**Project Objectives, Activities, Outcomes, & Measures for:** *[Project title]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **GOAL/AIM:**  ***Blanks County will host 3 colorectal cancer screening education events and screen 100 adult (ages 50-75) low-income patients for colorectal cancer by the end of the grant period.*** | | | | | |
| **Objective Number** | [**SMART Objective**](http://centraloregonresearch.org/wp-content/uploads/2015/09/S-M-A-R-T-101-final.pdf) | **Activities** | **Anticipated outcomes** | **Measures (2-3 per outcome)** | **Data collection tools (survey, attendance, etc.)** |
| *1* | *100 adult patients, ages 50-75, will participate in at least one colorectal cancer education event by the end of the grant period* | 1. *Develop colorectal cancer screening educational materials in English and Spanish* 2. *Conduct 3 colorectal cancer screening education events for adults, ages 50-75* | *1.* *3 education events will be held, with a unique participant count of 100* | *# of materials distributed*    *# education events conducted*    *# patients participating in education events*  *Age and income status of participants* | *Event data collection sheet for counting materials distributed, participation in activities*  *Attendance sheet (including age and income status)* |
| *2* | *80% of participants in the education events will demonstrate an increase in knowledge of the benefits of colorectal cancer screening by the end of the grant period* | 1. *Develop/adapt survey to measure knowledge of benefits of colorectal cancer screening* 2. *Distribute pre/post survey for education event participants* | *1. 75% of participants will demonstrate an increase in knowledge of benefits of colorectal cancer screening* | *# surveys distributed*  *survey response rate*  *% increase in knowledge of screening benefits, as measured by surveys* | *Pre-Survey*  *Post-Survey*  *Survey response tracking sheet or database* |
| *3* | *200 patients ages 50-75 will be contacted to determine eligibility for colorectal cancer screening and offered FIT kits by the end of the grant period* | *1.Conduct direct outreach to adult patients in the target age range to determine eligibility for colorectal cancer screening*  *2. Distribute FIT kits to 75% of eligible patients by end of grant period*  *3. Refer patients who receive positive screens to follow-up care* | *1. Direct outreach conducted with 200 adult patients in the target age range*  *2. 150 FIT kits distributed to patients in the target age range*  *3. 70% of kits distributed will be returned for analysis*  *4. 100% of patients with a positive result will be referred for follow-up care.* | *# patients contacted through outreach efforts*  *# kits distributed*  *# kits returned*  *# of positive screens*  *# of patients referred for follow-up care*  *Age and income status of participants* | *Outreach tracking sheet*  *Tracking sheet for kit distribution, return, results, referrals* |

**Program note**: Delete the example text in italics and replace it with information specific to your project.

**Project and Evaluation Timeline for:** *[Project title]*

**Month**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project and Evaluation Activities** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| *Develop outreach and engagement strategies* | *X* | *X* |  |  |  |  |  |  |  |  |  |  |
| *Develop educational materials* |  | *X* | *X* |  |  |  |  |  |  |  |  |  |
| *Develop/adapt survey tool* |  | *X* | *X* | *X* |  |  |  |  |  |  |  |  |
| *Conduct outreach to target audiences for education events* |  |  | *X* | *X* | *X* | *X* | *X* |  |  |  |  |  |
| *Conduct education events* |  |  |  |  | *X* | *X* | *X* | *X* |  |  |  |  |
| *Distribute pre/post survey to event participants* |  |  |  |  | *X* | *X* | *X* | *X* |  |  |  |  |
| *Conduct direct outreach to patients eligible for screening* |  |  |  |  |  |  | *X* | *X* |  |  |  |  |
| *Distribute FIT kits* |  |  |  |  |  |  |  |  | *X* | *X* |  |  |
| *Analysis of survey data* |  |  |  |  |  |  |  |  | *X* | *X* |  |  |
| *Analysis of FIT kit returns* |  |  |  |  |  |  |  |  |  |  | *X* | *X* |
| *Referrals of patients with positive results to follow-up care* |  |  |  |  |  |  |  |  |  |  | *X* | *X* |
| *Report summary* |  |  |  |  |  |  |  |  |  |  |  | *X* |

**Program note**: Delete the example text in italics and replace it with information specific to your project.

Include any planned activities related to project implementation or evaluation. Place an “X” in the box(es) corresponding to the month(s) in which each activity is planned to take place. Do not use specific months, as projects are not funded until human subjects protection approvals are received.