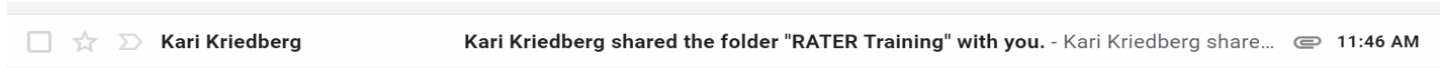
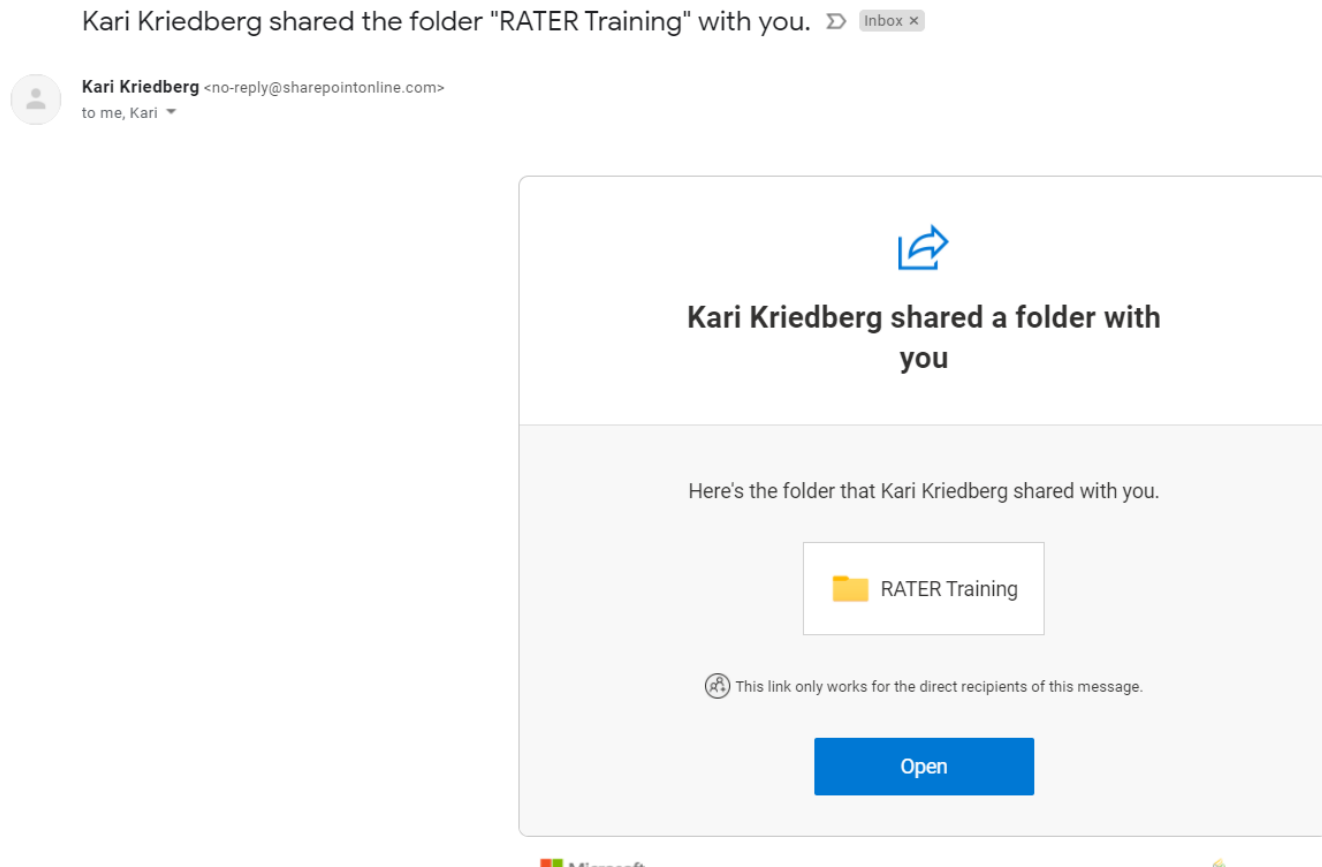


