



SNAP APPLICATION ASSISTANCE

AGENDA & GOALS

- Understand SNAP basics
- Basics of SNAP outreach
- SNAP college student eligibility
- Become familiar with online application
- Review paper application
- Tips on offering follow-up assistance

WHAT IS SNAP?

- “First line of defense” against hunger
- Formerly known as “Food Stamps”
- Provides food assistance to households with low incomes



**Supplemental
Nutrition
Assistance
Program**

Putting Healthy Food
Within Reach



OUTREACH MESSAGING TO STUDENTS:

- What, Who, & How
 - What is SNAP?
 - Who may qualify?
 - How do you apply?
- Addressing Misconceptions

SNAP APPLICATION ASSISTANCE & OUTREACH

- While providing application assistance on campus is an important way to connect more eligible students to SNAP, getting the word out about SNAP is also very crucial.
- SNAP outreach can be as simple as doing class raps about SNAP, tabling at events on campus and having posters hanging in your office or classroom.
- Let faculty, staff and students across campus know about SNAP, where they can go to find out more and where they can find help with filling out the application.

SNAP AND COLLEGE STUDENT ELIGIBILITY

THE BASICS OF STUDENT ELIGIBILITY



Are you a student of higher education?



Is your income at or below a specified threshold?



Do you meet the additional criteria?

WHO IS A STUDENT OF HIGHER EDUCATION?

- 18 years of age or older but under age 50
- Attending an institution of higher education (beyond high school)
 - *This includes: Vocational, technical, business, and trade schools that normally require a high school diploma or GED for enrollment.*
- Enrolled at least half-time (as defined by the institution)

Note: If a student does not meet ALL three of these criteria, they do not need to meet the additional student criteria when applying for SNAP.

THE BASICS OF STUDENT ELIGIBILITY

HEY STUDENTS!

COULD YOU USE HELP PAYING FOR FOOD EACH MONTH?



1. INCOME

Income at or below these guidelines

PERSONS	MONTHLY \$
one	\$1,926
two	\$2,607



CHECK THIS OUT!

Students 18-49 who attend higher education at least half time may be eligible for SNAP- Supplemental Nutrition Assistance Program-by meeting income guidelines and additional criteria.

SNAP ELIGIBILITY FOR STUDENTS HAS CHANGED!



WHAT COUNTS AS INCOME?

- **Earned income:** such as, **gross** earned income from employment.
- **Unearned income:** such as, income from cash assistance programs (like TANF), Social Security, unemployment insurance, disability, child support, some financial aid (if it used for personal expenses outside of paying for tuition, school materials, or school fees, etc.), scholarships through the Veteran Administration and other private scholarships.

MAINTAINING YOUR STUDENT ELIGIBILITY

■ Student breaks:

- Student's enrollment status continues through school vacations and summer breaks if the student intends to return to school for the next term. (There is no reporting required if you are a student on break).

NEW STUDENT CRITERIA

- **Students will be asked to explain their employment/job goals and how their educational plan helps them achieve these goals to the DHS worker during their interview.**
- DHS wants to understand the link between the student's education and a job.
- It's okay for the job they think they'll be doing to change in the future, but the student needs to share how their college education is helping them get employment/a job.
- The education program a student is pursuing must be intended to be completed in 4-years or less.
- No work requirements

ADDITIONAL STUDENT CRITERIA

- If you do not meet the new criteria, there are still other ways to qualify:
 - Be awarded work study - you do not need to have a position secured when you apply, but you need to intend to find a position in the coming school term.
 - Working 20 hours a week
 - Unable to work due to physical or physiological difficulties. May need to provide a note from a counselor, advisor, student support services, or medical professional.
 - Participating in a WIDA approved program. Find programs on the Eligible Training Provider List (ETPL), see oregonhunger.org/snap-for-students for the list.
 - Caring for a child under the age 6 or a single parent with a child under the age of 12.

OTHER FACTORS AFFECTING STUDENT ELIGIBILITY

■ Meal plans

- If a student's meal plan pays for less than half of their meals per week and they qualify for SNAP in other ways, then meal plans won't affect their eligibility.

