

Emergency Papers



Flood



Fire



Lightning



Terrorism



Heatwave



Snowstorm



Hurricane



Bombing

Tab 6

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Emergency Papers

- Think about the important papers you may need if you have to move to a new city or state.
- Add these to your emergency supply kit.
- Think about how you will store these papers.
- A waterproof binder or folder that can fit in a bag is a good way to keep them safe and dry.
- It is recommended to make photocopies of all your emergency papers and send them to a trusted friend or relative who lives in another part of the country.
- You could put the copies in a sealed envelope that is not to be opened unless there is an emergency.
- Another way to easily store copies of important documents is to use a scanner to make electronic copies on a computer and save them on a USB flash drive. (Note: Some people like to have their family photographs converted to a computer format so that those special memories can be saved in an emergency, too.)

Emergency papers include:

- Passport
- Social Security Card/Number
- A printed map of the area you live (showing where your home is)
- Legal papers like wills, deeds, marriage certificate, divorce papers



- A list of the medical equipment you have
- A list of your medical supply needs
- Style and serial numbers of your medical devices (e.g., pacemakers)
- Health history information card
- Bank account information (including name of bank and contact information)
- Insurance policy numbers and agent and company contact numbers
- List of household belongings
- Any professional certificates or licenses
- Military discharge papers
- Credit card account numbers and contact information for the company



Adapted from the 'Emergency Preparedness Tool Kit for People with Disabilities' from the Occupational Therapy Department at VCU & Virginia Leadership Education in Neurodevelopmental Disabilities (Va-LEND) 2007. partnership.vcu.edu/media/partnership2022/resource-downloads/Emergency_Prep_Toolkit_FINAL_April_2007.pdf