SHAREPOINT IS THE NEW FILE SHARING SITE. THIS IS WHERE YOU WILL ACCESS ALL DOCUMENTS NEEDED TO SUCCESSFULLY PARTICPATE IN AN MMI. BELOW ARE SCREENSHOTS THAT WILL WALK YOU THROUGH THE PROCESS OF ACCESSING THE FILES.

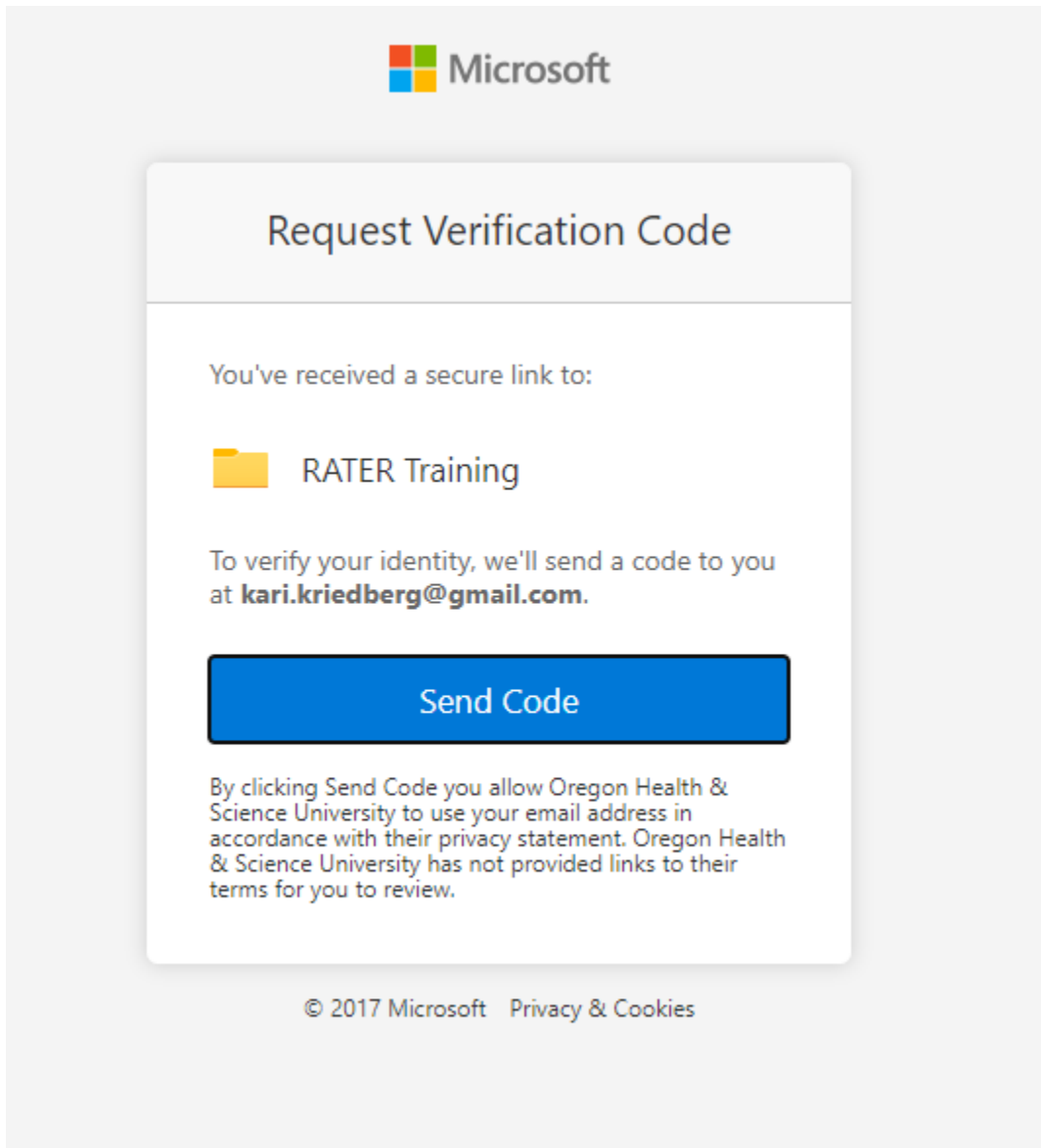
FIRST, YOU WILL RECEIVE AN EMAIL THAT LOOKS LIKE THIS. PLEASE NOTE THAT SOMETIMES THIS GOES TO YOUR SPAM FOLDER:



