

PUBLIC SAFETY

# Annual Security Report | 2019







## About OHSU

As the state's only academic health center, OHSU is the place where healing, teaching, and discovery come together.

OHSU educates and trains the health care professionals that Oregon communities need and provides care to those Oregonians with the most difficult health challenges. OHSU is a unique resource for Oregonians where OHSU faculty work every day discovering new ways to help save lives. The university provides a unique combination of services, care, economic influence and knowledge leadership by:

- addressing health care workforce shortages by training and educating Oregon's future providers
- providing high-quality health care and specialty services available nowhere else in Oregon
- aligning research scientists with physicians to conduct clinical trials on the cutting edge of medical advances
- serving Oregon's communities statewide— urban and rural areas, large and small businesses, the uninsured and the underinsured, training other health care providers
- successfully leveraging state resources to meet the needs of all Oregonians. OHSU educates many of Oregon's future health professionals and scientists, and partners with other Oregon colleges and universities to train pharmacists and allied health practitioners. OHSU is the only institution in the state that grants doctoral degrees in medicine and dentistry.

There is no place in Oregon doing more than OHSU to create and advance knowledge about health. With physicians and scientists working side-by-side, OHSU quickly brings new laboratory discoveries to the care of its patients. Many of the clinical and diagnostic services provided are unique to the state, enabling Oregonians to stay close to home for complex medical treatments.

OHSU encompasses:

- schools of dentistry, medicine, nursing, pharmacy, and public health\*
- two hospitals
- numerous clinical care practices
- dozens of research institutes and centers
- more than 200 community service programs that serve every county in the state

*\*The School of Pharmacy is a shared program between OHSU and Oregon State University. The School of Public Health is also a collaboration between OHSU and Portland State University.*

4	ABOUT THE REPORT	21	OHSU EMPLOYEE POLICIES
4	REPORT PREPARATION AND DISTRIBUTION	23	OHSU STUDENT POLICIES
5	REPORTING CRIMINAL INCIDENTS AND OTHER EMERGENCIES	25	VIOLATIONS AND SANCTIONS
6	VOLUNTARY CONFIDENTIAL CRIME REPORTING	28	HEALTH RISKS
7	ABOUT THE DEPARTMENT OF PUBLIC SAFETY	31	RESOURCES: ALCOHOL AND DRUG ABUSE PREVENTION AND RECOVERY
8	CRIME: STATISTICS AND DEFINITIONS	33	SEXUAL MISCONDUCT AND ASSAULT PREVENTION AND RESPONSE
8	STATISTICS COLLECTION	39	RESPONDING TO EMERGENCIES AND EVACUATION PROCEDURES
9	CRIME STATISTICS OHSU	39	TIMELY WARNINGS NOTICES AND EMERGENCY NOTIFICATIONS
15	ACCESS TO CAMPUS FACILITIES, UNLAWFUL ENTRY, AND TRESPASSING	40	EMERGENCY MASS NOTIFICATION SYSTEM: THE OHSU ALERT
15	POLICY STATEMENT ADDRESSING COUNSELOR CONFIDENTIALITY	41	DAILY CRIME LOG
16	CAMPUS SAFETY PROGRAMS AND CRIME PREVENTION	41	WEAPONS AND FIREARMS
17	WORKPLACE VIOLENCE PREVENTION	41	CAMPUS FIRE SAFETY RIGHT-TO-KNOW ACT
19	ORIENTATION: NEW STUDENT AND NEW EMPLOYEE	41	OHSU'S CODE OF CONDUCT
19	MONITORING AND RECORDING OFF-CAMPUS STUDENT ACTIVITY OR FACILITIES	42	APPENDIX 1 OHSU EMERGENCY RESPONSE RESOURCE GUIDE
19	RULES AND POLICIES REGARDING POSSESSION, USE, AND SALE OF ALCOHOL, DRUGS, AND TOBACCO	56	APPENDIX 2 CRIME INCIDENT REPORT FORM
20	STANDARDS OF CONDUCT	58	APPENDIX 3 EMERGENCY PHONE LOCATIONS MAPS

## About the report

For more information about the Jeanne Clery Act, please visit the Department of Education's Campus Security website: **[www.ed.gov](http://www.ed.gov)** and search for "Clery Act" using the search function

*1. The Clery Act defines "campus security authorities" as those University officials with significant responsibilities for student and campus activities. For detailed information about OHSU campus security authorities, please contact the OHSU Department of Public Safety at 503-494-7744.*

## Report preparation and distribution

This report was created to educate patients, visitors, students, employees and the public about OHSU's public safety programs. Portions of this report are also provided in compliance with the Higher Education Opportunity Act (Title 20 U.S. Code Section 1092 Disclosure of Campus Security Policy and Campus Crime Statistics) known as the Jeanne Clery Act or the Clery Act.

The Jeanne Clery Act requires universities and colleges to annually disclose crime statistics and certain policies related to safety and security. It is intended to provide both enrolled and prospective students and their families with accurate, complete, and timely information about safety on campus to aid in making informed decisions.

Portions of this report are provided in compliance with the federal Drug-Free Schools and Communities Act (20 U.S. Code Section 1145g) and the federal Student Right-to-Know and Campus Security Act (20 U.S. Code Section 1092).

Portions of this report are provided in compliance with The Violence Against Women Reauthorization Act which amended the Jeanne Clery Act to afford additional rights to campus victims of sexual assault, domestic violence, dating violence, and stalking.

The OHSU Department of Public Safety is primarily charged with compiling and publishing this Annual Security Report (ASR), working with the university and several other law enforcement agencies to collect information. The process includes gathering crime statistics from campus security authorities<sup>1</sup> and local law enforcement agencies as appropriate. Campus crime, arrest, and referral statistics include those reported to Public Safety, campus security authorities and local law enforcement agencies.

Our goal is to publish an accurate and complete report for distribution to currently enrolled and prospective students, faculty, and employees as well as prospective employees through various outlets.

**Online:** This report is posted on our website:  
**[www.ohsu.edu/public-safety/clery-information](http://www.ohsu.edu/public-safety/clery-information)**

**Print:** A printed copy of this report is available by calling Public Safety: **503-494-7744**; or Human Resources: **503-494-8060**

**Visit our department:** We are located on Marquam Hill in the Physical Plant Building, 3310 S.W. U.S. Veterans Hospital Road, Room 228, Portland, OR 97239.

### How we share the report

We email an announcement and link to the report to all enrolled students after the report is published. Faculty and staff receive similar notification through email, the intranet, and by communicating directly with managers and supervisors. All prospective employees may obtain a copy from Human Resources, located in the Marquam Plaza building (MP 110), by calling 503-494-8060, or by reaching out to Public Safety directly. All prospective students may obtain a copy through our website, the Provost's Office, or the various schools' deans' offices.

## Reporting criminal incidents and other emergencies

OHSU takes the safety of students, staff, patients, other community members, and guests seriously and encourages people to promptly report to us any of the following:

- Criminal incidents
- Accidents
- Other emergencies or public safety-related incidents

Please call us anytime for either of the following situations:

- Non-emergency and/or requesting services: **503-494-7744**
- Emergency: **503-494-4444**

### Come to our department

Individuals can also report incidents at our main office located in the Physical Plant Building, 3310 S.W. U.S. Veterans Hospital Road, Portland, OR 97239.

### On-location calls

OHSU has installed multiple emergency two-way call boxes (emergency phones) throughout campus for emergencies. (See maps on pages 58–59). In addition to Public Safety, OHSU community members may also report incidents to any of the Campus Security Authorities listed below:

- Academic Affairs
- Deans of all OHSU schools
- Director of Affirmative Action and Equal Opportunity
- Director Ambulatory Services
- Directors of Human Resources
- Director of Oregon National Primate Research Center
- Integrity Office/Corporate Compliance
- Office of the Provost
- Student Health
- Student Life – Assistant Vice Provost
- Title IX Coordinator

*Note: OHSU does not have on-campus housing or an athletic department.*

All crime reports or reports of other serious incidents received by Public Safety will be assessed to determine if immediate action is required or if a follow-up investigation is warranted. All reports filtered to a Campus Security Authority and/or an off-campus local law enforcement agency will be assessed at the time that report is shared with OHSU Public Safety.

OHSU police officers are trained to mitigate emergent situations and will work with other first responders, as needed, to address the situation. If a follow-up investigation is required, Public Safety will investigate or will work with the local police to determine a course of action.

The OHSU community and visitors are encouraged to report all crimes to Public Safety and/or to a Campus Security Authority to ensure timely warning notices to the community (if needed), and for the inclusion in the annual crime statistics. See page 39 of this report for more about Timely Warnings at OHSU.

## Voluntary confidential crime reporting

It OHSU Public Safety departments policy to allow victims of crimes on campus who do not want to pursue action within the university system or the criminal justice system to report anonymously. With your permission, an OHSU police officer with Public Safety can file a report on the details of the incident without revealing your identity. You may also file an anonymous report through the Integrity Department on-line resources found at **[www.ohsu.edu/integrity-department](http://www.ohsu.edu/integrity-department)**

Or you can call the toll free hotline: 877-733-8313

Additionally, the Confidential Advocacy Program provides support services to victims and survivors of sexual harassment, sexual assault, dating violence, domestic violence, and stalking. Advocates can offer emotional support, information about the different options and services available to survivors, assist in navigating the Title IX, Criminal Justice, and Civil systems and support survivors decision making. With the exception of child abuse disclosures, services provided are confidential and privileged and advocates cannot share a survivors information without a written release. The Confidential Advocacy Program can be reached at 1-833-495-2277, 503-494-3256 or CAPsupport@ohsu.edu.

The purpose of this type of report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. Protective measures and accommodations provided will be kept as confidential as the law allows if you do not wish to disclose your identity. Please understand that it might be necessary to disclose all or part of the threat to our community, as not disclosing the known threat(s) might put others at risk.

With the threat information, the university can keep an accurate record of the number of incidents, determine where there is a pattern of crime in regards to a particular location, method, or assailant, and alert the campus community to any potential danger in a timely manner. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.



# About the Department of Public Safety

Please call us anytime for either of the following situations:

**Emergency 503-494-4444**

**Non-Emergency 503-494-7744**

OHSU Police is the primary law enforcement and public safety resource for OHSU. Our mission is to provide responsive, collaborative, and professional policing that results in a safe environment for all members of OHSU's community. Our agency receives its police powers under the Oregon Revised Statutes (Section 353.125). Police officers commissioned under this section may enforce criminal laws and any administrative rules and policies adopted by the university and have all the authority and immunity of a peace officer or police officer of this state. Originating as a long-standing public safety agency on campus, the 2007 mass shooting at Virginia Tech drove the institution to create a task force that ultimately concluded an armed police presence on campus was necessary to be ready to respond to a similar incident, but also continue to perform all services required for campus and community safety at a premier academic health center. The Department of Public Safety certified its first police officer February 2012 and we now have an agency of over 35 state certified-police officers.

OHSU Police Officers are the primary law enforcement resource for all emergency and non-emergency response for both the Marquam Hill and South Waterfront campuses. The Department of Public Safety works cooperatively with the Portland Police Bureau and Hillsboro Police Department to provide and/or supplement any response to emergency and non-emergency services when needed. In other OHSU locations off of our campuses within other police jurisdictions, the appropriate police agency provides both emergency and non-emergency assistance as requested and appropriate.

Public Safety training and policy programs continue as an ongoing effort to ensure that input from every level of the institution is incorporated and are specifically directed at customizing OHSU's approach to public safety to the healthcare, research, and academic environments. Delivery of content and intended outcomes are based on what is most important to the OHSU community, including trauma-informed care, the ability to verbally de-escalate confrontations and collaborate with the healthcare workforce, use of force decision-making, empathetic and culturally responsive policing, interacting with persons in a mental health crisis, and disengagement options. The Department of Public Safety has also built systems with wide institutional representation for reviewing policies, training, and any force incidents.

In short, Public Safety is dedicated to developing, delivering and continuously improving public safety and law enforcement services and personnel that genuinely reflect the best expectations of, and interact positively with, the community they serve.

## Crime: statistics and definitions

Public Safety, in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, prepares and distributes statistics annually on all the reported occurrences of the offenses below.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act), 20 U.S.C. 1092(f), requires the annual publication of crime statistics for the previous three calendar years. The crime statistics include reports of arrests and disciplinary actions arising from selected crimes. Effective with the 1999 calendar year, the Clery Act requires an expanded reporting that includes crimes and arrests occurring in certain off-campus locations.

In 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) was signed and amended the Clery Act, requiring institutions to compile crime statistics in regard to sexual assault, domestic violence, dating violence and stalking.

## Statistics Collection

Public Safety collects and records crime statistics in a central records system which assists with gathering data for their annual report. Public Safety also requests crime statistics from the various police departments or law enforcement agencies by sending a letter requesting crime statistics for the last calendar year in regards to OHSU non-campus properties used for educational purposes.

The letters are sent to the appropriate police chiefs, sheriffs and record managers.

For the calendar year 2016, the following departments received a request to provide crime statistics: Beaverton, Bend, Boise (Idaho), Coos Bay, Eugene, Gresham, Gold Beach, Grants Pass, Hermiston, Jackson County, Klamath Falls, Lake Oswego, Lebanon, Marion County, McMinnville, Newport, North Bend, Portland, Salem, Scappoose, Tillamook, Vancouver (Washington).

For the calendar year 2017, the following departments received a request to provide crime statistics: Beaverton, Bend, Enterprise, Eugene, Gold Beach, Grants Pass, Hermiston, Hillsboro, Klamath Falls, La Grande, Lake Oswego, Lebanon, McMinnville, Medford, North Bend, Salem, Scappoose, Tillamook, and Tualatin. Portland Metro area crime statistics were gathered by queries conducted in the Regional Justice Information Network (RegJin), which is a multi-agency shared record management system (RMS) sponsored by the Portland Police Bureau. RegJin went live on April 14, 2015, and included 43 agencies from 5 counties and 2 states. It provides a common platform for electronic police reports to increase data sharing and collaboration between regional law enforcement agencies.

