

Use the Student Self-Service button at <https://www.ohsu.edu/education/student-self-service> to log into the Student Information System (SIS).

After logging in, you should see the Student Services landing page. To update your personal pronouns and/or gender identity, select **Update Personal Information**:

Home OHSU Student

Student Services

Hello OHSU Student,
Note: current students need to log in with their network ID username (not UID) in order to access certain menu options, including the degree audit.

Welcome to Student Self-Service

- Registration**
 - View Holds
 - Add/Drop Classes
 - Browse Classes
 - Textbook Listing
- Degree Requirements**
 - View My Degree Audit (Current Students Only)
 - Apply to Graduate
 - View Graduation Application
- Academic Records**
 - View Grades (Most Recent Term Only)
 - View Unofficial Transcript (All Terms)
 - Order Official Transcripts
- Student Accounts Receivable**
 - Account Information and Pay Now
 - Account Detail for Term
 - Statement and Payment History
 - Direct Deposit
 - Tax Notification (1098-T)
 - Student Health Insurance Waivers
- Financial Aid**
 - Financial Aid Self-Service
 - Financial Aid Website
- Personal Information & User Account**
 - Student Profile
 - Update Personal Information**
 - Change My Name
 - Sign Up for OHSU Alert Texts
 - Complete Outstanding Action Items
 - Change OHSU Network Account Password (on OHSU network only)
 - Change Student ID Number Password (must be signed on with Student ID Number)

On the Personal Information page, select edit in the Personal Details block:

Home OHSU Student

Personal Information

OHSU Student
ID Number: UG [REDACTED]
student@ohsu.edu

Personal Details **Edit**

First Name OHSU	Middle Name -	Last Name Student
Date of Birth -	Preferred First Name -	Personal Pronoun -
Gender Identification -		

Email **+ Add New**

General OHSU (Preferred)
student@ohsu.edu
(Not Updateable)

Phone Number **+ Add New**

There are no phone numbers available for you to view.

Click on the drop down field for Personal Pronoun to display the list of personal pronouns and click on the line for your personal pronouns to select it. Do the same for Gender Identification.

The screenshot shows the 'Edit Personal Details' modal form. The 'Personal Pronoun' dropdown menu is open, displaying a list of options: 'Name Only', 'He/She/They', 'He/They', 'Name Only' (highlighted), 'Other Not Listed', and 'She/Her/Hers'. The form includes fields for First Name (OHSU), Middle Name, Last Name (Student), Date of Birth, Preferred First Name (Enter Preferred First Name), and Gender Identification (Not Applicable). A 'Cancel' button is visible at the bottom left of the modal.

The screenshot shows the 'Edit Personal Details' modal form. The 'Gender Identification' dropdown menu is open, displaying a list of options: 'Not Applicable', '2 Spirit', 'Agender' (highlighted), 'Genderfluid', 'Identity or Identities Not Listed', and 'Not Applicable'. The form includes fields for First Name (OHSU), Middle Name, Last Name (Student), Date of Birth, Preferred First Name (Enter Preferred First Name), and Personal Pronoun (Name Only). A 'Cancel' button is visible at the bottom left of the modal, and an 'Update' button is visible at the bottom right.

Click Update to save your information to your student record.

The screenshot shows a modal window titled "Edit Personal Details" with a close button (X) in the top right corner. The form contains the following fields:

- First Name:** Text input with "OHSU" entered.
- Middle Name:** Text input, currently empty.
- Last Name:** Text input with "Student" entered.
- Date of Birth:** Text input, currently empty.
- Preferred First Name:** Text input with placeholder text "Enter Preferred First Name".
- Personal Pronoun:** Dropdown menu with "Name Only" selected.
- Gender Identification:** Dropdown menu with "Agender" selected.

At the bottom of the modal are two buttons: "Cancel" and "Update". The "Update" button is highlighted with a red circle.

In the background, the "Personal Information" page is visible, showing a "Phone Number" section with a message: "There are no phone numbers available for you to view."

You will see a Saved Successfully confirmation message. You can return to this page at any time to view or update your information.

The screenshot shows the "Personal Information" page after the update. A green banner at the top right displays a checkmark and the text "Saved Successfully".

The profile card on the left shows:

- OHSU Student**
- ID Number: U0 [redacted]
- student@ohsu.edu

The "Personal Details" section on the right shows the updated information:

- First Name:** OHSU
- Middle Name:** -
- Last Name:** Student
- Date of Birth:** -
- Preferred First Name:** -
- Personal Pronoun:** Name Only (circled in red)
- Gender Identification:** Agender (circled in red)

Below the details are sections for "Email" and "Phone Number". The email section shows "General OHSU (Preferred)" as "student@ohsu.edu" with a note "(Not Updateable)". The phone number section has a message: "There are no phone numbers available for you to view."