

ANNOTATED GUIDE

CURRICULUM VITAE APPENDIX HEALTH POLICY AND ADVOCACY SERVICE

Name: _____ *[insert name in header beginning on page 2]*

Date: _____

Academic Rank: _____

Department: _____

FORMAT: If you have large content, add subheadings of Engagement with Community Organizations, Testimony and Media, Public Health Products (Policy, Bills, etc.). Where possible, include measures of outcomes or impact on health measures.

EXAMPLE(S):

1997-2000 Gallup Safe Kids Coalition. Founder and Director
Developed and lead community-based coalition to improve access and use of car safety seats in a small, rural community. ~4-10 hours/week. Outcomes: Car safety seat use increased from 29% to 63%.

Primary Areas of Concentration for Advocacy Efforts

- 1.
- 2.
- 3.

Advocacy Leadership/administrative contributions

International/National

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Regional

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Institutional

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Departmental

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Community Engagement/Outreach

ACTIVITY: Capture engagement activities that directly impact/benefit a community. List all contributions even if the “Evidence of Engagement with the Community” is not yet available.

FORMAT: List the organization, activity, time-commitment, role, tangible outcome/impact and any dissemination.

Policy Testimony

International/National

Years	Policy Body Addressed	Topic	Outcome

Regional

Years	Policy Body Addressed	Topic	Outcome

Institutional

Years	Policy Body Addressed	Topic	Outcome

Meetings with Public Officials

Year(s)	Legislative Body	Sponsoring Organization (if any)	Topics

Engagement with Media

Written examples: Include op-eds, interviews, blog posts			
Year	Topic	Media Outlet	Link to text (if available).

Audio or Video examples: Include op-eds, interviews, blog posts			
Year	Topic	Media Outlet	Link to text (if available).

Professional Development or Advanced Training in Advocacy/Health Policy

Year	Name and Location of Training	Sponsoring Organization	Description of Training	Duration (e.g. hrs or days)

Quality, Systems Improvement, and Patient Safety

Leadership/administrative activities

International/National

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Regional

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Institutional

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes

Departmental

Years	Name of Organization	Administrative or Leadership Role	Annual time Commitment (Hours)	Outcomes/results

Professional Development in Advocacy/Health Policy

Year	Name and Location of Training	Sponsoring Organization	Description of Training	Duration (e.g. hrs or days)