WHEN YOU CLICK ON THE EMAIL TO OPEN IT, YOU WILL SEE THIS. NEXT, CLICK ON EITHER THE "RATER TRAINING" FOLDER OR THE "OPEN" BUTTON FOR THE NEXT STEP.



YOU WILL BE TAKEN TO A PAGE THAT LOOKS LIKE THIS. CLICK THE "SEND CODE" BUTTON.

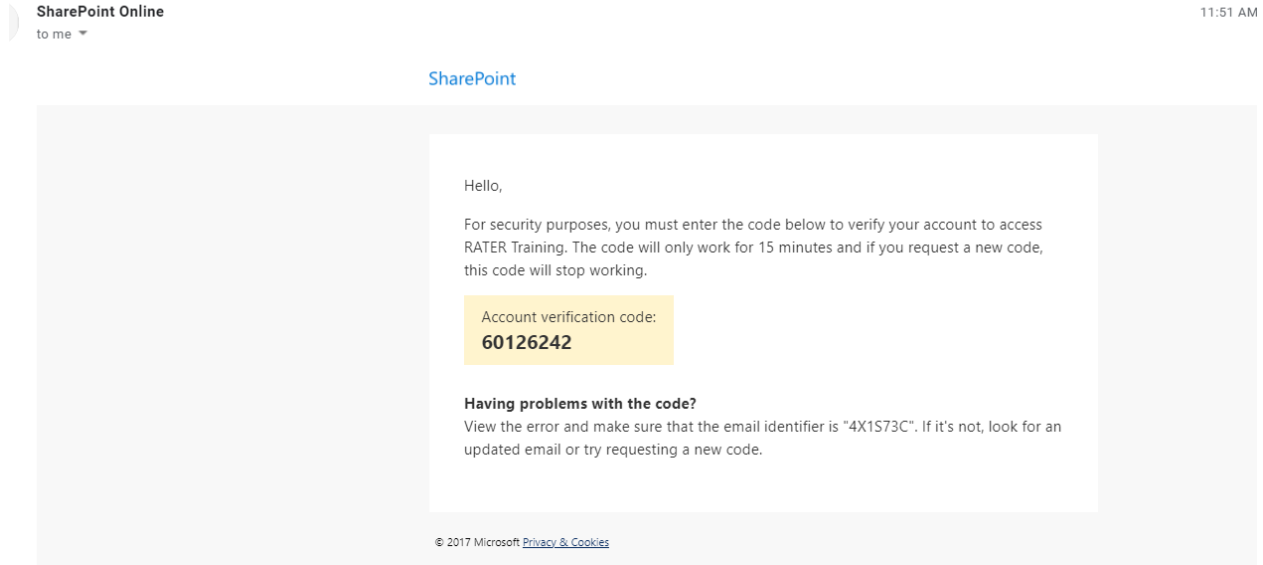


YOU WILL RECEIVE ANOTHER EMAIL THAT LOOKS LIKE THIS. WHEN YOU CLICK IN TO THE EMAIL, YOU WILL SEE A CODE

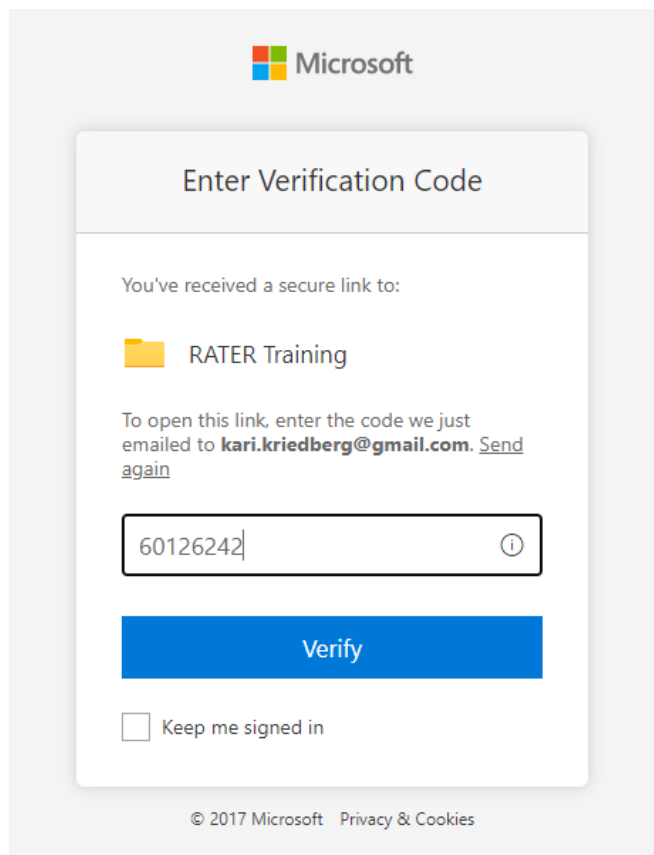


THIS WHAT YOU WILL SEE IN THE EMAIL. TYPE THE CODE IN TO THE FIELD ON THE WEB BROWER. SEE NEXT SCREENSHOT.

60126242 is your Microsoft SharePoint verification code. ▷ Inbox x
























ENTER THE CODE AND CLICK VERIFY. IF YOU CHECK THE "Keep me signed in" box, IF YOU'RE LUCKY, IT WILL ALLOW YOU TO SKIP THIS STEP NEXT TIME :)



ONCE YOU CLICK “VERIFY”, YOU WILL HAVE ACCESS TO ALL OF THE FILES!

MMI / Interview Documents > **RATER Training**

