted in prejudice to the student;
 - ii. New material information is available that could not have been presented at the time of the Disciplinary Hearing; or,
 - iii. The decision is in conflict with applicable law, rules, or OHSU Policies.
- c. The Provost shall review the matter and notify the student in writing of a final decision within 30 calendar days. The decision of the Provost is final.

VI. CUSTODY OF RECORDS

- a. All records pertaining to formal hearings and appeals on matters related to the dismissal of students will be secured in the Office of Academic Systems at the School of Dentistry for a minimum of seven (7) years.

Adopted, June 2021

Revised and approved, September 2022

Revised and approved, July 2023

Revised and approved, August 2025