For the calendar year of 2018, the following department received a request to provide crime statistics: Astoria, Baker City, Beaverton, Bend, Coos Bay, Corvallis, Eagle (Idaho) Enterprise, Eugene, Grants Pass, Gold Beach, Gresham, Hermiston, Hillsboro, Jackson County Sheriff, Klamath Falls, La Grande, Lebanon, Madras, McMinnville, Medford, North Bend, Salem, Scappoose, Springfield, The Dalles, Vancouver (Washington), & Walla Walla (Washington). Portland Metro area crime statistics were gathered by queries conducted in the Regional Justice Information Network (RegJin) which is a multi-agency shared record management system (RMS) sponsored by the Portland Police Bureau.



## Crime statistics OHSU

	MURDER/NON-NEGLIGENT MANSLAUGHTER			NEGLIGENT MANSLAUGHTER			SEX OFFENSES, FORCIBLE <sup>a</sup>		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	0	0	0	0	0	0	11	4	9
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	0	0	0	0	0	0	1	0	0
PUBLIC	0	0	0	0	0	0	0	0	0

	SEX OFFENSES, NON- FORCIBLE <sup>b</sup>			ROBBERY			AGGRAVATED ASSAULT		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	0	0	0	1	0	0	20	5	0
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	0	0	0	0	0	1	2	1	1
PUBLIC	0	0	0	0	1	1	0	0	0

	BURGLARY			MOTOR VEHICLE THEFT			ARSON		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	17	22	18	1	2	1	1	0	0
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	2	3	0	8	9	5	0	0	0
PUBLIC	0	0	0	0	0	0	0	0	0

	LIQUOR LAW ARRESTS			LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTIONS <sup>c</sup>			DRUG LAW ARRESTS		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	0	0	0	0	0	0	31	23	24
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	1	1	1	0	0	0	4	2	2
PUBLIC	0	0	0	0	0	0	0	2	1

	DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTIONS			ILLEGAL WEAPONS POSSESSION ARRESTS			ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTIONS <sup>c</sup>		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	0	0	0	0	0	0	0	0	0
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	0	0	0	0	0	0	0	0	0
PUBLIC	0	0	0	0	0	0	0	0	0

	DOMESTIC VIOLENCE			DATING VIOLENCE			STALKING		
PROPERTY TYPES	2016	2017	2018	2016	2017	2018	2016	2017	2018
ON CAMPUS	4	17	5	1	1	0	16	10	9
RESIDENTIAL FACILITIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
NON CAMPUS	1	0	0	0	0	0	0	2	0
PUBLIC	0	1	0	0	0	0	0	0	0

HATE CRIME <sup>d</sup>	UNFOUNDED CRIMES
2016: One (1) on-campus Harassment - Disorderly Conduct incident characterized by race bias.	2016: Four (4) unfounded crimes.
2017: Zero (0) Hate Crimes reported	2017: Two (2) unfounded crimes.
2018: Zero (0) Hate Crimes reported	2018: Zero (0) unfounded crimes.

## Table notes

### a. Sex Offenses, (NIBRS)

**Forcible** - Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent. Including,

**Forcible Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

### b. Sex Offenses, (NIBRS)

**Nonforcible** - (Except Prostitution Offenses) Unlawful, nonforcible sexual intercourse.

**Incest** - Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** - Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**c. Liquor Law Violations and Illegal Weapons Possession Violations Referred to Disciplinary Actions** – the number of persons referred for disciplinary action does not include persons arrest and reported in the arrest categories above.

**d. Hate Crimes** - Criminal offenses committed against a person or property which is motivated in whole or in part, by the offender's bias. The bias categories are: race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability.

**Note:** Definitions in regards to Sex Offenses (both forcible and nonforcible) are from the FBI's National Incident-Based Reporting System (NIBRS). All other crime definitions are from the FBI's Uniform Crime Reporting (UCR) Program. Use of these specific definitions meets the Clery Act requirements for crime definitions. Please see Crime Definitions starting on page 12 for more information about each crime.

## Campus security authorities

University officials who have significant responsibility for student and campus activities are also sent communications (generally emails) requesting crime statistics. This communication is generally sent in the first quarter of any given year, requesting information from the last calendar year. Campus Security Authorities also have been given a “Crime Incident Report” form to submit reported crimes closer to the time of occurrence to encourage timely reporting in order that we may issue timely notifications as appropriate.

OHSU has no student residence facilities; therefore, no statistics are recorded for residence halls.

## Property Considerations

Generally, on-campus property includes all buildings and property on the Marquam Hill campus, as well as OHSU properties and buildings on the South Waterfront. Non-campus property includes the West Campus, which houses Oregon National Primate Research Center (ONPRC), clinics located throughout the state and business offices such as the Market Square Building, Marquam Plaza I and II and other locations not associated with or being contingent to the Marquam Hill and South Waterfront campus. This includes all owned and controlled as well as leased spaces that support the institutional educational purposes. There are a number of considerations in regards to reporting requirements for each type of property. For example, non campus locations do not have the same reporting requirements in regards to crimes on public property. Also, the ownership of a property, as opposed to the leasing of a property affect reporting requirements. Please note that not all consideration and all properties and their type are listed here as the list is long. If you have questions regarding the statistics published here or how specific property is classified, please contact the OHSU Department of Public Safety.

**On campus – residential facilities only** is a sub-category of On Campus showing the number of on-campus crimes that took place in dormitories or other residential facilities for students on campus 34 CFR 668.46(c)(4)(ii). NOTE: OHSU does not have residential facilities or a residential population.

**Effective from the 1999 calendar year, the Clery Act requires the reporting of crime statistics for an expanded area beyond OHSU’s campus. The law and accompanying regulations also require these statistics to be shown in specific geographic categories (or venues) as defined below.**

Federal regulations define “on campus” as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the

institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the said area and is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendors) 34 CFR 668.46(a). This category includes information provided by the Portland Police Bureau and/or RegJin. For additional information on crime statistics in the tri-county area, please call the Portland Police Bureau at 503-823-0097 or go to its website at:

**[www.portlandoregon.gov/police](http://www.portlandoregon.gov/police).**

**Adjacent public property** is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus 34 CFR 668.46(a). This category includes information provided by the Portland Police Bureau and/or RegJin. For additional information on crime statistics in the tri-county area, please call the Portland Police Bureau at 503-823-0097 or go to their website at: **[www.portlandoregon.gov/police](http://www.portlandoregon.gov/police).**

**Non-campus building or property** is defined as any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution 34 CFR 668.46(a) This category includes information provided by the Portland Police Bureau and/or RegJin. As well as the other local law enforcement agencies that have law enforcement jurisdictional authority for city or county areas where these properties are located.

For additional information on crime statistics in the tri-county area, please call the Portland Police Bureau at 503-823-0097 or go to its website at: **[www.portlandoregon.gov/police](http://www.portlandoregon.gov/police).**

Non-Campus building/property with Clery Act reported crimes for the 2016 calendar year include the following locations;

- OHSU Orthopedic Clinic - Cornell West, 1500 NW Bethany Blvd, Suite 195, Beaverton, OR 97008
- OHSU Knight Cancer Institute - Beaverton Community Cancer Clinic, 15700 SW Greystone Ct., Beaverton, OR 97006
- OHSU Knight Cancer Institute - East Portland Cancer Clinic, 10000 SE Main Street Suite 350, Portland, OR 97216
- OHSU Campus Rural Health, 274 N. Cammann Street, Coos Bay, OR 97420
- OHSU Child Development & Rehabilitation Center Hemophilia Center - Hermiston, 610 NW 11th Street, Hermiston, OR 97838

- OHSU Area Health Education Centers - Klamath Falls, 2400 Hawkins Street, Klamath Falls, OR 97601
- OHSU Scappoose Family Health Clinic, 51377 Old Portland Road, Scappoose, OR 97056
- OHSU Intercultural Psychiatric Program, 2201 Lloyd Center Suite 2212 & 2214, Portland, OR 97232 @ Lloyd Center Mall
- OHSU Family Medicine OCHIN, 1881 SW Naito Parkway, Portland, OR 97201
- Agate Ridge Winery, 1098 Nick Young Road, Eagle Point, OR 97524

Non-Campus building/properties with Clery Act reportable crimes for the 2017 calendar year include the following locations;

- OHSU Intercultural Psychiatric Program, 2201 Lloyd Center, Suite 2214, Portland, OR 97232
- OHSU Child Development & Rehabilitation Center, Hemophilia Centers - Hermiston, 610 NW 11th Street, Hermiston, OR 97838 & Medford, 140 S Holly Street, Medford, OR 97051
- OHSU Knight Cancer Institute - East Portland Cancer Clinic, 10000 SE Main Street Suite 350, Portland, OR 97216
- Home Infusion Pharmacy Services, 9315 SW Nimbus Ave, Building 10, Beaverton, OR 97008
- Area Health Education Center - Housing at Ducks Village, 3225 Kinsrow, Eugene, OR 97401

Non-Campus buildings/properties with Clery Act reportable crimes for the 2018 calendar year include the following locations;

- OHSU Clinics, 15700 SW Greystone Court, Beaverton, OR 97006
- Commons @ Pilot Butte, 2020 NE Linnea Drive, Bend, OR 97701
- Good Samaritan Regional Medical Center, 3600 NW Samaritan Drive, Corvallis, OR 97330
- St. Luke's Eagle Medical Plaza, 3101 East State Street, Suite 2107, Eagle, ID 83616
- Duck Village, 3225 Kinsrow Avenue, Eugene, OR 97401

## Crime definitions

These definitions conform to the requirements of the implementing regulations of the Clery Act (ref. 34 CFR 668.46(c))

**Uniform Crime Reporting (UCR) definitions are used when gathering statistics for this report and are used for all crime definitions except sex offenses both forcible and non-forcible. National Incident-Based Report System (NIBRS) is used for all sex offenses, both forcible and non-forcible.**

## Criminal homicide

**Murder and non-negligent manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent manslaughter:** The killing of another person through gross negligence.

## Sexual crimes

National Incident-Based Report System (NIBRS) definitions – used for statistical purposes for this report

### Sex Offenses - forcible

**Forcible** - Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent. Including,

**Forcible Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

### Sex Offenses - non-forcible

**Nonforcible** - (Except Prostitution Offenses) Unlawful, nonforcible sexual intercourse.

**Incest** - Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** - Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**Definition of consent:** Consent is a free and clearly given yes, not the absence of a no, and cannot be received when a person is incapacitated by alcohol or drugs.

### Incapacity to consent defined:

1. A person is considered incapable of consenting to a sexual act if the person is:
  - a. Under 18 years of age;
  - b. Mentally defective;
  - c. Mentally incapacitated; or
  - d. Physically helpless.
2. A lack of verbal or physical resistance does not, by itself, constitute consent but may be considered by the trier of fact along with all other relevant evidence.



**Note:** The Violence Against Women Act (VAWA) specified the term, “sexual assault” to mean: An offense that meets the definition of rape, fondling, incest or statutory rape as used in the uniform crime reporting system of the Federal Bureau of Investigation (FBI). All reports of sexual assault under VAWA are included in the crime stats for sex offenses, either forcible or non-forcible.

## Other sex offense definitions

### Uniform Crime Reporting definition:

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim. Attempts or assaults to commit rape are also included. This includes when the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).

### The Oregon Revised Statute (ORS) defines rape as follows:

163.355 Rape in the third degree.

1. A person commits the crime of rape in the third degree if the person has sexual intercourse with another person under 16 years of age. Rape in the third degree is a Class C felony.

ORS 163.365 Rape in the second degree.

1. A person who has sexual intercourse with another person commits the crime of rape in the second degree if the other person is under 14 years of age.
2. Rape in the second degree is a Class B felony.

ORS 163.375 Rape in the first degree.

1. A person who has sexual intercourse with another person commits the crime of rape in the first degree if:
  - a. The victim is subjected to forcible compulsion by the person;
  - b. The victim is under 12 years of age;
  - c. The victim is under 16 years of age and is the person’s sibling, of the whole or half blood, the person’s child or the person’s spouse’s child; or
  - d. The victim is incapable of consent by reason of mental defect, mental incapacitation or physical helplessness.
2. Rape in the first degree is a Class A felony

In some instances, the victim may know the assailant but often does not realize the incident meets the legal definition of rape. Acquaintance rape may fall into any of the above categories.

## Other crimes

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed. Aggravated assault includes poisoning (date rape drug, etc.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

**Motor vehicle theft:** The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding).

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate crimes:** The Clery Act requires separate reporting, by category of prejudice, of any crime reported in the classifications above and any other crime involving bodily injury that manifests evidence that the victim was intentionally selected because of the victim’s actual or perceived race; gender; gender identity; religion; sexual orientation; ethnicity; national origin or disability. The university does not record statistics for crimes involving students or student organizations that occur in other law enforcement jurisdictions as part of the Uniform Crime Report. However, the OHSU Department of Public Safety does maintain good communication with local law enforcement and tries to monitor incidents involving students that do occur in other jurisdictions.

## Violence Against Women Act Offense definitions

**Domestic violence:** violence committed—by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating violence:** violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition—dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Dating violence does not include acts covered under the definition of domestic violence.

Dating violence does not include acts covered under the definition of domestic violence.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Stalking:** engaging in a course of conduct directed at a specific person that would cause a reasonable person to—fear for the person's safety or the safety of others; or suffer substantial emotional distress.

