1. **Generally**

Each OHSU school or college shall establish transfer of credit policies to accomplish the University’s mission and program’s objectives. The acceptance of credit earned at another institution and applied to an OHSU academic program at the same course level will be based on the quality of the institution from which the student transfers; assessment of the comparability and relevance to the OHSU program; grade received in each course; any articulation agreements between OHSU and another accredited academic institution. Transfer credits are evaluated without regard for delivery method and include courses completed in-person or remotely, and synchronously or asynchronously.

For undergraduate programs, a minimum of 45 credits must be completed in residence at OHSU. In all instances, only earned credit can be transferred; grade point average (GPA) does not transfer.

2. **Determination of Transferability**

Transferability is determined based on evaluation of official transcripts. For coursework from institutions outside the United States, students must submit a course-by-course evaluation from World Education Services, Inc. (WES), Educational Credential Evaluators (ECE), or another service approved by the Office of the Registrar.

To be considered for transfer to OHSU, undergraduate coursework must meet all requirements of the policy on Transfer of Course Credit (02-70-005) and the following criteria:

A. Coursework must be at the college-level. Transfer credit is **not** awarded for the following:

1) Pre-college coursework intended to prepare students for college-level work, such as GED preparation;

2) English as a second language/English as a non-native language;

3) Reading skills or vocabulary development;
4) Developmental writing; or

5) Mathematics at or below the intermediate algebra level (regardless of whether or not intermediate algebra is numbered at the college-level).

B. The coursework must be academic in nature.

1) A maximum of 12 credits in total will be awarded in transfer (and may only be applied as electives) for courses in the following areas:

   a) Physical education;

   b) Studio art;

   c) Music, dance, or theater performance; and/or

   d) Professional/technical courses in health occupations fields.

2) Transfer credit is not awarded for the following:

   a) Professional/technical coursework intended to prepare students for jobs related to a specific career or trade outside the health occupations fields;

   b) First aid/CPR;

   c) Life skills, career planning, or personal health; or

   d) Cooperative work experience (CWE).

3. Placement of Credits

   Catalog course descriptions and syllabi are used to determine appropriate placement and equivalency of transfer courses to OHSU courses.

4. AP, IB, and CLEP

   OHSU accepts credit for Advanced Placement (AP), International Baccalaureate (IB), and College-Level Examination Program (CLEP) according to course equivalencies determined by the Office of the Registrar.

5. Credit for Prior Learning

   OHSU accepts credit for experiential or prior learning assessment previously
transcripted through a regionally or nationally accredited college or university or through the American Council on Education (ACE). OHSU does not accept in transfer credits for any form of learning not previously transcripted.

6. **Credit for Military Education and Experience**

OHSU accepts credit for armed service education and training according to the recommendations of the American Council on Education (ACE). Transferability is determined from an official military transcript. Both courses and occupations credits are accepted in transfer.

7. **Credit for Internships and Service Learning**

Credit for internships and service learning may be accepted to meet general education or elective requirements at the discretion of the Registrar. Students wishing to transfer internship or service learning credits must provide a syllabus, internship contract, or similar documentation for consideration.

**Implementation Date:** August 9, 2021

**Responsible Office:** Office of the Provost, academicpolicy@ohsu.edu; Office of the Registrar, 503-494-7800

**Related Documents:** Policy 02-70-035, Degree/Certificate Standards; Policy 02-50-010, Proposing Curricular Modifications.