ALLIED HEALTH WEST

Medical Assistant Apprenticeship Program

12

12 month period

The Medical Assistant Apprenticeship program takes just one year to complete.

156 hours of online training

Apprentices are responsible for completing the online coursework on their own time.

2,000 hours

The term of the apprenticeship program is 2,000 hours of on-the-job, paid work experience.

No Charge to Candidates

Apprenticeship costs are currently covered by grants, includes CCMA test preparation, and testing fee.

About the Program

Medical Assistant Apprenticeship with Allied Health West JATC creates a true "earn and learn" pathway to employment for job seekers, leading to a nationally-recognized credential, the Certified Clinical Medical Assistant (CCMA) through National Healthcareer Association.

Apprenticeship combines paid on-the-job training, related instruction online, mentorship, and incremental wage increases.

Medical assistants complete administrative and clinical tasks in the offices of physicians, hospitals, and other healthcare facilities. Their duties vary with the location, specialty, and size of the practice.

Benefits to employers include increased number of MAs completing training with certification and a formalized onboarding process. Potential to lower recruitment costs by centralizing processes through apprenticeship program.

100% of our test-takers pass the CCMA exam on the first attempt

Application Process

Applicants are screened by the Apprenticeship Coordinator to determine whether they meet minimum qualifications. Currently, to be eligible an individual must be at least 18 years of age and have a high school diploma/GED.

Successful candidates generally have a background in allied health or administrative work, are highly organized and able to multi-task. Empathy and professionalism are highly valued by employers.

Requirements

Employers are under no obligation to hire any applicant they interview, and the individual must also meet all hiring criteria from each respective employer. Applicants must:

- Pass a Criminal background check
- Pass a pre-employment drug screening
- Other site-specific employer related policies

How to Apply

Currently accepting applications in all counties in Oregon. Due to COVID-19 restrictions, in person workshops have been suspended. Please email Laura Klivans at lklivans@sowib.org. Applicants will be requested to provide:

- Driver's License
- Copy of High School diploma or GED certificate

" Women, minorities, people with disabilities, and veterans are encouraged to apply.

For More Information, contact:

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