For the purposes of this definition:

**Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

**Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.

**Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

## Other offenses

**Liquor law violations:** Violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition).

**Drug abuse violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon law violations:** Violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

**Unfounded crimes:** An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situations where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore "unfounded." Crime reports can be determined baseless only if the allegations reported did not meet the elements of the offense or were improperly classified as crimes in the first place. For Clery purposes only sworn or commissioned law enforcement personnel may "unfound" a crime report for purposes of reporting under this section and when the totality of available information specifically indicates that the report was false or baseless. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not "unfound" a crime report.

In other words, only Clery Act crimes that occurred on Clery Act geography, and were thoroughly investigated by sworn or commissioned law enforcement personnel and found through investigation to be false or baseless, meaning that the crime did not occur and was never attempted are reported as unfounded.

## Access to campus facilities, unlawful entry, and trespassing

For more information, please refer to

- Visit OHSU  
[www.ohsu.edu/visit](http://www.ohsu.edu/visit)
- Welcome information  
[www.ohsu.edu/sites/default/files/2019-04/HCM\\_Inpatient\\_BOOK\\_D04-0219.pdf](http://www.ohsu.edu/sites/default/files/2019-04/HCM_Inpatient_BOOK_D04-0219.pdf)
- Visitation guidelines  
[www.ohsu.edu/health/patients-and-visitors](http://www.ohsu.edu/health/patients-and-visitors)
- For directions and campus maps  
[www.ohsu.edu/visit/locations-and-directions](http://www.ohsu.edu/visit/locations-and-directions)

## Policy statement addressing counselor confidentiality

Access to the grounds and buildings of OHSU on its main campuses and its locations throughout the state are open to visitors who are furthering OHSU's missions of patient care, education, and research. People invited to OHSU premises include students, employees, volunteers, patients, mission-related visitors, and organizations and individuals with which OHSU does business.

Specified plazas and sidewalks are the only areas where non-OHSU activities are permitted. Individuals and organizations (including both private entities and public agencies) with questions about entering OHSU for purposes or activities not sponsored by OHSU or its units should contact the Department of Public Safety at 503-494-7744 for more information.

Campus educational/research building exteriors are generally open 6 a.m. to 6 p.m. Monday through Friday. Healthcare buildings hours are 5 a.m. to 9 p.m. After hours and weekends, buildings are secured by the Department of Public Safety by manually locked doors and/or electronic access control. OHSU Campus Services personnel conduct periodic checks of the grounds to ensure campus facilities are safely maintained. This includes campus lighting, landscaping, and walkway access as well as regular and on-going checks of emergency phones located throughout the various locations.

Illegal or attempted illegal entry of University-owned, controlled property is prohibited. OHSU reserves the right to limit access to patients and their visitors based upon the care needs of the patient as well as the unique situations which exist within specific healthcare units and/or clinic area in which the patient and/or visitor is accessing.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors," when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Counselors are encouraged, if and when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for investigation and/or inclusion into the annual crime statistics.

### Counselors are defined as:

**Pastoral Counselor:** An employee of an institution associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

**Professional Counselor:** An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. OHSU has a number of other options in regards to confidential reporting and anonymous reporting that are outlined under the Campus & Community Resource section.

## Campus safety programs and crime prevention

OHSU Department of Public Safety is known for its community service orientation, effectiveness at preventing crime through the campus community involvement, and for providing a safe working environment for the promotion of education, research, and health care. To request any of the services on the following pages, please call DPS at 503-494-7744.

Other topics and programs offered in regard to campus safety programs and crime prevention include but are not limited to, the following:

### Safety escorts

OHSU Police Officers may provide safety escorts for employees, visitors, patients and students to all locations within the Marquam Hill and South Waterfront campuses if there is a concern for one's personal safety. Anyone requiring an escort should call Public Safety at 503-494-7744 or 4-7744. Depending on staffing levels and priority incidents, there may be a short delay.

### Emergency phone number 4-4444 or 503-494-4444

OHSU has an emergency phone number for the Marquam Hill, and South Waterfront campuses. If emergency assistance is required on any of these locations, please use the emergency number to reach Public Safety without delay.

### Other emergency phones

OHSU has emergency phones on Marquam Hill Campus, West Campus areas, and the South Waterfront Campus. For maps for each location and various pictures of what the phones look like at each location, please go to the Public Safety website at [www.ohsu.edu/public-safety/safety-campus](http://www.ohsu.edu/public-safety/safety-campus)

Maps can be found on pages 58–59.

### Emergency code phrase – Dr. Strong

Emergency dispatchers will recognize that as a request for emergency assistance and send officers to assist. Dr. Strong should only be used when it is unsafe for you to share incident details with the emergency dispatcher. Please note that if you are calling from a cell phone or a non-OHSU phone you will need to provide your location. After dispatching an officer to your location, the dispatcher will attempt to gather more information about what is occurring. Please stay on the line if it is safe to do so.

### Physical security consultation and assessment

Public Safety staff is available to assess the security needs for all OHSU facilities. Upon request, Public Safety will schedule an appointment to review physical security concerns (e.g., locks, doors, access control, parking areas, lighting, etc.), personal security concerns, and any other topic related to the safety and security of our community. To make an appointment or consult with Public Safety, call us and request a safety assessment for either physical security or personal safety.



## Workplace violence prevention

Public Safety staff is available to conduct training for both individuals and groups on the identification and prevention of workplace violence. OHSU also offers on-line training in Workplace Violence Prevention and Response through the Compass training system. This course is an excellent introduction to the key elements in regards to preventing and responding to workplace violence both in a clinical and non-clinical setting and meets the requirements of ORS 654.414(c), Safety of Health Care Employees. The course is mandatory for all hospital employees and must be updated on a regular and ongoing basis for those employees. However, the course is also available to all OHSU employees and students. The OHSU Workplace Violence Policy requires all actual or potential workplace violence situations to be immediately reported to Public Safety.

### Emergency management course and refresher

Both the emergency management course and refresher course are available on Compass. All OHSU community members should log into Compass to access both courses which provides information on how OHSU prepares for and responds to disasters and other emergencies.

It describes resources available to you, including notification systems and procedures, so that you know what to do should an emergency occur. The course covers “RUN, HIDE, FIGHT” response to an active shooter situation. For more information on the notification systems and procedures please see Timely Warning Notifications and Emergency Notifications on page 40.

### Active shooter safety

Education is available in regards to how to respond and protect yourself and others in the event of an active shooter situation at OHSU. In-person and video training on how to survive an active shooter scenario is available to all OHSU community members. An active shooter safety guide is also available. These educational materials are accessible on the OHSU intranet O2 only and can be found on the following web page:

**[o2.ohsu.edu/public-safety/in-an-emergency/active-shooter-on-campus.cfm](https://o2.ohsu.edu/public-safety/in-an-emergency/active-shooter-on-campus.cfm)**

Written material or in-person presentations are available on request by calling Public Safety 4-7744 and you will be directed to a subject matter expert in this area.

### Threat triage team (T3)

T3 is an ad-hoc team with Public Safety in the lead and at least two other members, and it can be convened within minutes to assess a developing threat. Both the Threat Assessment Team (TAT) and the T3 uses professional assessment tools. Also available to these groups is an extensive list of safety planning options, many of which can be implemented immediately. Public Safety staff is empowered to take safety planning measures immediately, when necessary.

## Threat Assessment Team

OHSU has a multidisciplinary team with professional expertise in threat assessment. Members represent Public Safety, Psychiatry, Student Health, Human Resources, Legal, Risk Management, Clinical Operations, Academic Affairs, and other units as necessary. This team has unfettered access to the information it needs to assess threats and can be activated 24 hours a day, 7 days a week, 365 days a year.

## Emergency codes

Hospital and ambulatory areas generally can receive messages via overhead paging. (Note this type of communication is limited at OHSU and should not be relied upon in non-hospital and ambulatory areas such as research or university areas) Emergency codes that are used at OHSU can be found in the Emergency Response Resource Guide (Appendix 1) of this document at page 42.

## OHSU identification

All employees, students, contractors, volunteers, and others doing business at OHSU must have an OHSU photo identification card (ID) issued by the OHSU Transportation and Parking Customer Service Center in the Physical Plant building on Marquam Hill. IDs must be worn conspicuously at all times while on OHSU owned and controlled property.

ID's are the property of OHSU and must also be presented and relinquished upon request by a Public Safety officer.

**Do NOT loan your ID to anyone as it has been assigned to you and you will be held responsible for how it is used.**

Report all lost or stolen IDs to Public Safety immediately as these cards also grant access to parts of campus via an electronic access control system. IDs can be disabled if lost or stolen to avoid unauthorized use by others.

**See OHSU Identification Cards, Policy 07-15-001 for more information; [o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-15-001.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-15-001.cfm)**

## Theft prevention

All employees and students are encouraged to own your space and to confirm the identity of anyone in their area that is unknown. If there is an individual in your area who is not known, please engage them and see how you can assist them. Call Public Safety when someone does not have business in the area and they seem suspicious. Always remember to lock up purses, wallets, keys or other valuables, taking keys with you when you leave. All are also encouraged to lock offices when unoccupied, even for a short time.

Vehicles and interior property can be targets of theft on the OHSU campuses. We encourage those who bring vehicles to our property to not leave the vehicle idling and unattended, to lock the vehicle and take keys with them, to keep valuables out of sight, and to use an anti-theft device such as a club, which locks the steering wheel and prevents it from being turned. For more information on how to keep your belongings safe, a personal/property safety brochure is available at the external OHSU Department of Public Safety website [www.ohsu.edu/public-safety/safety-campus](http://www.ohsu.edu/public-safety/safety-campus).

## ID theft prevention and reporting

All employees and students are encouraged to guard their personal information and to protect their identity by shredding all unneeded papers or documents that contain any personal or financial information, including name, address, date of birth, or social security number. All are also encouraged to opt out of receiving pre-screened credit card offers, to annually review their credit report, to use a post office box or locking mailbox at home, and to keep a list of all account numbers and telephone numbers in case of loss or theft of credit cards. It is also important to keep that list in a safe place and immediately report all loss or theft to both the appropriate law enforcement agency as well as the credit card companies.

All education in regard to the above campus safety programs, crime prevention, and personal safety consultation is available upon request to all OHSU organizations and departments. Other OHSU departments such as Environmental Health and Radiation Safety, Student Health and the Integrity Office also offer information in regards to some of these matters.

Public Safety also provides safety information and handouts that are available around campus and during community events. They are also available on the OHSU Public Safety's website [www.ohsu.edu/public-safety/ohsu-police](http://www.ohsu.edu/public-safety/ohsu-police).

## Orientation: new student and new employee

Employees and students both receive information about campus security procedures, practices, and crime prevention during their orientations. Public Safety participates in new employee orientation (NEO) by staffing an information table at the community fair during the orientation. A representative also presents in person at the orientation. NEO is generally offered every other week. Student orientations generally occur prior to the start of each school's schedule and may vary for each program. However, you are encouraged to contact the appropriate school for dates and times of the applicable orientation.

During these orientations, employees and students receive information in regard to crime on campus and in surrounding neighborhoods as well as how to request assistance and report crimes or security issues. Employees and students are encouraged to be responsible for their own security and the security of others.

They receive general safety tips such as walking with a buddy, avoiding shortcuts and using well-lit paths. Crime prevention information, such as not leaving belongings unattended, how to own your workspace and when to call Public Safety is also shared.

## Monitoring and recording off-campus student activity or facilities

OHSU has no off-campus student organizations nor does it have fraternities or sororities. OHSU police officers will help local law enforcement with OHSU student issues when requested, but officers do not actively monitor off-campus, non-university-sponsored activities or individuals' conduct.

## Rules and policies regarding possession, use, and sale of alcohol, drugs, and tobacco

Around 1,100 other colleges and universities have joined together to form the Network of Colleges and Universities Committed to the Elimination of Drug and Alcohol Abuse. As part of that consortium, OHSU has made a commitment to prevent the use of illicit drugs and abuse of alcohol on campuses across the country.

The Drug-Free Schools and Campuses Act, the Drug-Free Workplace Act of 1988, and OAR 580-19-001 require the distribution of the information contained below to each student and employee. This information can also be downloaded from the OHSU O2 intranet site:

**[o2.ohsu.edu/integrity-department/all-ohsu/integrity-booster/drug-and-alcohol-abuse.cfm](https://o2.ohsu.edu/integrity-department/all-ohsu/integrity-booster/drug-and-alcohol-abuse.cfm)**

and/or

**[o2.ohsu.edu/human-resources/documents/upload/ohsu-alcohol-and-drug-guide-employees-and-students.pdf](https://o2.ohsu.edu/human-resources/documents/upload/ohsu-alcohol-and-drug-guide-employees-and-students.pdf)**

## Standards of conduct

OHSU is based on a foundation of integrity, and commitment to our values. That includes a commitment to maintaining a drug-free institution. The OHSU Code of Conduct outlines expectations and responsibilities. All members of the OHSU community—employees, students, and volunteers—have to behave in accordance with these principles.

### **The Code of Conduct states:**

We perform our duties and protect others in the OHSU community by using sound safety practices, including coming to OHSU free from the influence of alcohol or any illegal drugs. The unlawful manufacture, distribution, dispersal, possession or use of illicit drugs by university students or employees in the workplace is prohibited.

OHSU is committed to maintaining a drug and alcohol-free environment. Members of the OHSU community are expected to be acquainted with and abide by state and federal laws and university regulations regarding alcohol and drugs as well as any applicable underage drinking laws. Members are also expected to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about serving and consumption of alcohol.

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. It is unlawful to sell, furnish or provide alcohol to persons under the age of 21, and the possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal.

The possession or use of alcohol in the institution is prohibited, except for its use at university-sanctioned events where the serving of alcohol has been approved. Impairment in the institution due to the use of alcohol is prohibited. This policy applies to all university students and employees, including employed students.

