

OHSU SOD Professionalism Monitoring Form

Background: Professionalism is one of the core competencies in dentistry. As such, the OHSU School of Dentistry has embraced professionalism as one of the Student Learning Outcomes for all students that are enrolled in the DMD program. The purpose of this form is to provide a formal mechanism by which individuals may submit information concerning the professional behavior of any OHSU dental student. Examples of professional behavior can be found on page 3. Note that the School of Dentistry is interested in hearing about exemplary behavior as well as behavior that is of concern. As such, the school encourages submission of this form and individuals should have a low threshold to describe both exemplary and concerning behavior they have witnessed for documentation.

Student Name: _____ **Date Submitted:** _____

Name and role of person submitting this form: _____

Location of observed behavior: _____

Date of observed behavior: _____

The School of Dentistry strongly encourages direct communication between the person filling out this form and the student whose behavior is being reported. If you did not have a discussion with the student, please explain what contributed to this decision.

Date Discussed: _____

Narrative/Description of observed behavior (may attach additional pages as necessary):

Please return form to the Office of Academic Affairs on the 10th Floor. RLSB 10N098 or 10N068

OAA Use: This form was received on _____

Processing OHSU SOD Professionalism Monitoring Form

Process: This form may be submitted by any person (e.g., students, staff members, or faculty members) at any time while a dental student is enrolled at OHSU. The Associate Dean for Academic Affairs will typically be the recipient of this form, but the Dean or any of the Associate Deans in the School of Dentistry may complete or be the recipient of this form, and may act on the information as necessary using the process described in this section. In addition to the completed form being filed in the student's confidential record, the school's Associate Dean for Academic Affairs (or other authorized personnel) will review the information submitted and then one of two actions will occur within two weeks of receipt of the form. The Associate Dean for Academic Affairs (or other authorized personnel) will either communicate directly with the student and/or the student will be notified that a Professional Monitoring Form has been submitted. The Associate Dean for Academic Affairs (or other authorized personnel) will determine if the incident can be addressed directly with the student or if it should be referred to the Student Performance Committee (SPC) for additional review. The SPC will determine whether the student must appear in person before them. Importantly, any student that has three or more of these forms submitted about him/her that describe concerning behavior will automatically be discussed by the SPC. Finally, persons who submit this form will be informed by the Associate Dean for Academic Affairs (or other authorized personnel) that the form was received and addressed accordingly within 30 days of receipt of the form. Individuals who submit the form will not be provided with details of any resulting action that violate FERPA. Students should feel free to seek assistance from the Associate Dean of Student Affairs if they have concerns. Please see the SOD Student Handbook for more information about the SPC processes used by the School of Dentistry, including how professionalism concerns are handled.

All Courses

1. Communication:

- Conveys effectively, meaningful and relevant information;
- Listens & responds to others respectfully;
- Interacts well with instructors, peers and patient;

2. Engagement

- Attendance- actively engaged;
- Maintains a positive attitude;
- Takes responsibility;

3. Time Management:

- Arrives on time and well prepared for the task ahead;
- Completes procedures in allotted time

4. Ethics:

- Applies ethical perspectives and ideas independently and accurately;

Infection Control: Pre-Clinic & Clinic Courses

1. Work Area:

- Space is free of personal belongings;
- Required items are in order and appropriate for the task

2. Safety & Health:

- Patient and Operator ergonomics are correct;
- Wears PPE;
- Sharps, amalgam and biologic waste are handled correctly;
- Exhibits personal behavior and hygiene which contributes to a clean and comfortable environment

Humanistic Approach to Health Care: Clinic

1. Cultural Awareness:

- Demonstrates knowledge of cultures, including perspectives, aesthetic traditions and cultural practices.

2. Patient Education:

- Provides effective patient education choosing language that is understandable, compelling and enhances the effectiveness of the message
- Presents information in a unified and coherent manner

3. Documentation:

- Maintains accurate and complete dental care records

4. Patient Care Plan:

- Implements agreed upon, appropriate & effective solutions