We are thrilled to share this research opportunity with you!!

This virtual tour must be completed before utilizing the CHH1 Research Clinic

ANY QUESTIONS, PLEASE CONTACT
CTRC@OHSU.EDU
3 documents included in your CHH Tour & Orientation Packet

CHH 6th Floor Clinical Research Use Guide
Please refer to this guide during this power point presentation. Going forward, this document will be referred to as ‘Use Guide’

CHH 6th Floor Agreement Document
Please complete this document after you have read the Use Guide and this Powerpoint presentation

CHH 6th Floor PowerPoint Tour
This is the document you are viewing now
CHH Research Space and Use Orientation Tour

There are 3 important directives from research office

1. Schedule your study visits and keep the study visits accurate
   1. You will be given scheduling instructions after you complete this virtual tour and the agreement document
   2. This space is on loan from the hospital - space utilization will be reviewed to determine if research is maximizing this space, so an accurate and complete census is key
2. This space must be offered fairly/equitably to all research staff
3. The area is required to meet all DNV and OHSU environmental safety and infection control guidelines
DNV, OHSU environmental safety, and infection control guidelines

1. No invasive procedures without a discussion with CTRC admin to ensure you have the safety/staff per OHA law and OHSU policy
2. No boxes of items on the floor. All stored items must be on a shelf
3. No expired items (in the exam room or storage rooms)
4. All medication must be in a locked cabinet (not sitting on the counter in the exam room- unless participant is in the room and you are discussing/administering the medication)
5. No latex gloves or other latex items in the room
6. Refer to OHSU DNV [https://o2.ohsu.edu/regulatory-affairs/dnv-preparedness](https://o2.ohsu.edu/regulatory-affairs/dnv-preparedness) for more information
The floor plan for entire 6th floor and the research dedicated space is included in the CHH Tour and Orientation Packet. Please refer to the last 2 pages of the document ‘Use Guide’.
CHH Orientation Tour

Before We Begin the tour part of the orientation, Please Review The Following Sections in the ‘Use Guide’

- Orientation Tour
- Description of Space
- Allowable Study Visits
- Conducting Study Visits
- Cleaning of Rooms
- Use of Supply Rooms
Start Tour 6th Floor Elevators
Review of Lobby & Shared Space

- 6th Floor Lobby – this is a great place to meet/greet your study participant
- You are welcome to use the CHH break room
- You are welcome to use the CHH Conference Room - scheduled through iConference- see Use Guide for more details
The research space is accessed through the furthest lobby from the elevators on 6th floor of CHH1.

There are two sets of doors you need to enter prior to arriving at the exam rooms.

The space between the first and second door, you will notice a very long hallway on both sides.

The hallway to the right, is where you can perform timed walking trials.
CHH Orientation Tour

Photos of these spaces here
Photos of these spaces here
Photos of these spaces here
Photos of these spaces here

- **Code Cart & OHSU Label Maker** – Infusion shares this with research
- **Research participant bathroom** – research dedicated space
- **Staff Bathroom** - shared space, code for the locker room is on the key code
- **Dirty Utility Room** – shared space (OHSU staff only)
- **Lockers** – shared space, code for the locker room is on the key code (OHSU staff only)
CHH Orientation Tour

Workrooms and Supply Rooms

- **Staff Work Rooms** - research dedicated space with computers and a printer/scanner. There are other work areas along the back hallway you are welcome to use.

- **Shared Supplies Rooms** – research dedicated space to be shared with all research users (OHSU staff only).

Photos of these spaces here

Photos of space here
CHH Orientation Tour
Exam Rooms

- Allowable Study Visits
- Conducting Study Visits
- Furniture placement to support fire code and ADA guidelines.
- Cleaning of Exam Rooms
- Emergency Response

Please refer to Use Guide Description of space
Scheduling Study Visits

- Review ‘Use Guide’ scheduling
- An easy method to schedule is to create an email list/group of all the exam rooms
- Importance of scheduling accuracy
- Clinic hours
Contact Info

- **CTRC Program Director, Dr Mary Samuels** ([samuelsm@ohsu.edu](mailto:samuelsm@ohsu.edu))
  Primary contact for concerns and problem solving.
- **CTRC Email** [ctrc@ohsu.edu](mailto:ctrc@ohsu.edu)
  Scheduling, supply restocking, and general questions/needs
You have completed the CHH Orientation Tour

Please fill out the Agreement form
Please send the completed form to ctrc@ohsu.edu

This form was included in the CHH Tour and Orientation Packet

Based on feedback from other study teams, it is highly recommended you review this presentation at the same time you are at CHH 6th floor prior your first study visit