OHSU policy (Drug and Alcohol Use No 03-30-095) indicates that no person shall be under the influence of any unlawful drug, any alcohol, or misused prescription drug while in the workplace, while on duty or while operating a vehicle or equipment owned or leased by OHSU. An unlawful drug is any drug that is illegal under federal, state or local law. Employees suspected of being under the influence in violation of this prohibition may be required to submit to a drug or alcohol test in accordance with Policy No. 03-10-015. The policy also indicates no person shall unlawfully use, possess, sell, manufacture, distribute or dispense alcoholic beverages or drugs on property owned and controlled by OHSU. [o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-3-human-resources/ohsu-policy-03-30-095.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-3-human-resources/ohsu-policy-03-30-095.cfm)

OHSU policies (Tobacco-Free Environment No 07-09-021 and Tobacco Use No HC-ADM-EOC-P005) indicates that no person shall use any tobacco products in or on its premises. These policies also include prohibiting the use of nicotine based delivery systems such as e-cigarettes and vape pens. These policies provide resources and compliance information. [o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-90-021.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-90-021.cfm)



## Drug and Alcohol Use

Policy No. 03-30-095

### Prohibitions

No person shall be under the influence of any unlawful drug, any alcohol, or misused prescription drug while in the workplace, while on duty, or while operating a vehicle or equipment owned or leased by OHSU. An unlawful drug is any drug that is illegal under federal, state or local law. Employees suspected of being under the influence in violation of this prohibition may be required to submit to a drug or alcohol test in accordance with Policy No. 03-10-015.

No person shall unlawfully use, possess, sell, manufacture, distribute or dispense alcoholic beverages or drugs on property owned or controlled by OHSU.

### Sanctions

Employees who violate this prohibition will be disciplined in accordance with applicable bargaining agreements and applicable University procedures. Actions include, but are not limited to, required participation in a substance abuse assistance or rehabilitation program, oral or written reprimand, suspension or termination and/or referral of the matter for prosecution.

### Reporting of convictions

Employees must notify their supervisor, and by phone or in writing to the Vice President for Human Resources, of any criminal drug statute conviction for a violation occurring in the workplace or in the course of their job duties within five days of the conviction (Policy No. 03-30-095). This policy also states that the University is required by law to notify the appropriate government agency of such a conviction within ten days of receiving the conviction notice. Additionally, any OHSU member shall report to the Director of Public Safety any criminal conviction (except a traffic offense) within 15 days of the conviction (Policy No. 03-10-11).

## Drug and Alcohol Testing (Employees)

Policy No. 03-10-015

**[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-3-human-resources/ohsu-policy-03-10-015.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-3-human-resources/ohsu-policy-03-10-015.cfm)**

### Drug and alcohol-free workplace

To promote the health, safety, and productivity of employees, and the health and safety of the individuals we serve, it is the policy of OHSU to provide a drug and alcohol-free workplace. To support this goal, OHSU has established a testing program consisting of pre-employment testing of applicants for employment in specified positions and “reasonable suspicion” testing of employees who are suspected of being impaired by drug or alcohol use while at work. An unlawful drug is any drug that is illegal under federal, state or local law.

## Reasonable suspicion drug and alcohol testing

Any employee may be required to submit to a drug or alcohol test if there is reasonable suspicion the employee is under the influence of drugs or alcohol while at work. Reasonable suspicion testing of classified employees is governed by the applicable collective bargaining agreement.

Behavior and physical signs indicating substance abuse may include but not be limited to:

- Observed impairment of job performance;
- Abnormal conduct or erratic behavior;
- A serious workplace accident or number of minor workplace accidents;
- Evidence of drug tampering in the employee's workplace; or
- Abnormal physical conditions including but not limited to bloodshot eyes, slurred speech, lethargy or drowsiness, lack of coordination and odor of alcohol on the breath.

## Requirements

- If an employee's behavior and/or physical condition cause reasonable suspicion of substance abuse, a supervisor shall contact the department head and request that a drug or alcohol screen be performed. The department head may require the employee to submit to drug testing for reasonable suspicion. The suspicious behavior and/or physical condition shall be documented and placed in the employee's personnel file.
- The employee to be screened shall be relieved of their duties, and arrangements shall be made for testing and for transportation home as appropriate, following the test. Refusal to submit to the test or failure to report to the testing site is cause for disciplinary action.

# Marijuana legalization in Oregon

In 2014, Oregon Measure 91 legalized the recreational use of marijuana. OHSU's practices did not change as a result of the measure. As a recipient of federal funds, OHSU is required to comply with federal laws and regulations regarding marijuana possession and use, including the Drug-Free Workplace Act of 1988.

OHSU's Drug and Alcohol Use policy continues to prohibit being under the influence or in possession of any unlawful drug, misused prescription drug or any alcohol while in the workplace, while on duty, or while operating a vehicle or equipment owned or leased by OHSU. The policy has been updated to clarify that "an unlawful drug is any drug that is illegal under federal, state or local law."

OHSU's Drug and Alcohol Testing policy also provides for pre-employment testing of applicants for specified positions and reasonable suspicion testing of employees who are suspected of being under the influence of unlawful drugs or alcohol while at work. The drug test panel for both pre-employment and for-cause testing includes THC, which remains illegal under federal law. This policy was also updated to clarify that "an unlawful drug is any drug that is illegal under federal, state or local law."

Employees with a professional license should keep in mind that many professional licensing boards have their own requirements regarding drug and alcohol use.

# OHSU Student Policies

## Proscribed Conduct Generally

Policy No. 02-03-010

**[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-010.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-010.cfm)**

No student shall engage in conduct proscribed by an applicable school or program or by the University or its Board of Directors, including but not limited to the OHSU Code of Conduct. Engaging in proscribed conduct shall subject a student to sanctions ranging from an oral or written reprimand to dismissal, according to written procedures administered by the student's school or program.

Proscribed conduct related to alcohol and drug use:

- Illegal use, possession, manufacture, diversion, sale, dispensation, or distribution of drugs or controlled substances, including being under the influence or impaired, on institutionally owned or controlled property (absence of criminal penalties is not considered express authorization).
- Inciting others to engage in any of the conduct or to perform any of the acts prohibited herein. Inciting means that advocacy of proscribed conduct that calls on the person or persons addressed for imminent action and, coupled with a reasonable apprehension of imminent danger to the functions and purposes of the University, including the safety of persons, and the protection of its property.

## Specific Proscribed Conduct

Without limiting the generality of the above, the following conduct is proscribed by the University:

Conviction of a felony, a class A misdemeanor or of a crime involving moral turpitude (which shall include, but not be limited to, sex or drug-related crimes) while attending the University or prior thereto if the conviction was not disclosed (if the application process required disclosure) in applying to the University for admittance;

## Reporting Proscribed Conduct

School or program officials must report to Public Safety whenever a student is either arrested or referred for disciplinary action for:

- Liquor Law Violations
- Drug Law Violations
- Illegal Weapons Possession

## Student Drug and Alcohol Testing

Policy No. 02-01-003

[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-01-003.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-01-003.cfm)

To promote the health and safety of students and patients in their care, OHSU has established a drug testing program consisting of pre-matriculation testing of students and “for cause” testing, pre-clinical experience testing for any student suspected of being under the influence of lawful and/or unlawful drugs or alcohol during their course of study.

### Pre-Matriculation Testing

All students accepted into educational programs with a clinical component shall be offered conditional admission pending the results of a pre-matriculation drug test. Failure of a pre-matriculation drug-test may result in denial of admission into the academic program. Individual school policy shall dictate the timing of such tests, ensuring at a minimum, students are tested before their initial clinical experience.

### Clinical and Safety Sensitive Placement Testing

Students participating in clinical or safety-sensitive activities shall be made aware that drug testing may be required dependent upon individual placements. Students that are unable to pass testing for individual clinical placements or safety-sensitive activities may be subject to disciplinary action.

## “For Cause” Drug and Alcohol Testing Behavior and Physical Conditions Giving Rise to Reasonable Suspicion

Behavioral and physical signs giving rise to reasonable suspicion for testing may include but not be limited to:

1. Observable phenomena, such as direct observation of drug use or possession and/or the physical signs and symptoms of being under the influence of a drug or alcohol;
2. Abnormal conduct or erratic behavior;
3. A serious accident or number of minor accidents during any experience in which the student participates;
4. Evidence of student involvement with drug tampering or evidence that the student tampered with a previous drug test;
5. Abnormal physical conditions including but not limited to bloodshot eyes, slurred speech, lethargy or drowsiness, lack of coordination, and odor of alcohol on breath.

A failed test may result in dismissal from the academic program in accordance with school or program policies or OHSU Policy No. 02-01-003 Conduct Relating to Students-Proscribed Conduct or other actions, including referral to an appropriate treatment program.

### Suspension or Dismissal

Policy No. 02-03-050

[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-050.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-050.cfm)

A sanction of suspension or dismissal shall be imposed only after a hearing on the matter conducted in accordance with school policies and procedures and advice from the OHSU Legal Department.

If a school or program has reasonable grounds to believe that a student presents a serious and imminent threat to other persons or themselves, the student may be subject to interim suspension. Interim suspension may become effective immediately without prior notice. Students facing interim suspension will receive a hearing and/or medical evaluation as soon as is practicable.

## Violations and Sanctions

## OHSU sanctions

In addition to any penalties under federal and state law, employees or students found to be in violation OHSU policies may be subject to disciplinary sanctions consistent with applicable provisions of state and federal laws, regulations and policies (including applicable Oregon Administrative Rules, administrative rules, the Oregon Health & Science University Code of Conduct, applicable collective bargaining agreements and applicable OHSU policies).

If imposed, sanctions will include appropriate action up to and including dismissal and/or termination of employment and referral for prosecution and may require participation in an approved drug and/or alcohol abuse assistance or rehabilitation program.

## State of Oregon sanctions

### Alcohol

Minor in possession: Any attempt to purchase or acquire alcoholic beverages by a person under 21 years is a violation (up to \$1000 fine). A minor is not in violation of, and immune from prosecution for, minor in possession if the person contacted emergency medical services or a law enforcement agency in order to obtain medical assistance for another person who was in need of medical assistance due to alcohol consumption and the evidence of the violation of this section was obtained as a result of the person's having contacted emergency medical services or a law enforcement agency; or the person was in need of medical assistance due to alcohol consumption and the evidence of the violation of this section was obtained as a result of the person's having sought or obtained the medical assistance.

Providing liquor to a minor: Class A misdemeanor (up to one year in jail and a fine, plus restitution and community service) Mandatory minimums: First conviction: \$500; second conviction: \$1,000; third or subsequent conviction: \$1,500 and 30 days.

Driving under the Influence of Intoxicants: Driving a vehicle while under the influence of intoxicants is a class A misdemeanor with a penalty of up to one year in jail and a \$10,000 fine and suspension or revocation of driving privileges. For purposes of Motorist Implied Consent Laws, a person under 21 years of age with any amount of alcohol in the blood constitutes being under the influence of intoxicating liquor.



## Illicit drugs

In Oregon, penalties for possession and distribution are determined by the controlled substance schedule upon which the drug appears. Examples from the drug schedules appear below. (Note: Most drugs appear on the same federal and state schedule.)

Schedule I: Heroin, LSD, marijuana (federal law) peyote, mescaline, psilocybin, methamphetamine (Oregon law)

Schedule II: Opium, cocaine, methamphetamine (federal law), marijuana (Oregon law)

Schedule III: Amphetamine, depressants, PCP

Schedule IV: Various prescription drugs

Schedule V: Other less dangerous prescription drugs and small amounts of certain drugs

## Marijuana

*Unlawful Delivery to minor by adult 21+:* Class C felony (up to 5 years in prison and up to \$125,000 fine plus twice the value of any resulting gain of property or money).

*Unlawful Delivery/Manufacture within 1000' of a school (above no consideration homemade delivery allowance):* Class A felony (up to 20 years in prison and up to \$375,000 fine plus twice the value of any resulting gain of property or money).

*Unlawful Delivery (above no consideration homemade delivery allowance):* Class A misdemeanor (up to 1 year in jail and up to \$6,500 fine plus twice the value of any resulting gain of property or money).

*Unlawful Delivery not for consideration (non-homemade less than one ounce leaves, stems and flowers):* Class A violation (up to \$2,000 fine).

*Unlawful Delivery not for consideration (non-homemade less than five grams leaves, stems and flowers):* Violation (Presumptive fine \$650).

*Unlawful Manufacture Adult (4+ plants):* Class B misdemeanor (up to 6 months in jail and up to \$2,500 fine)

*Unlawful Manufacture Adult (8+ plants, 16+ ounces solid product, 72+ ounces liquid product, extract):* Class C felony (up to 5 years in prison and up to \$125,000 fine).

*Unlawful Manufacture under 21 years old:* Class C felony (up to 5 years in prison and up to \$125,000 fine).

*Unlawful Possession under 21 years old (one ounce or less leaves, stems and flowers):* Violation (Presumptive fine \$650)

*Unlawful Possession under 21 years old (1+ ounce to 8 ounces leaves, stems and flowers, less than 16 ounces solid product, less than 72 ounces liquid product):* Class B misdemeanor (up to 6 months in jail and up to \$2,500 fine).

*Unlawful Possession under 21 years old (8+ ounces leaves, stems and flowers, 16+ ounces solid product, 72+ ounces of liquid product):* Class A misdemeanor (up to 1 year in jail and up to \$6,500 fine).

*Unlawful Possession adult (1+ ounce in public, 8+ ounces leaves, stems and flowers, 16+ ounces solid product, 72+ ounces liquid product, 1+ ounce extract):* Up to 2x allowable amount - Violation (fine up to \$1000), 2x up to 4x allowable amount - Class B misdemeanor (up to 6 months in jail and up to \$2,500 fine), 4x+ allowable amount - Class A misdemeanor (up to 1 year in jail and up to \$6,500 fine).