■ Immigration status

- Use table from Frequently Asked Questions about SNAP from Students as a resource

APPLYING FOR SNAP: DHS PROCESS

- Application filled out and submitted.
 - 30 days from application submission to complete the application process.
- Call from DHS to schedule an interview.
- Interview with DHS Benefit and Eligibility worker.
 - Paperwork may be requested as proof of income, etc.
- Eligibility determined.
- If Eligible:
 - EBT/Oregon Trail card picked up or mailed.
 - Pin number set by recipient
 - Benefits disbursed monthly
 - EBT card used just like a debit card.

COORDINATING APPLICATION ASSISTANCE

SETTING UP A CAMPUS-WIDE
REFERRAL PROCESS

APPLICATION ASSISTANCE

APPLICATION ASSISTANCE PROCESS STEPS

1. Review:
 - Income guidelines
 - Are you a student of higher education?
 - Student eligibility
2. Help student complete & submit application
3. Offer follow-up assistance
4. Share "How to apply for SNAP" handout
5. Let student know they can advocate their case.

APPLYING FOR SNAP

[OREGON ONLINE SNAP
APPLICATION](#)

PAPER SNAP APPLICATION : HIGHLIGHTS AND TIPS

- Available in multiple languages
- Application form is for SNAP, TANF, EDRC & Medical Assistance
- SNAP only applicants fill-out pages 1-7, read 13-15 & sign page 15
- Paper applications can be mailed or dropped off in person.

FOLLOW-UP ASSISTANCE

- After a student completes and submits their SNAP application we recommend offering follow-up assistance.
- Providing follow-up assistance is a critical step in the application assistance process.
- The purpose is to ensure that applicants are contacted in a timely manner by DHS, are treated fairly, and are properly connect to benefits according to their eligibility.
- If the student requests follow-up support, you can collect their contact information and get in touch with them after a week and make sure everything is going okay with the application process.

HOW TO APPLY FOR SNAP

1. COMPLETE THE APPLICATION

You can either:

- Complete and submit the application online at <https://apps.state.or.us/onlineApplication/>
OR
- Print it or pick-up a paper application, fill it out and turn it in or mail it to your local DHS SNAP office

If you need additional assistance, have questions about SNAP or want to grab an application, find support on your campus:

place sticker with
campus-specific info here



2. INTERVIEW WITH OREGON DEPARTMENT OF HUMAN SERVICES

Once you have submitted your application, DHS will call to set up an interview with you.

- SNAP interviews can be conducted over the phone or in-person at the DHS office.
- If you think you missed the call from DHS please call your local office and schedule an interview appointment.

At your interview with DHS, you should be prepared to talk about the following items:

- How your education relates to your intended job after graduation.
- How many meals your meal plan pays for a week.

You have the right to advocate for yourself and your situation.

Keep in mind, you have 30 days from when you submit your application to DHS to finish your interview and turn-in all of your paperwork. If eligibility isn't determined after 30 days you will need to re-apply.



after 60 days you will need to re-apply.

3.DETERMINE IF YOU ARE APPROVED!

If you've submitted all of the required paperwork you should find out if you are approved at the end of your interview

If you're approved, make sure to either pick-up your card from your local DHS office or request to have it mailed to you.

You can set the card pin-number (just like a debit card) at the office, over the phone or online.

SNAP benefits are disbursed once a month directly to your card. You can check your account balance by calling 1-888-997-4447 or at ebtEDGE.com.

Call 1-800-328-6715 if your card is lost.



QUESTIONS?

Reach out to us at Partners for a Hunger-Free Oregon.

Visit <https://oregonhunger.org/snap-for-students/>

Call 503-595-5501 or email snap@oregonhunger.org



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PROVIDING SNAP APPLICATION ASSISTANCE

- You provide an access point to help connect students to SNAP resources
- You can provide information to empower students to make informed decisions
- You can help navigate a sometimes complicated application process
- You are NOT a DHS eligibility worker
 - You can't determine eligibility



QUESTIONS ?