 Name ▾		Modified ▾	Modified By ▾
 Bias in evaluations.pptx		Monday at 9:04 AM	Kari Kriedberg
 Conflict of Interest Policy.pdf		Monday at 9:08 AM	Kari Kriedberg
 How to Enter Scores for the MMI.mp4		Monday at 9:03 AM	Kari Kriedberg
 Interview Dos & Don'ts.docx		Monday at 9:14 AM	Kari Kriedberg
 LINK TO SCORING WEBSITE.pdf		Monday at 9:03 AM	Kari Kriedberg
 MMI Example Video for Raters to Watch....		Monday at 9:14 AM	Kari Kriedberg
 MMI Scores One Page.docx		Monday at 9:30 AM	Kari Kriedberg
 MMI Scores when System is Down.docx		Monday at 9:30 AM	Kari Kriedberg
 MMI Scoresheet.docx		Monday at 9:29 AM	Kari Kriedberg
 New Rater Training-9-15-2020.mp4		Monday at 9:13 AM	Kari Kriedberg

YOU MAY ALSO RECEIVE A LINK IN THE REMINDER EMAIL THAT I SEND TO YOU THE FRIDAY BEFORE EACH MMI! YOU WILL STILL HAVE TO GO THROUGH THE CODE VERIFICATION PROCESS.