## Schedule I drugs

*Manufacture or distribution (except marijuana):* Class A felony (up to 20 years in prison and up to \$375,000 fine plus twice the value of any resulting gain of property or money).

*Unlawful possession:* Class B felony (up to 10 years in prison and up to \$250,000 fine).

## Schedule II drugs

*Manufacture or distribution:* Class B felony (up to 10 years in prison and up to \$250,000 fine plus twice the value of any resulting gain of property or money).

*Unlawful possession:* Class C felony (up to 5 years in prison and up to \$125,000 fine).

## Schedule III drugs

*Manufacture or distribution:* Class C felony (up to five years in prison and up to \$125,000 fine plus twice the value of any resulting gain of property or money).

*Unlawful possession:* Class A misdemeanor (up to one year in jail and up to \$6,500 fine).

## Schedule IV drugs

*Manufacture or distribution:* Class B misdemeanor (up to six months in jail and up to \$2,500 fine plus twice the value of any resulting gain of property or money).

*Unlawful possession:* Class C misdemeanor (up to 30 days in jail and up to \$1,250 fine).

## Schedule V drugs

*Manufacture or distribution:* Class C misdemeanor (30 days jail and up to \$1,250 fine plus twice the value of any resulting gain of property or money).

*Unlawful possession:* Violation (\$250 fine).

It is unlawful for a person to manufacture or deliver a schedule I, II, or III controlled substance within 1,000 feet of the real property comprising a public or private elementary, vocational or secondary school attended by minors (Class A felony, penalty of up to 20 years in prison and \$375,000 fine).

In addition, the court may order the defendant to pay the cost of prosecution, and the defendant's vehicle used in the crime may be forfeited to the state. Finally, the defendant may forfeit any property used in the crime to the county in which the crime occurred.

## Federal sanctions

The federal system establishes sanctions for possession and distribution of controlled substances based on the schedule of the drug and the amount involved. The statutory sanctions for possession and distribution are also subject to the "Sentencing Guidelines for U.S. Courts," though imposition of the guidelines may lead to higher offense levels and, thus, stricter penalties than otherwise indicated. Courts must make adjustments in the offense level for victim-related considerations, the defendant's role in the offense, multiple counts, obstruction and acceptance of responsibility. Finally, the guidelines establish sentences for each offense based on the defendant's criminal history.

The range of federal penal sanctions is: thirty years to life in prison (regardless of the defendant's criminal history) for the manufacture, distribution or trafficking of large amounts of heroin, cocaine, PCP, methamphetamine, Schedule I and II hallucinogens, marijuana, hashish, or any of their derivatives; zero to four months in prison for possession of any Schedule III or IV drug if defendant has lowest level of criminal history. Further, if serious injury or death results from the crime, minimums of up to 10 years in prison (serious injury) and 20 years in prison (death), plus fines of up to \$4 million may be added. These penalties may be doubled for defendants with past felony drug convictions. Finally, penal sanctions in the federal system are "real time," with reductions in sentences only for good behavior.

## Health Risks

There are numerous health risks associated with alcohol abuse and illicit drug use. The substances covered in this guide include:

- Tobacco and nicotine
- Alcohol
- Cannabis (marijuana, hashish, hashish oil, tetrahydrocannabinol)
- Inhalants (nitrous oxide, amyl nitrite, butyl nitrite, chlorohydrocarbons, hydrocarbons)
- Cocaine (crack)
- Stimulants (amphetamines, methamphetamines, crank, ice)
- Depressants (barbiturates, methaqualone, tranquilizers)
- Hallucinogens (PCP, LSD, mescaline, peyote, psilocybin)
- Narcotics (heroin, methadone, codeine, morphine, meperidine, opium)
- Designer drugs (analogs of fentanyl, analogs of meperidine, MDMA, ecstasy, analogs of PCP)
- Anabolic steroids

### Tobacco and nicotine

Smokers are more likely than nonsmokers to contract heart disease. Lung, larynx, esophageal, bladder, pancreatic, and kidney cancers also strike smokers at increased rates. Thirty percent of cancer deaths are linked to smoking. Chronic obstructive lung diseases, such as emphysema and chronic bronchitis, are 10 times more likely to occur among smokers than among nonsmokers. Smoking during pregnancy also poses risks, such as spontaneous abortion, pre-term birth, and low birth weights. Fetal and infant deaths are more likely to occur when the pregnant woman is a smoker. Nicotine is both psychologically and physically addictive.

### Alcohol

Low doses significantly impair the judgment and coordination needed to operate vehicles. Small amounts can also lower inhibitions. Moderate to high doses cause marked impairments in higher mental functions and loss of memory and the ability to learn and remember information. High doses cause respiratory depression and death. Long-term consumption, particularly when combined with poor nutrition, can also lead to dependence and permanent damage to vital organs such as the brain and the liver. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation.

### **Cannabis (marijuana, hashish, hashish oil, tetrahydrocannabinol)**

Physical effects of cannabis include increased heart rate, bloodshot eyes, dry mouth and throat, and increased appetite. Use of cannabis may impair or reduce short-term memory and comprehension, alter sense of time, reduce ability to perform tasks requiring concentration and coordination, and impair driving ability. Motivation and cognition may be altered, making the acquisition of new information difficult. Marijuana, hashish, THC, etc., can also produce paranoia and psychosis. Long-term use may result in possible lung damage, reduced sperm count and sperm motility and may affect ovulation cycles. Cannabis can also be psychologically addictive. Chronic use of marijuana by males can reduce the levels of testosterone. Marijuana freely crosses the placenta, leaving the developing brain susceptible to marijuana substances. Even greater risk is associated with the concomitant use of other fetotoxic drugs. During pregnancy the use of marijuana should be avoided.

### **Inhalants (nitrous oxide, amyl nitrite, butyl nitrite, chlorohydrocarbons, hydrocarbons)**

Immediate effects of inhalants include nausea, sneezing, coughing, nosebleeds, fatigue, lack of coordination, and loss of appetite. Solvents and aerosol sprays also decrease the heart and respiratory rates and impair judgment. Amyl and butyl nitrite cause rapid pulse, headaches, and involuntary passing of urine and feces. Long-term use may result in hepatitis or brain damage. Deeply inhaling vapors, or using large amounts over a short time, may result in disorientation, violent behavior, unconsciousness, or death. High concentrations of inhalants can cause suffocation by displacing oxygen in lungs. Long term use can cause weight loss, fatigue, electrolyte imbalance, muscle fatigue, and permanent damage to the nervous system.

### **Cocaine (crack)**

Cocaine stimulates the central nervous system. Its immediate effects include dilated pupils and elevated blood pressure, heart rate, respiratory rate, and body temperature. Occasional use can cause nasal irritation; chronic use can ulcerate the mucous membrane of the nose. Crack or freebase rock is extremely addictive. Physical effects include dilated pupils, increased pulse rate, elevated blood pressure, and insomnia, loss of appetite, tactile hallucinations, paranoia, and seizures. The use of cocaine can cause death by cardiac arrest or respiratory failure. During pregnancy cocaine is fetotoxic. It causes indirect effects by its actions on the mother's blood vessels and direct effects by crossing the placental barrier. Because of the wide spectrum of both kinds of effects on the unborn, the syndrome is not as well defined as the fetal alcohol syndrome.

### **Stimulants (amphetamines, methamphetamines, crank, ice)**

Stimulants cause increased heart and respiratory rates, elevated blood pressure, dilated pupils, and decreased appetite. Users may experience sweating, headache, blurred vision, dizziness, sleeplessness, and anxiety. Extremely high doses can cause rapid or irregular heartbeat, tremors, loss of coordination, and physical collapse. Amphetamine injection creates a sudden increase in blood pressure that can result in stroke, very high fever, or heart failure. In addition to physical effects, feelings of restlessness, anxiety, and moodiness can result. Use of large amounts over a long period of time can cause amphetamine psychosis that includes hallucinations, delusions, and paranoia. The use of amphetamines can cause physical and psychological dependence. Infants born to women abusing methamphetamine show lower birth weights, slower growth, cognitive deficits, behavioral maladjustment, and increased risk of intracerebral hemorrhage. Its use during pregnancy is not recommended.

### Depressants (barbiturates, methaqualone, tranquilizers)

Small amounts can produce calmness and relaxed muscles, but somewhat larger doses can cause slurred speech, staggering gait, and altered perception. Large doses can cause respiratory depression, coma, and death. Combination of depressants and alcohol can multiply effects of the drugs, thereby multiplying risks. Babies born to mothers who abuse depressants during pregnancy may be physically dependent on the drugs and show withdrawal symptoms shortly after birth. Birth defects and behavioral problems may also result. The use of depressants can cause both physical and psychological dependence.

### Hallucinogens (PCP, LSD, mescaline, peyote, psilocybin)

Phencyclidine (PCP) interrupts the functions of the neocortex, the section of the brain that controls intellect and instinct. PCP blocks pain receptors, and users can have violent PCP episodes resulting in self-inflicted injuries. Lysergic acid diethylamide (LSD), mescaline, and psilocybin cause illusions and hallucinations. The physical effects may include dilated pupils, elevated body temperature, increased heart rate and blood pressure, loss of appetite, sleeplessness, and tremors. These drugs and the designer drugs below are sometimes classified as psychedelic drugs for useful classification of effects on perception, cognition, and mood. Because of indirect effects on the fetus and potential impairment of judgment of the mother, these drugs should not be taken during pregnancy.

### Narcotics (heroin, methadone, codeine, morphine, meperidine, opium)

Narcotics initially produce a feeling of euphoria that often is followed by drowsiness, nausea, and vomiting. Users may experience constricted pupils, watery eyes and itching. Overdoses may produce respiratory depression, clammy skin, convulsions, coma, and death. Addiction in pregnant women can lead to premature, stillborn, or addicted infants who experience severe withdrawal symptoms. Use of narcotics can cause physical and psychological dependence.

### Designer drugs (analogs of fentanyl, analogs of meperidine, MDMA, ecstasy, analogs of PCP)

Many “designer drugs” are related to amphetamines and depressants and have stimulant and depressant properties. Use can produce severe neurochemical damage to the brain. Narcotic analogs can cause symptoms such as those seen in Parkinson’s disease: uncontrollable tremors, drooling, impaired speech, paralysis, and irreversible brain damage. Analogs of amphetamines and methamphetamines cause nausea, blurred vision, chills or sweating, and faintness. Psychological effects include anxiety, depression, and paranoia. Analogs of PCP cause illusions, hallucinations, and impaired perception.

### Anabolic steroids

Steroid users subject themselves to more than 70 side effects, ranging in severity from acne to liver cancer, including psychological as well as physical reactions. The liver and cardiovascular and reproductive systems are most seriously affected by use. In males, use can cause withered testicles, sterility, and impotence. In females, irreversible masculine traits can develop along with breast reduction and sterility. Psychological effects in both sexes include very aggressive behavior, known as “roid rage” and depression. While some side effects appear quickly, others, such as heart attacks and strokes, may not show up for years.



## Resources: Alcohol and Drug Abuse Prevention and Recovery

### Alcohol abuse support and recovery

Alcoholics Anonymous meetings are an effective means for many individuals to achieve and maintain sobriety. They have the advantage of being free and easily accessible. There are dozens of meetings held every day throughout Portland and in communities across the state.

For meeting locations and a comprehensive calendar of AA meetings in the Portland Metro area, visit [www.pdxaa.org](http://www.pdxaa.org).

There are more than 900 AA group meetings in the state of Oregon. Visit [www.aa-oregon.org](http://www.aa-oregon.org) for meetings by district and access to resources.

Al-Anon offers support for friends and family of problem drinkers. Attendance at meetings is confidential and anonymous. Meetings are free and easily accessible.

**In Oregon:** [www.oregonal-anon.org](http://www.oregonal-anon.org)

**In Portland:** [www.al-anonportlandoregon.org](http://www.al-anonportlandoregon.org)

### Other substance abuse programs

There are scores of substance abuse programs in the Portland area and across Oregon. To look into available programs, visit [www.oregon.gov](http://www.oregon.gov), and select Health & Family in the top navigation bar. Click on Addictions & Mental Health and/or Prevention & Wellness. These pages offer information on addiction treatment and prevention services, educational materials and other resources for those struggling with substance abuse and their loved ones.

Lines for Life offers substance abuse crisis support and education at [www.linesforlife.org](http://www.linesforlife.org) or 1-800-273-8255.

### Residential and outpatient treatment programs

Hazelden offers assessment and treatment for alcohol and drug rehabilitation at two locations in the Portland area. Visit [www.hazeldenbettyford.org](http://www.hazeldenbettyford.org) for information.

The Newberg location is a residential campus providing tailored treatment to meet each individual's unique needs. Clinicians may recommend primary care or, to address more complex situations, extended care to address special issues including mental health complications, relapse prevention, and sober living skills.

#### **Hazelden Springbrook Campus**

1901 Esther St., Newberg, OR 97132  
1-866-831-5700

The Beaverton location is an outpatient clinic that offers chemical dependency, mental health and pain management services.

#### **Hazelden Addiction Treatment Center**

6600 S.W. 105th Ave., Suite 120, Beaverton, OR 97008  
503-644-7300

## OHSU employee resources

Through Spark Wellness, an Employee Assistance Program provides benefit-eligible employees and their dependents 24/7 access to confidential counseling to help address issues such as relationships, drug, and alcohol abuse, financial hardship and general stress or depression.

The EAP is available 24/7 by calling or texting 1-800-433-2320.

Resident and Faculty Wellness Program (RFPW): All residents, fellows, and School of Medicine faculty are eligible for free, confidential coaching and counseling services in the RFPW.

