



OHSU POLICY MANUAL

Policy Number: 08-01-006

Policy Title: PHYSICAL ACCESS COMMITTEE

Effective Date: October 21, 2014

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1. **Generally**

The Physical Access Committee is charged with identifying barriers to access by individuals with disabilities at OHSU and to present findings and recommendations to OHSU's administration concerning access needs and priorities for meeting those needs.

2. **Committee Composition and Appointment Authority**

The Provost and Chief Diversity Officer shall appoint the following representatives to the committee:

- A. One or more students who experience a disability, or if there are no students with a disability willing to participate, a person who experiences a disability and uses OHSU's facilities;
- B. One or more members of the faculty or staff who experience a disability;
- C. The coordinator of Disability Services for OHSU;
- D. One or more administrators of OHSU including at least the Director or designee of Affirmative Action and Equal Opportunity (AAEO);
- E. One or more members of Facilities Management and Real Estate; and
- F. Such other persons from OHSU programs or units that the Provost and Chief Diversity Officer deem appropriate to secure a balance of representation on the committee so as to secure representation of diverse disciplines, units, and departments.

Committee members shall serve at the pleasure of the Provost and Chief Diversity Officer. The Provost and Chief Diversity Officer shall consult with the Directors of the Office for Student Access (OSA) and AAEO regarding appointments to this committee. The committee shall meet at least twice a year.

The Provost and Chief Diversity Officer shall identify appropriate administrative staff to support the Committee's activities.

3. Committee Responsibilities

The committee's primary responsibility is to identify barriers that interfere with the ability of individuals with disabilities to access OHSU. The committee shall present its findings and recommendations to the Provost and Chief Diversity Officer, identifying access needs and priorities for meeting those needs. Findings and recommendations shall identify the barriers to access that prevent individuals with disabilities from meaningfully using campus facilities related to instruction, academic support, assembly and residence.

4. Fiscal Responsibility

When preparing OHSU's budget request to the OHSU Board each year, the Provost and Chief Diversity Officer shall consult with the committee and review its findings and recommendations concerning barriers to access to allocate funds for improvements that will be applied to the substantial reduction and eventual elimination of barriers to access by individuals with disabilities at OHSU.

Related Regulations: Oregon Revised Statute 353.210

Related Policies and Procedures:

Policy 02-01-002, Equal Access for Students with Disabilities

Policy 03-05-055, Accommodations

Policy 08-01-005, Access for Members of the Public to OHSU Programs

Public Event Disability Access Accommodation Request Procedure

Related Forms: Public Event Disability Access Accommodation Request Form

Implementation Date: August 9, 2006

Revision History: October 21, 2014

Editorial Review: March 3, 2020

Responsible Office: Affirmative Action & Equal Opportunity; Office of the Provost