Drupal Training Hands-on Exercise Text

## MAIN BODY FULL LAYOUT COPY TEXT

Let’s practice creating some content in Drupal. In this hands-on practice exercise, we will first add text that will span the width of the page. We will then add a two-column layout and add elements and content to both columns. Students will then do some basic formatting, learn how to upload documents, add metadata, and create links while being guided by the instructor. At the end of class, students will practice on their own.

## LEFT COLUMN *1st HEADING – H2*

Link styles auto detected

#### COPY TEXT

Drupal can detect most of the required link styles automatically, saving content contributors time. A few that can’t be detected can be added manually.

Email someone
Link to a Drupal page
Link to a document
Search Google (link to an external website)
Link to an OHSU building or campus
Link to O2 (link to an authenticated page)

#### 2nd HEADING – H3

What content should I use?

#### Video

<https://www.youtube.com/watch?v=5wpTJl_u_Hs>
(Caption optional) – Content strategy

## RIGHT COLUMN *Ist HEADING – H2*

Elements

#### COPY TEXT

A text block element is the primary place for adding text content. However, you will find that some of the features that were in the text block in CommonSpot, now exist as separate elements such as headings, images and tables.

Layouts are also added to pages. Currently 2-column and 3-column layouts are available on basic pages, while landing pages can also accommodate a 4-column layout. Multiple layouts can be used on the same page.

2nd HEADING – H3
Images added outside text editor

IMAGE

(Caption optional) - Sparks Lake in November