[www.ohsu.edu/rfpw](http://www.ohsu.edu/rfpw)

## OHSU student resources

Any OHSU student, postdoctoral fellow and their adult dependents who have personal concerns about the use or abuse of alcohol or drugs may contact the Joseph B. Trainer Health and Wellness Center for confidential consultations, assessments, educational materials, and referrals for treatment. Visit JBT Health and Wellness Center on the web at [www.ohsu.edu/education/joseph-b-trainer-health-and-wellness-center](http://www.ohsu.edu/education/joseph-b-trainer-health-and-wellness-center) or call 503-494-8665.

Faculty who are concerned about students who may be affected by alcohol or drug use are encouraged to consult with a director at the Joseph B. Trainer Health and Wellness Center by calling 503-494-8665.

## Accommodation and leave

OHSU will reasonably accommodate a recovering employee's substance use disorder or treatment in accordance with the federal Americans With Disabilities Act and Oregon state law. An accommodation is meant to help an employee perform the essential functions of their position and may consist of, but is not limited to: protected medical leave (see family medical leave information below), leave from work to attend treatment or medical appointments and/or modification of an employee's schedule. Employees may contact the OHSU Affirmative Action and Equal Opportunity office to request a reasonable accommodation. AAEO will determine employee eligibility and assess what reasonable accommodations are available. To submit a request, please use the Reasonable Accommodation Request Form or contact AAEO at 503-494-5148. The Family and Medical Leave Act of 1993 is a federal law designed to help preserve an employee's job and benefits when they need time off from work to deal with serious health situations involving themselves or their family. This means employees can take time off to attend to critical life events without losing employment and health insurance coverage. As of Jan. 1, 2016, the Oregon Family Leave Act also provides job protection as well as continuation of health benefits while on leave, similar to FMLA. Eligible employees may request family medical leave by contacting The Standard 24/7 at 1-800-378-2390. The Standard is OHSU's partner for FMLA and OFLA administration.

# Sexual misconduct and assault prevention and response

Oregon Health and Science University is committed to maintaining and strengthening an environment in which students, faculty, and staff can study and work in an atmosphere that is open, healthy, safe, and unhampered by discrimination. Consistent with this commitment and in keeping with federal and state law requirements, it is the policy of the University that sexual assault, dating violence, domestic violence, stalking, and sexual exploitation will not be tolerated. (See page 12–14 for definitions of these crimes)

## What is sexual misconduct?

Sexual misconduct incorporates a range of behaviors including sexual assault (which includes any kind of nonconsensual sexual contact), sexual harassment, intimate partner violence, stalking, voyeurism, and any other conduct of a sexual nature that is nonconsensual, or has the purpose or effect of threatening, intimidating, or coercing a person. Much sexual misconduct includes nonconsensual sexual contact, but this is not a necessary component. For example, threatening speech that is sufficiently serious to constitute sexual harassment will constitute sexual misconduct.

## Definition of sexual consent

Sexual activity requires consent, which is defined as positive, unambiguous, and voluntary agreement to engage in specific sexual activity throughout a sexual encounter. Consent cannot be inferred from the absence of a “no”; a clear “yes”, verbal or otherwise, is necessary. Consent to some sexual acts does not constitute consent to others, nor does past consent to a given act constitute present or future consent. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. Consent cannot be obtained from someone who is asleep or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition. A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. See pages 10–12 for more definitions in regards to sexual crimes.

## Educational resources

OHSU educates the student community about sex and gender discrimination and harassment, including sexual assault, education available to them through new student orientation each fall and/or at the beginning of each new education cycle. Public Safety also offers education and information to all students and employees upon request. Copies of resource information such reporting options and where to find counseling services on campus can be found outside the Public Safety main office location or by calling Public Safety and asking to speak with the Community Safety Coordinator. OHSU provides on-line training regarding prohibited discrimination and harassment. The course, entitled “Respect at the University,” is mandatory for all employees, students, volunteers and others who closely work with OHSU. [www.ohsu.edu/xd/about/services/integrity/training](http://www.ohsu.edu/xd/about/services/integrity/training)

Information can also be found at [www.ohsu.edu/title-ix/confidential-advocacy-program](http://www.ohsu.edu/title-ix/confidential-advocacy-program).

OHSU is committed to fostering an environment free of violence. While the materials listed above also include risk mitigation strategies and ways to enhance personal safety, OHSU recognizes that perpetrators of harassment, discrimination and any other violent conduct are solely responsible for their

actions. OHSU Public Safety is available 24 hours a day to support any victim or survivor on campus.

### Bystander intervention

Defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. This intervention includes recognizing situations of potential harm, understanding institutional structures and cultural condition that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene. Bystander information can be found on the web at [www.itsonus.org/#tools](http://www.itsonus.org/#tools)

### Accessing resources

Written material or in-person presentations are available on request by calling Public Safety 4-7744 and you will be directed to a subject matter expert in this area. Note: options for support services and resources both on and off-campus for employees and students can also be found at the end of this section.

If you have experienced sexual misconduct every situation is unique, but you might consider taking the following steps:

- Ensure your own safety. If you are in danger or feel unsafe, Public Safety has police officers that are available 24 hours a day, 7 days a week, 365 days a year.
- Seek medical help. Call a friend or someone you trust for support and seek medical treatment, as all injuries are not readily apparent. If you are in need of urgent medical attention, on campus call: 503-494-4444 or off campus call 911.
- Seek emotional support. JBT Health and Wellness Center at: 503-494-8665. Confidential Advocacy Program at 1-833-495-2277. Outside of Portland area students please call your local student health center and/or Call to Safety. Both staff and students can seek support by calling, Call to Safety as they offer assistance 24/7 at 503-235-5333 or 1-888-235-5333 or online [www.calltosafety.org](http://www.calltosafety.org) or at [www.oregonsatf.org](http://www.oregonsatf.org)
- Consider taking action. Any of the resources listed in this section can assist.

### University resources for dealing with sexual misconduct

- Title IX Coordinator/The Affirmative Action and Equal Opportunity Department (AAEO), 503-494-5148, e-mail [aaeo@ohsu.edu](mailto:aaeo@ohsu.edu) or online at [www.ohsu.edu/title-ix](http://www.ohsu.edu/title-ix)
- Confidential Advocacy Program (CAP), Call us at 503-494-3256 or 833-495-CAPS (2277), [www.ohsu.edu/title-ix/confidential-advocacy-program](http://www.ohsu.edu/title-ix/confidential-advocacy-program)
- Public Safety, Non-Emergency 503-494-7744, Emergency 503-494-4444, e-mail [pubsafe@ohsu.edu](mailto:pubsafe@ohsu.edu) or online [www.ohsu.edu/public-safety](http://www.ohsu.edu/public-safety)

Filing a report with the OHSU Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny. Filing a police report will:

Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.

- Provide the opportunity for collection of evidence helpful in prosecution which cannot be obtained later (ideally a victim of sexual assault should not wash, use the toilet, or change clothing prior to a medical/legal exam). Time is a critical factor for evidence collection and preservation. Do not wash sheets or other bed coverings where critical DNA evidence may be found. Preserving this evidence is important, it can aide your case if you decide to press charges and may be helpful in obtaining a protective order.
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention. Or, access to the Confidential Advocacy Program at 1-833-495-2277, 503-494-3256, or [CAPsupport@ohsu.edu](mailto:CAPsupport@ohsu.edu). These advocates provide support services to victims and survivors of sexual harassment, sexual assault, dating violence, domestic violence and stalking. Advocates can offer emotional support, information about the different options and services available to survivors, assist in navigating the Title IX, criminal justice, and civil systems and support survivors decision making. With the exception of child abuse disclosures, services provided are confidential and privileged and advocates cannot share a survivors information without a written release.

## Procedures for campus disciplinary action in cases of an alleged sexual misconduct

- Accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Victims shall be informed of their options to notify law enforcement.
- Victims shall be notified of counseling services.
- Victims shall be notified of options for changing academic and living situations.

The victim of sexual misconduct may choose for an investigation to be pursued through the criminal justice system, a school's Office of the Dean, only the latter, both or neither.

OHSU policies and procedures proceedings, as well as special proceedings for cases involving sexual misconduct, can be found on the Affirmative Action and Equal Opportunity web page. [www.ohsu.edu/affirmative-action-and-equal-opportunity/policies](http://www.ohsu.edu/affirmative-action-and-equal-opportunity/policies). Other helpful information as well as a Sexual Harassment and Discrimination Response and Resource Guide for students can be found on the Title IX web page. [www.ohsu.edu/title-ix/what-title-ix](http://www.ohsu.edu/title-ix/what-title-ix)

You are encouraged to inquire directly with your school or program for more information about how your specific program handles disciplinary proceedings.

[www.ohsu.edu/education/academics-and-admissions](http://www.ohsu.edu/education/academics-and-admissions)

OHSU will, upon request, disclose to the victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by OHSU against a student who is the alleged perpetrator of the crime or offense. If the victim is deceased as a result of the crime or offense, the results will be provided to the victim's next of kin, if so requested.

A student found guilty of violating the university sexual misconduct policy (or policies) could be criminally prosecuted in the state courts and may be suspended, expelled, required to withdraw, or be terminated from the university for the first offense.

## Considering filing a report or complaint?

Public Safety strongly advocates that a victim of sexual misconduct report the incident in a timely manner. On-campus incidents should be reported directly to Public Safety. However, if the victim wishes to pursue off-campus actions, OHSU will assist the victim in notifying the appropriate off-campus authority. An off-campus incident should be reported to the local law enforcement agency where the incident occurred. Remember you may report to law enforcement, the university, only the latter, both or neither.

If you are dealing with sexual misconduct and need help understanding your options or simply need to talk to someone, please review the below resources that can offer support.

If you are considering filing a report or complaint, below are your OHSU resources:

- Public Safety, 503-494-7744:
  - Full service Police Department servicing the OHSU campuses
  - Conducts criminal investigations
  - Offers assistance and services to victims, including providing information about obtaining and/or enforcing a protective/restraining order through the criminal justice system.
- OHSU Integrity Office and Integrity Hotline, 1-877-733-8313 or find additional information at [www.ohsu.edu/integrity](http://www.ohsu.edu/integrity)
- Report a concern via online or phone to submit a confidential, anonymous report
- Any Campus Security Authority (CSA) defined on page 4 or listed on page 5.
- OHSU Title IX Coordinator/The Affirmative Action and Equal Opportunity Department (AAEO) 503-494-5148
- OHSU Ombudsman 503-494-5397, The OHSU Ombudsman is a service open to all faculty, staff, administrators, students, post-doctoral fellows, trainees and volunteers, offering a safe, confidential place to discuss any campus-related experience. The Ombudsman works within guidelines of confidentiality (except in situations of imminent threat or mandatory legal reporting such as child abuse), making no records of conversations and not revealing identities or details to any other entity. The Ombudsman will listen, and review policy; help identify options; and if mutually determined make inquiries and referrals as appropriate; and/or facilitate resolutions in an impartial manner. Located in Gaines Hall Room 117. [www.ohsu.edu/xd/about/services/ombudsman](http://www.ohsu.edu/xd/about/services/ombudsman)
- Confidential Advocacy Program at 1-833-495-2277, 503-494-3256, or [CAPsupport@ohsu.edu](mailto:CAPsupport@ohsu.edu). These advocates provide support services to victims and survivors of sexual harassment, sexual assault, dating violence, domestic violence and stalking. Advocates can offer emotional support, information about the different options and services available to survivors, assist in navigating the Title IX, criminal justice, and civil systems and support survivors decision making. With the exception of child abuse disclosures, services provided are confidential and privileged and advocates cannot share a survivors information without a written release.



## Accommodations, safety measures, and additional resources

If you have experienced sexual misconduct, OHSU will take steps to minimize the impact of the incident and to provide a safe educational and work environment. OHSU can provide accommodations and interim protective measures that are responsive to your needs and reasonably available, such as no-contact orders, temporary suspensions, or changes to working or academic arrangements and transportation options. These accommodations and protective measures are provided at the request of the victim, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Students who may need to change their living situation due to sexual misconduct are encouraged to work with the appropriate school official in regards to options. The Title IX Coordinator or someone from AAEO will assist in facilitating these measures in collaboration with Public Safety, the Office of Academic and Student Affairs, and Human Resources, as applicable.

