

ix. Leave to Attend Regional, National or International Conferences (Educational and Scholarly leave)

OHSU Educational Leave Policy (House Officer Contract)

- Residents will be granted up to five (5) paid days off per training year to pursue educational opportunities, unless, as determined by the Program Director, the resident's educational needs would not be best served by the requested leave.
- Time away from work for approved educational purposes (up to 5 days per year) will not count against the individual's vacation or the [ABIM training time](#) allotment for the year.

Additional time off (unpaid or using vacation) may be granted at program level and is at the sole discretion of the Program Director, taking into consideration program requirements and needs and, to the extent practical and reasonable, distributed comparably among program participants.

a. Types of Scholarly Leave

i. Presentation of a Poster or Paper at Regional/National/International Meetings

- Residents will be granted leave for the amount of time necessary to present the paper/poster and do related travel.
- This type of leave must be approved by the Residency Program Office at **least 8 weeks** in advance.
- Residents are strongly encouraged to find their own coverage for these planned absences. Residents on consults or electives are able to provide coverage.
  - If a resident cannot find voluntary coverage, the use of [Jeopardy](#) (see separate jeopardy policy) to cover call responsibilities may be appropriate in special circumstances. Proposed coverage must be approved by the Residency Education office before conference attendance is confirmed.
- If the absence will result in missed continuity clinic, the clinic needs to be notified eight (8) weeks in advance and the clinic will be rescheduled.

ii. Educational Conferences

(a) Specialty Sponsored Society Meetings and other Conferences

On occasion residents will request to attend professional society (specialty or

subspecialty) meetings &/or CME conferences – but not in a presenter role.

- Typically, attendance at these CME &/or specialty conferences without scheduled presentation of scholarly work (including National ACP) will only be approved by the program director if the resident is on a vacation or an elective. Jeopardy may not be used to cover this type of leave.
- This type of leave will be counted as one's educational and not subtracted from vacation (up to the limits of the annual education time allowance)

ii. (b) Regional ACP Meetings

- The Program Office arranges coverage for residents on call rotations who present at the ACP Oregon Chapter meeting, and the Program Office communicates coverage to presenters, covering residents, and services no later than six (6) weeks prior to each meeting.
  - Presenters are excused from clinical duties from noon on the day of the competition through 7:00am the following morning.
- Presenters on **call rotations** who are already scheduled "off" on the day of the presentation will be given a comp day off.
  - Comp days-off must be scheduled with and approved by the Program Office.
  - The Program Office will notify the respective services of the resident's absence. We additionally ask that residents also notify service personnel as a courtesy
  - Those on elective rotations who wish to remain at the meeting following the competition are only allowed to do so with advance permission from the Program Office. Approval will depend on the rotation to which resident is assigned and with explicit permission (to be obtained by Program Office) of affected service personnel.
- Attending the annual Oregon ACP meetings will count as residency educational time and will not be deducted from your 5-day annual educational leave allowance.
- There is no limit on the number of ACP regional conferences residents can attend during the three years, as long as the above coverage issues have been addressed.