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Faculty & Advisor Self Service Navigation

Open up a web browser and navigate to [www.ohsu.edu/facultyselfservice](http://www.ohsu.edu/facultyselfservice) and clicking Current Faculty Log In or Go to 02.ohsu.edu, select Academics & Students, then click Banner and Faculty Self Service can be selected from this page. Log in with your OHSU network credentials.
How to find your list of Advisees

From the main menu, select Advisee List/Search. If it is your first time selecting this option, you will need to select a term. You can click View my Advisee Listing to see all of your advisees for the selected term or you can search for a specific advisee to view their student profile information.
Advisee Listing
This is where you will find a list of all of your advisees for the term selected. Information displayed includes: Name/student ID number, Program (If applicable), Student Status, Primary Advisor/type, Campus, Catalog Year and College. You can also click the link view profile to find more information about the selected student.
Student Profile

The student profile provides more detailed information about your advisee. You are able to find biographical information such as DOB, and email address. Degree, Major, Program (If applicable) can be found in the Curriculum, Hours & GPA section. General information includes Level, Student Status, Residency, Campus, Matriculated Term, and Leave of Absence (If applicable).

The menu on the left provides more detailed information. You can select Academic transcript to view the unofficial transcript, Student schedule to see what classes the student is registered for, Student Week at a Glance shows they days and times for the students class schedule for the week and Degree Audit and Registration plan takes you to their degreeworks audit.