## Campus and community resources

### OHSU Integrity Phone Hotline (toll free) 24/7

877-733-8318

[secure.ethicspoint.com/domain/media/en/gui/18915](https://secure.ethicspoint.com/domain/media/en/gui/18915)

### Joseph B Trainer (JBT) Health and Wellness Center-Primary Care and Counseling (for students and postdocs)

503-494-8311

[www.ohsu.edu/education/joseph-b-trainer-health-and-wellness-center](http://www.ohsu.edu/education/joseph-b-trainer-health-and-wellness-center)

### Resident and Faculty Wellness Program

Urgent Pager 1-0975

[www.ohsu.edu/school-of-medicine/graduate-medical-education/resident-and-faculty-wellness-program-gme](http://www.ohsu.edu/school-of-medicine/graduate-medical-education/resident-and-faculty-wellness-program-gme)

### Confidential Advocacy Program

1-833-495-2277, 503-494-3256

[CAPSupport@ohsu.edu](mailto:CAPSupport@ohsu.edu)

### OHSU Ombudsman

503-494-5397

### Privileged Advocate

503-494-3443

### Employee Assistance Program (EAP) 24/7 counseling and support services (for employees)

1-800-826-9231

[o2.ohsu.edu/spark/emotional-welless/eap.cfm](https://o2.ohsu.edu/spark/emotional-welless/eap.cfm)

### Occupational Health

503-494-5271

[o2.ohsu.edu/occupational-health](https://o2.ohsu.edu/occupational-health)

### Campus Reporting Options

[www.oregonsatf.org](http://www.oregonsatf.org)

### Sexual Assault Resource Center

503-640-5311 (24 hour crisis line), 1-888-640-5311

[www.sarcoregon.org](http://www.sarcoregon.org)

### Call to Safety (formerly Portland Women's Crisis Line)

1-888-235-5333 (24 hour crisis line), 503-235-5333

[www.calltosafety.org](http://www.calltosafety.org)

### Proyecto UNICA (24-hour hotline for Spanish speaking survivors of domestic violence and sexual assault)

503-232-4448

### The Survivor Project (Advocating for intersex and transgendered survivors of domestic and sexual violence)

503-288-3191

[www.isna.org](http://www.isna.org)

### National Domestic Violence Hotline

1-800-799-SAFE (7233)

1-800-787-3224 (TTY)

[www.thehotline.org](http://www.thehotline.org)

### OHSU Office of International Affairs (Visa and immigration assistance)

503-418-0825

[oia@ohsu.edu](mailto:oia@ohsu.edu)

[www.ohsu.edu/international-affairs](http://www.ohsu.edu/international-affairs)

### Mental Health Crisis Line (Multnomah County)

503-988-4888, 1-800-716-9769

[multco.us/mhas/mental-health-crisis-intervention](http://multco.us/mhas/mental-health-crisis-intervention)

### Rape Victim Advocates (for assistance with rape evidentiary exams and court proceedings):

Multnomah County 503-988-3222

Clackamas County 503-655-8616

Washington County 503-640-5311

Clark County, WA 360-696-0167

### Portland Men's Resource Center

503-235-3433

### Oregon Department of Justice Crime Victims Assistance

1-800-503-7983

### Oregon Coalition Against Domestic and Sexual Violence

1-877-330-1951

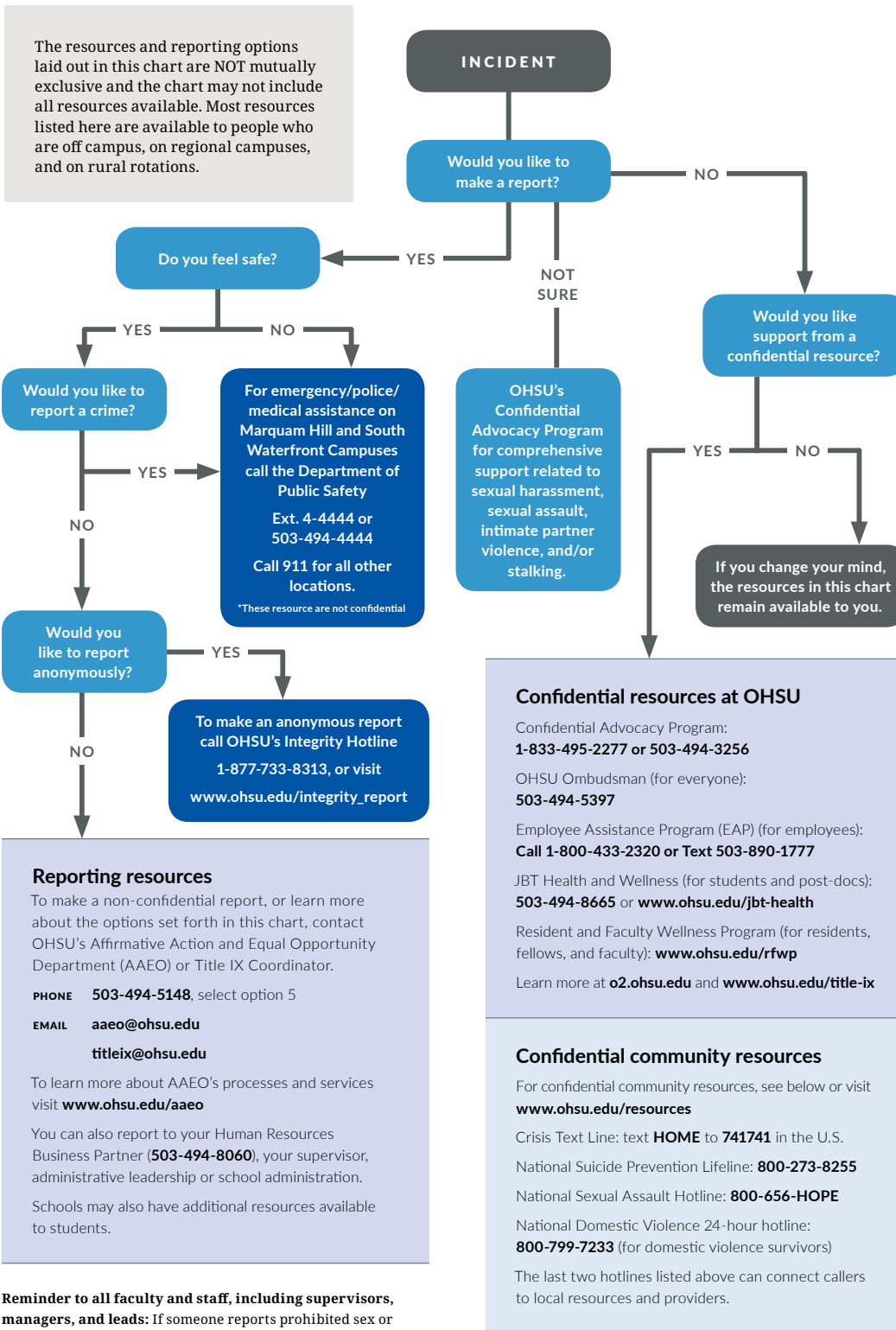
### Portland Police Bureau Women Strength Program

503-823-0260

# RESPECT FOR ALL.



Reporting options and resources for anyone who experiences, witnesses or hears of prohibited bias, discrimination, harassment, sexual assault or retaliation.



**Reminder to all faculty and staff, including supervisors, managers, and leads:** If someone reports prohibited sex or gender discrimination or harassment, including sexual violence, to you, you must report the incident(s) to AAEO or the Title IX Coordinator. Please contact AAEO with any questions.

Need help with a different workplace problem?  
[o2.ohsu.edu/people-problems-at-work.cfm](http://o2.ohsu.edu/people-problems-at-work.cfm)

## Registered sex offender registration

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the OHSU Department of Public Safety is providing a link to the State of Oregon Sex Offender Inquiry System on the OHSU Public Safety website.

This act requires higher education institutions to issue a statement advising the campus community where state law enforcement information concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each higher education institution in that state at which the person is employed, carries a vocation, or is a student.

As provided in the Wetterling Act, any person required to register under a state sex offender registration program must notify the state regarding each higher education institution in the state at which the person is employed, carries on a vocation, or is a student. He or she must also alert the state of any change in enrollment or employment status.

Under current state law, computerized sex offender information can be obtained through local law enforcement agencies and the Oregon State Police through its sex offender registration information line at 503-378-3720, extension 4429. This computerized database can access sex offender information by name, address, zip code or county. For additional information about sex offender registration, please contact the following government services:

### **Oregon State Police, Sex Offender Registration**

3565 Treslad Ave SE, Salem, OR 97317  
503-934-1258  
sexoffender.questions@state.or.us  
sexoffenders.oregon.gov

### **Multnomah County, Dept. of Community Justice, Sex Offender Supervision**

421 S.W. 5th Ave, Portland, Oregon 97204  
503-988-3136  
multco.us/dcj-adult/sex-offender-supervision

### **Washington County, Sheriff's Sex Offender Registration Unit Law Enforcement Center**

215 S.W. Adam, Hillsboro, OR 97123  
**Sheriff's Office East Precinct**  
3700 SW Murray Boulevard, Beaverton, OR  
503-378-3725 ext. 44429  
www.co.washington.or.us/Sheriff/OtherServices/SexOffenders

## Responding to emergencies and evacuation procedures

OHSU is involved and committed to continuing crisis management planning and emergency preparedness. OHSU utilizes FEMA's National Incident Management System (NIMS) and Incident Command System (ICS) to respond to crises and emergencies on campus.

In the event of a critical incident involving the community and affecting safety, the attention of OHSU's Public Safety, the Research and Academic Affairs Emergency Management Committee and Executive Leadership will be focused on taking the necessary steps to protect the campus community.

The Research and Academic Affairs Emergency Management Committee has been created to take the lead on prevention, education, notification, and coordination activities on the academic campus. This subcommittee is part of OHSU's overall enterprise-wide emergency preparedness system and operates in conjunction with the Healthcare Emergency Management Committee, the West Campus Emergency Management Committee and the Emergency Preparedness Advisory Group. OHSU maintains strong liaisons with emergency management community partners, law enforcement, and external agencies.

### Communication

Emergency telephones are located prominently throughout the campuses and provide a direct line to Public Safety. Although these emergency phones are clearly indicated on various maps available both here (pages 58–59) and on the Public Safety website ([www.ohsu.edu/sites/default/files/2019-08/Emergency%20Phones%20MH%20%26%20SW.pdf](http://www.ohsu.edu/sites/default/files/2019-08/Emergency%20Phones%20MH%20%26%20SW.pdf)) students, faculty, and staff should familiarize themselves with the locations and various appearances of emergency phones on the multiple campuses.

Public Safety will evaluate the need for additional emergency phones at the request of groups on campus. Dialing 4-4444 (503-494-4444) from any campus telephone reaches DPS's emergency dispatch.

### Missing student notification

The Higher Education Opportunity Act requires universities with on-campus student housing to disclose policies and procedures around missing students who reside in on-campus housing. OHSU does not have on-campus student housing therefor OHSU does not have policies or procedures in regards to this.

## Timely warnings notices and emergency notifications

OHSU issues timely warnings for all Clery crimes or information in or around our community considered by the institution to pose a serious or continuing threat to the OHSU community. These warnings are disseminated by the OHSU Strategic Communications department and/or Public Safety. Dissemination options vary and include but are not limited to: OHSU Now alerts, broadcast email, broadcast voice-mail, Vocera message, pop-up and/or log-in messages on OHSU electronic health records system, messages distributed through the OHSU Alert System (text-enabled devices for imminent threats), posting on the OHSU intranet, messages on the OHSU (telephone) Alert Line, posting(s) on the internal blogs, updates to the Public Safety webpage, posting fliers in appropriate areas, pager group alerts, hand delivery, and overhead paging. Supervisors and managers are also asked to review these types of warnings with their employees. Past warnings are available at the Public Safety office. Anyone with information that might warrant a timely warning or an emergency notification described below should report the circumstances to Public Safety by phone 503-494-7744 (within OHSU phone system use 4-7744) or in person at the Public Safety office in the Physical Plant building PP 228.

## Emergency mass notification system: the OHSU Alert

The e-notify is a comprehensive system including, but not limited to the OHSU Alert system, which allows a broadcast message to be sent to OHSU pagers, text-enabled cellular phones, and email addresses that are registered in SmartWeb (OHSU on-line phone book).

OHSU also has other means of communicating with the campus community that could also be utilized in the event of an emergency to reach the broadest audience. These include the OHSU Alert informational telephone line, the O2 web page, overhead paging, broadcast, and narrowcast email groups, broadcast voicemail, EPIC log-on messages, student portal, external speaker messages, and DPS vehicle external speakers.

Upon the confirmation of a significant emergency or dangerous situation involving an imminent threat to the health or safety of patients, visitors, students, faculty or staff, an emergency mass notification shall be sent using one or more of these systems to immediately notify the campus community, unless issuing a notification will compromise efforts to contain the emergency, assist the victim, hamper an investigation or mitigate the emergency.

OHSU tests the alert system several times a year by running drills that are both announced and unannounced and are designed for the evaluation and improvement of the system. All tests/drills are followed by other communication to employees and students to help evaluate, assess and address any short comings in the system and its capabilities. The follow-up communication also allowed OHSU to determine what if any follow-through activities need to occur. Additional tests may be conducted as part of drills, exercises, or as necessary to selected target groups. Any tests will be clearly identified as such in the OHSU Alert message.

The Hazardous Emergency Assessment Team (HEAT) is responsible for confirmation of a significant emergency or dangerous situation and activation of the Mass Emergency Notification. HEAT's purpose is to rapidly assess hazards and emergencies that present significant threats to the OHSU community and/or its resources, facilities, and/or capabilities to perform its missions, and to initiate the appropriate level of institutional response to hazards and emergencies.

Members of HEAT include Risk Management, Public Safety, Hospital Administration, Ambulatory Services, Facilities Management, Environmental Health and Radiation Safety, Strategic Communications, Information Technology Group, West Campus, Academic Affairs/Research and the Vice Provost for Academic and Student Affairs.

HEAT may use a number of methods to confirm a significant emergency or dangerous situation including witnessing an event, receiving of reports from source(s) that are considered credible and reliable, and collaboration with other agencies with access to information in regards to the situation. Activation is message dependent but should include notification to the OHSU's President or designee. If the threat is imminent, the Director of Public Safety, or designee, is authorized to send the notification immediately. If the threat is not imminent, approval by HEAT or the Incident Commander is required.

HEAT members will also help determine the content of the notification, based on the relevant information available, which should include OHSU Alert header, a location, some direction about action and where more information can be found. Messages are deliberately short, 80 characters or less, to accommodate most text devices.

Notifications can be sent via one or more communication systems, such as OHSU Alert!, by an OHSU Operator, Public Safety Dispatch, and/or Strategic Communications, and will be sent to OHSU community members who may be at risk in any given situation, usually depending on the location of the event compared to the location of the receiving community members.

For example, if an event has the potential to only affect those community members located at the West Campus location, they will be the main target audience as well as any OHSU community member identified as having access to that location during the time of the situation.

More information about OHSU Alert can be found at:

**[o2.ohsu.edu/emergency-management](https://o2.ohsu.edu/emergency-management) and  
[o2.ohsu.edu/emergency-management/alerts](https://o2.ohsu.edu/emergency-management/alerts)**

### Evacuation Procedures

OHSU's Emergency Management Program plans for an organized and effective response to emergencies. The objective is to maximize the preservation of life, property and operational abilities during emergencies. Information in regards to evacuation procedures during different emergencies can be found in the Emergency Response Resource Guide online: **[o2.ohsu.edu/emergency-management/resources/upload/OHSU-21491313-ERG-GUIDE-FNL.pdf](https://o2.ohsu.edu/emergency-management/resources/upload/OHSU-21491313-ERG-GUIDE-FNL.pdf)**. The guide book is also attached as Appendix 1 to this document and can be found on page 42.



