Thank you for considering education/training with the Transgender Health Program. We are committed to building capacity among physical and mental health providers, social service organizations, health plans, and others to provide affirming and responsive care and customer service for transgender and gender nonconforming individuals across the lifespan.

All training requests delivered outside of OHSU will be charged an hourly rate plus a negotiated flat rate for preparation/coordination as well as a flat rate for travel time. For trainings longer than 4 hours in duration a flat rate can also be negotiated instead of the hourly rate. If payment for training is a barrier, fees can be reduced or waived following discussion with THP staff.

**Training Rates:**

$150/hour for 2 trainers

$225/hour when a Medical Provider (if indicated) is part of the training team

**Other Fees:**

- **Travel** – flat rate will be negotiated based on time and distance from OHSU. Overnight accommodations may be expected for training staff based on the combination of distance from OHSU, duration of session, and start/end time of session.

- **Preparation** – flat rate will be negotiated based on needs for curriculum development, photocopying, etc.

- **CEU’s** – typically $75-100 depending on credentialing body. Rate to be negotiated between OHSU and training site. OHSU would incur fee for CEU’s and pass back to training site in the final invoice unless negotiated otherwise.

- **Planning/Coordination** - All scheduled events will require at least one pre-session planning meeting to confirm agenda and logistics. One 30 minute discussion will be provided at no cost. Additional planning and coordination would be subject to a prorated fee of $50/hour to be added to final invoice

**Payment:**

An invoice and accompanying W-9 will follow completion of service. Payments should be delivered to the OHSU Transgender Health Program as indicated by invoice. Should contracting be needed, please plan for 8-12 weeks’ notice prior to training to complete contracting.