

School of Medicine GRADUATE STUDENT STIPEND POLICY

1 July 2020 - 30 June 2021

"The stipends provided to students offset the cost-of- living during the period of training and are not considered equivalent to salaries or other forms of compensation provided to individuals supported on research grants." NIH

The purpose of this document is to establish a stipend policy to ensure consistency and fairness in the treatment of all PhD students within School of Medicine PhD programs. Funds from external or internal sources may not be used to exceed the Graduate Council maximum for these students.

1. The School of Medicine Graduate Council is responsible for setting the stipend policy each fiscal year (July 1 - June 30), subject to final approval by the Dean of the School of Medicine. Graduate Council will review this policy annually. Policy changes must be approved by the Graduate Council, Associate Dean for Graduate Studies, and Dean of the School of Medicine.
2. This policy applies to all PhD graduate programs in the School of Medicine that provide a stipend for their students.
3. Stipends will be paid while students are registered for a full-time course load (minimum 9 hours of 500 and 600 level courses) and actively engaged in research training. To continue to be eligible for a stipend, students must meet the definition of good academic standing per the SOM Graduate Studies Academic Regulations. Stipends will not be paid during leaves of absence, however students may apply unused paid time-off concurrently with the running of approved academic leave of absence.
4. The stipend for PhD students in School of Medicine programs, will be \$33,750/year, paid monthly or biweekly, consistent with the GRU contract (11 March 2020).
5. Students who are awarded a stipend from an external, competitive, individual fellowship (e.g. NSF, NIH) that exceeds the Graduate Council minimum will be allowed to collect that stipend. However, this stipend must completely replace stipend funds from other sources.
6. Students who receive competitive, financial awards in addition to stipends (e.g. ARCS) may keep these in addition to their stipend.
7. Students who are awarded an individual fellowship stipend that falls below the Graduate Council minimum shall receive additional stipend support from either the mentor, the mentor's primary administrative unit (as defined by the OHSU unit credited for indirect cost earnings), or the Graduate Program such that the total stipend meets the amount set by Graduate Council.
8. The stipend specified by the Graduate Council is exclusive of fees and tuition. Mentors or graduate programs must pay for any portion of tuition that is not waived and all fees for full-time Ph.D. students.
9. Mentors are ordinarily expected to take primary responsibility for providing funds needed for stipends, fees, and any portion of the tuition that is not waived. When the mentor is unable to provide such funds (e.g., due to a temporary lapse in grant support), the mentor's primary administrative unit is expected to assist the mentor by providing bridge funds. If the mentor's primary administrative unit is unable to provide sufficient funds, the program director will notify the Associate Dean for Graduate Studies who will strive to provide assistance in such situations.

10. Program Directors are ordinarily expected to take primary responsibility to arrange that a student's stipend, fees, and tuition are paid whenever an advanced student leaves the laboratory of one mentor to begin training with a different mentor. If a student leaves the first lab before a new mentor has been identified, the graduate program will assume primary responsibility for paying the student's stipend, fees, and tuition during the transition. If it appears that Graduate Program funds are insufficient to provide support during the transition, the program director will notify the Associate Dean for Graduate Studies who will strive to assist in such situations.

11. The School of Medicine Office of Graduate Studies will have responsibility for reviewing and approving payment of graduate stipends. However, department chairs, program directors, and program administrators are expected to monitor stipend levels within their programs and aid in enforcement of this policy.

12. The Associate Dean for Graduate Studies and the student's program director must approve any exceptions to this policy.

13. This policy replaces previous stipend policies. It will go into effect upon approval by the Graduate Council, Associate Dean for Graduate Studies, and Dean of the School of Medicine.

14. This document was originally approved by the Graduate Council on January 8, 2008. The latest administrative update was completed on June 10, 2020.

Approved by the Associate Dean for Graduate Studies
Allison D. Fryer, Ph.D. June 9, 2020

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Approved by the Senior Associate dean of Education School of Medicine
George Mejicano, M.D. June 9, 2020

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