

OHSU Curriculum Committee Bylaws

This document describes the purpose, governance structure and domains of authority of the university-wide OHSU Curriculum Committee, separate from and in addition to the curriculum committees already existing within the schools and academic programs.

The OHSU Curriculum Committee is tasked with the review, approval and evaluation processes for courses, both required and elective, that are intended and designed to include qualified learners from two or more professions. These courses will be identified as either interprofessional or multiprofessional.

The policies and procedures outlined in this document are designed to complement and extend school- or unit-level governance of curricula.

Purpose

1. To establish and implement oversight and approval processes for courses identified as multiprofessional “University” (UNI) courses or as Interprofessional Practice and Education (IPE) courses. These might include courses offered by individual schools/programs* to qualified OHSU students enrolled in other schools/programs, as well as interprofessional and multiprofessional courses, either elective or required, offered centrally.
2. To establish a university process for ongoing approval and review of course offerings, curriculum coordination, and course evaluation, and to coordinate with school- or program-specific curriculum committees regarding core, selective and elective courses offered interprofessionally or multiprofessionally.

University-wide (UNI) and Interprofessional Practice & Education (IPE) Designations

- a. Interprofessional Practice and Education (IPE) occurs when learners from two or more professions learn about, from, and with each other to enable effective collaboration and improve health outcomes. OHSU required and elective courses that meet these criteria, that have gone through the institutional course approval process, and whose content is intended to be delivered in a purposefully interprofessional manner are designated "IPE" courses.
- b. University courses (UNI) are those *intentionally* offered in a multiprofessional manner. Multiprofessional education occurs when learners from two or more professions learn side-by-side. Intentional interprofessional engagement is not required but it may occur naturally. Multiprofessional education courses will be designated as "UNI".

Committee Charge

The OHSU Curriculum Committee is the university instrument for reviewing, assessing, approving and revising the goals and learning objectives of interprofessional and multiprofessional courses and for assuring that these goals and objectives are achieved. The OHSU Curriculum Committee will provide leadership to schools, programs, academic committees, students and faculty members for the development, evaluation, and maintenance of effective, balanced IPE and UNI courses. The Committee will review and act upon requests from schools, programs, faculty and students for the additions or deletions of a course(s), revision in orientation of established courses, changes in class and credit hours, course titles and focus, and the interprofessional or multiprofessional aspect of courses.

In carrying out its work, the Committee will:

- Apply agreed-upon criteria to classify proposed course offerings as interprofessional courses and multiprofessional courses;
- Verify that the learning objectives of proposed courses are appropriately interprofessional or multiprofessional;
- Ensure that the proposed courses provide the appropriate rigor required of other courses offered at the assigned course level.

*An academic program is a unique course of study that culminates in the awarding of a specific degree (or certificate) in combination with a specific major. Courses that are offered to students in more than one program but within the same profession (e.g., certain courses within the School of Nursing required for students in several advanced practice degree programs) are evaluated and approved by the school-specific curriculum committee rather than the OHSU Curriculum Committee.

Committee Composition

Chairperson: Faculty chairperson of the IPI Steering Committee (IPI-SC), or a designee, serves as chairperson of the OHSU Curriculum Committee (OHSU CC)

Representation: All faculty representatives of the IPI-SC and a single faculty member from each of the following major school-/unit-level curriculum oversight entities:

1. School of Medicine Graduate Council
2. School of Nursing Graduate Council
3. School of Nursing Undergraduate Council
4. School of Medicine Curriculum Committee
5. College of Pharmacy Curriculum Committee
6. School of Dentistry Curriculum Committee
7. School of Public Health Academic Policy & Curricula Committee
8. OHSU Faculty Senate Education Policy Subcommittee
9. Central Offices, such as Office of the Provost or OHSU Library
10. Student members from the SON, COP, SOM, SOD, & SPH.

Voting

Votes shall be passed by simple majority. A quorum is defined as 50 percent of voting members in attendance at a meeting, of whom at least 50 percent must be faculty members.

Frequency of Meetings:

The OHSU Curriculum Committee will meet at least quarterly and more frequently as curriculum oversight issues indicate.

Terms of Service:

Generally, faculty terms are for three years except for those members serving on the Interprofessional Initiative (IPI) Steering Committee (SC). Terms are initially staggered and have the option for one renewal. No member (except for members of the IPI-SC) shall serve sequentially for more than six years. Student terms are for one year with the option for reappointment for one additional year.

Conflict of Interest: All members have voting privileges unless these privileges are denied by committee vote for a particular meeting or due to conflict of interest.

Ex officio: Provost and other select individuals as deemed appropriate by the Provost.

Governance Structure: By-laws governing the operation of the OHSU Curriculum Committee are approved by the OHSU Faculty Senate. The OHSU Curriculum Committee reports to the Interprofessional Initiative Steering Committee (IPI-SC) and the Provost.

Document history - OHSU Curriculum Committee Bylaws

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