

OHSU Curriculum Committee Process for Submission and Review of Interprofessional (IPE) and Multiprofessional (UNI) courses

The purpose of this document is to facilitate the development, approval and subsequent evaluation of interprofessional (IPE) and multiprofessional (UNI) courses. The OHSU Curriculum Committee is tasked with the review, approval and evaluation processes for courses, both required and elective, that are intended and designed to include qualified learners from two or more professions. Understanding that the responsibility for curricula rests with the faculty, the OHSU Curriculum Committee serves to support faculty by providing guidelines for proposed new courses, consultation during the course development process, a rigorous approval process, and periodic review of IPE and UNI courses to ensure quality and compliance with OHSU academic policies and procedures.

Definitions

- a. Interprofessional Education (IPE) occurs when learners from two or more professions learn about, from, and with each other to enable effective collaboration and improve health outcomes. OHSU required and elective courses that are intentionally designed to meet these criteria, that have gone through the institutional course approval process, and whose content is intended to be delivered in a purposefully interprofessional manner are designated "IPE" courses.
- b. University courses (UNI) are those intentionally offered in a multiprofessional manner. Multiprofessional education occurs when learners from two or more professions learn side-by-side. Intentional interprofessional engagement is not required but it may occur naturally. Multiprofessional education courses will be designated as "UNI" courses. Courses designated as "UNI" may be required or elective, and may include courses offered by individual schools/programs to qualified OHSU students enrolled in other schools/programs. These courses are available to students who meet the prerequisites and are enrolled in any school or program at OHSU.

Process Explanation

New Course Proposal Form. Interprofessional faculty course proposers should complete the "OHSU Curriculum Committee New Course Proposal Form," which is available on the OHSU IPE website or through the Interprofessional Initiative administrator. At this stage, prior to submitting the form, course proposers are encouraged to obtain input from members of the OHSU Curriculum Committee, who may be able to provide suggestions regarding course format and length (to match students' schedules in various schools and programs), projected student mix and participation, relationship of the proposed course to existing courses, or about other matters that might facilitate Curriculum Committee deliberation and approval. If the course is being proposed as a required course rather than an elective, course proposers are strongly advised to engage the curriculum committees of the affected schools to obtain their approval prior to submitting the form to the OHSU Curriculum Committee.

OHSU Curriculum Committee Review. Members of the Curriculum Committee receive the completed new course proposal form one week prior to the meeting at which the course will be presented and considered. Feedback to course proposers/sponsors is provided, and the Curriculum Committee votes to:

1. Approve the course for implementation and forwarding to the OHSU registrar;
2. Approve the course provisionally, with suggestions for revision and requirement for a follow-up review and approval by the OHSU Curriculum Committee; or
3. Determine the course does not meet the requirements for an IPE or UNI and/or does not meet OHSU requirements for required or elective courses. In this case the course proposers may consider presenting their course to the proposer's home school or program for consideration as a school- or program-sponsored course.

Monitoring of IPE and UNI Courses. All IPE and UNI courses will be reviewed by the Curriculum Committee biennially or after two sets of course evaluations have been completed to ensure courses meet the criteria for interprofessional or multiprofessional courses and meet OHSU academic standards for credit-bearing courses. The OHSU Curriculum Committee's review will be based on the sponsoring schools' and programs' processes for course review, including at a minimum, enrollment and completion statistics by school/program, course syllabus indicating faculty involved in teaching, and the students' evaluations of the course.

Procedures

OHSU Curriculum Committee members representing a program- or school-specific curriculum committee are responsible for apprising them of new courses approved by the OHSU Curriculum Committee and of actions taken by the Committee.

The OHSU Curriculum Committee will share its proceedings with the curricular leaders of OHSU schools and programs as appropriate.

Processes for proposing curricular changes to UNI and IPE course shall be in keeping with established OHSU academic policy.

Approved/Adopted May 18, 2015