## Daily crime log

Public Safety maintains a daily crime log that contains specified information in regards to all crimes reported to the department that occurred within Public Safety's patrol jurisdiction. The log is compiled daily, Monday through Thursday, excluding holidays, and is posted in the lobby area of the Public Safety's office located in the Physical Plant Building, Room 228. To obtain a copy of the most recent log, please call 4-7744 or 503-494-7744 or come to the office and request a copy. Logs older than 60 days may be obtained within two business days by calling and requesting to speak with the Community Safety Coordinator or their designee. To obtain copies of available crime reports, please contact the Public Records Coordinator at 4-4130 or 503-494-4130.

## Weapons and firearms

OHSU prohibits the possession or use of firearms, explosives, dangerous chemicals, or other dangerous weapons or instrumentalities on institutionally owned or controlled property, unless expressly authorized by law, the Board or OHSU policies. See Policy No. 07-30-010 or **[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-30-010.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-7-facilities-management-support-services/ohsu-policy-07-30-010.cfm)**

No individual, other than those identified in the OHSU policy, shall possess on OHSU property any other weapon if it creates a security concern or is disruptive to OHSU operations or the OHSU work, learning or health care environment. See Policy 02-30-010 or **[o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-010.cfm](https://o2.ohsu.edu/policies-and-compliance/ohsu-policy-manual/chapter-2-student-affairs/ohsu-policy-02-30-010.cfm)**

## Campus fire safety right-to-know act

Included as part of the reauthorization of the High Education Opportunity Act is the requirement that colleges with on-campus student housing facilities report statistics concerning the numbers of fires, the cause of fires, injuries, and death related to fire as well as the value of property damage due to the fire. OHSU does not have on-campus student housing.

## OHSU's Code of Conduct

This document provides the guidelines and expectations for conducting business on behalf of OHSU and has been adopted as policy. All OHSU members are held to its standards. As with other OHSU policies, those who violate the Code of Conduct are subject to disciplinary actions (see below for sanctions).

OHSU's code of conduct can be downloaded from the OHSU website:

**[o2.ohsu.edu/integrity-department/code-of-conduct](https://o2.ohsu.edu/integrity-department/code-of-conduct)**

Student Handbooks also guide behavior and performance measures for students and can be found at the following website:





**[o2.ohsu.edu/student-central](https://o2.ohsu.edu/student-central)**

## Appendix 1



# Emergency Response Resource Guide

v.1 / 2018

 **Emergency/important OHSU phone numbers** **Medical emergency and injury** **Utilities failure and equipment problems** **Major emergency response** **Crimes, incidents and assaults** **Emergency communications** **How to handle media requests** **Tram service interruptions** **Spills and exposures** **Bomb threats** **Active shooter situations** **Emergency codes**

**Code Blue (medical emergency)**

503-494-8222

503-494-4444 (all other OHSU locations)

911 (West Campus and off campus)

**Public Safety****Emergency**

Marquam Hill and South Waterfront: 503-494-4444

West Campus: Call 911 first (if on landline, dial 9-911), then call 503-346-5555

All other locations: 911 (if on landline, dial 9-911)

**Non-emergency**

503-494-7744 (non-emergency dispatch for all OHSU locations)

**Emergency Maintenance**

503-494-7744

**OHSU Alert Line**

503-494-9021 (see page 7 for more info)

**OHSU Operator**

503-494-8311

**Media Requests**

503-494-8231

**Utilities Failure and Equipment Problems**

If you smell natural gas, lose power, have a ventilation issue or if there is a waste water problem, call Public Safety's non-emergency line first (503-494-7744)

**Red Phones (if applicable)**

If OHSU phones are down, and you have access to a Red Phone, please use the following:

Code Blue 5-9499

Rapid Response/ED Comm/Transfer Center 5-8611

Campus Operators 5-9500

Public Safety 5-8630

There is an index of Red Phone numbers in the Cap Emergency Operations Plan (Command Staff version) and in the Healthcare Unit Emergency Operations Plan.

**Emergency/important OHSU phone numbers**

**Response:**

- Do not move a seriously injured person
- Phone the correct emergency number and give any details (adult/pediatric, type of incident)
- Begin CPR or stabilizing treatment, as necessary, if comfortable or trained to do so
- Get nearest AED or Code Cart and defibrillator
- Clear the area of furniture and people
- Reassure patients, visitors, employees and family members
- Give information to the Code/Rapid Response Team or Emergency Medical Personnel
- Call the OHSU Emergency Department (503-494-7551) to notify if patient is being transported there.

**Reporting:**

All injuries, exposures, “near misses” and unsafe conditions affecting patients, visitors, employees, students or volunteers must be reported via the following methods;

- Patients and Visitors: the Patient Safety Intelligence Event Report
- Workers and Students: the Worker and Student Injury Reporting System

Both systems can be found on O2 homepage > Shortcuts > Safety reporting.

## Medical emergency and injury



If you smell natural gas, lose power, have a ventilation issue or there is a waste water problem, call Public Safety's non-emergency line first (503-494-7744)

If there is a waste water/sewer issue:

1. Assess immediate needs
2. Discontinue using toilets, sinks, showers, etc. Do not bathe, shower, wash hands or use toilet.
3. Use approved hand-washing alternatives (alcohol-based hand rub or towelettes, where appropriate)

## Utilities failure and equipment problems

OHSU may be impacted by a major internal or external emergency event that disrupts operations without warning. To ensure that students, employees, patients and visitors are safe, and to minimize the impact of disruptions, the community must be prepared to respond to their work area or to be reassigned to assist in other areas as needed for any such event.

When a major emergency is reported, OHSU will open the Emergency Operations Center to manage and coordinate the incident response. During an event the following procedures should be followed.

#### **Employees:**

- Return to your work area, if safe to do so.
- Check in with your supervisor or manager and await instructions from him/her.
- Wear your ID badge at ALL times.

#### **Off-duty employees:**

- Call to check-in with your manager or supervisor for status reports and instructions. Follow departmental policy for returning to work.
- Buildings may be “locked down” with limited access to employees and emergency personnel. Therefore, photo ID badges MUST be worn when you return to work.

#### **Supervisors/Managers:**

- Assess area for immediate safety hazards, injuries, and utilities.
- Delegate tasks to staff, as appropriate (e.g. triage/treat injuries, serve as runner, etc.).
- Account for all staff.
- Report status to the EOC at 503-494-1000.
- Assess staffing needs. Request staffing assistance, if needed. Deploy available staff, if requested by the EOC.
- Wait for further instructions from EOC.

#### **Evacuation:**

##### **Healthcare**

- The Person in Charge has the authority to initiate an evacuation in the event of an immediate threat to life, such as fire or structural calamity that poses imminent harm.
- If the EOC is activated, the order to evacuate a unit or any part of a patient care area to a safer location is the responsibility of the Administrator on Duty or the EOC.

##### **Non-Healthcare areas**

- Initiate evacuation procedures as indicated. Inform staff of evacuation route and meet at designated emergency assembly area.

## **Major emergency response**



Crimes/incidents may include robbery, theft, assaults or burglary. How OHSU responds to these incidents is critical in ensuring personal safety and reducing overall liability. Crimes/incidents could have just occurred or there may be a delay in having knowledge of an incident.

#### **EMPLOYEE'S RESPONSIBILITY**

**(In progress):**

##### **Personal Safety**

Do not attempt to apprehend or interfere with a suspect unless it is for your personal safety.

##### **Description**

Obtain a detailed description of the suspect (if possible) to include height, weight, sex, color, approximate age, clothing, method and direction of travel, hair, identifying marks, etc.

##### **Call**

Call the Department of Public Safety immediately at 503-494-4444 and provide as much information as possible on the incident or crime.

##### **Evidence**

Avoid touching or interfering with evidence. Evidence that has been compromised may not be usable in identifying the perpetrator.

#### **EMPLOYEE'S RESPONSIBILITY**

**(Crime not in progress):**

##### **Call**

Call Public Safety's non-emergency line at 503-494-7744 and provide as much information as possible on the incident or crime.

#### **EMPLOYEE'S RESPONSIBILITY**

**(Work place violence)**

You are required by OHSU policy to call Public Safety if you observe, experience or become aware of any incident at OHSU or anywhere OHSU members work that constitutes violence or that would cause a reasonable person to fear violence.

## **Crimes, incidents and assaults**

In many instances, employees will be aware of an emergency situation without the need for notification.

If you become aware of an emergency, check the O2 intranet home page or call the OHSU Alert Line for more information. O2 can be accessed from any computer or smart phone with an internet connection — on or off campus — at **o2.ohsu.edu**. To access the OHSU Alert Line, call 503-494-9021.

O2 and the Alert Line will be updated regularly as information becomes available.

If the existence of an emergency situation may not be obvious, messages may be sent via paging groups or other means to alert you to the need to check O2 or call the OHSU Alert Line. In most cases, email will not be used to disseminate emergency information due to the rapidly evolving nature of emergencies.

### **OHSU Alert Line**

Information may also be shared via the OHSU Alert Line. To access the OHSU Alert Line, call 503-494-9021.

### **OHSU Emergency Alert System**

If there is a potentially life-threatening situation on campus, this information will be shared via the OHSU Alert system. These alerts are sent to all OHSU pagers as well as registered text-enabled devices. Visit [o2.ohsu.edu/ohsualert](http://o2.ohsu.edu/ohsualert) to learn more and to register your text-enabled device.

## **Emergency communications**


All contact with the news media is managed by media relations specialists within Strategic Communications. If you are contacted by a member of the news media during business hours — Monday through Friday, 8:30 a.m. to 5 p.m. — direct them to call 503-494-8231 or email **news@ohsu.edu**.

#### **Media requests after business hours/weekends/holidays**

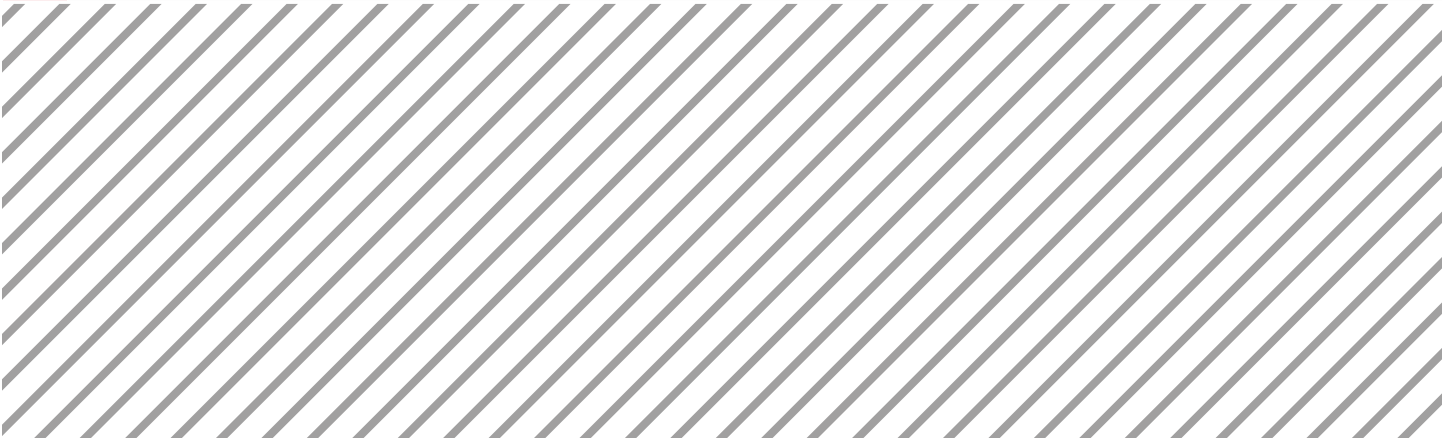
An OHSU media relations specialist is on call 24/7. If you need immediate assistance after business hours, weekends or holidays, call 503-494-8311 and ask the operator to page the media relations specialist on call.

#### **Media requests during an EOC**

If an Emergency Operations Center is activated, all media requests related to the emergency/issue at hand should be directed to the Public Information Officer in the EOC.



## **How to handle media requests**



The Portland Aerial Tram serves as a main link between the South Waterfront district and main campus on the Marquam Hill Campus. Any unplanned or planned service interruption communications will be managed by Strategic Communications. Information will be communicated via appropriate channels, which may include: O2, digital signage, OHSU Public website, Tram website, Portland Bureau of Transportation website, TriMet, C-TRAN and media outlets. Various alternate transportation resources may be utilized when normal tram service is interrupted; Alternate shuttle services, OHSU owned shuttles and vans, TriMet buses and the Portland Streetcar.

Designated pick-up or drop-off locations are:

- **Lower terminal:** The corner of Southwest Whitaker and Southwest Bond streets.
- **Upper terminal:** Southwest Campus Drive in front of the Kohler Pavilion entrance at the turn around.
- **Patients and staff with special needs** will be transferred between locations via alternate shuttle services in order to maximize the amount of riders on the bus and shuttle services.
- Travel time between the upper and lower terminals is approximately 20-minutes.

## Tram Service Interruptions

**All spills shall immediately be contained and cleaned up by employees properly trained and equipped to work with chemicals.**

**Blood and body fluids and infectious biological samples:**

In clinical areas, clinical staff and Environmental Services can clean up and disinfect these spills. For additional information, contact Infection Control (503-494-6694 or by paging operator).

In all other areas, qualified personnel, including area custodial staff can clean up and disinfect most of these spills. For questions about large or unusual spills contact the Public Safety at 503-494-4444.

Call the appropriate emergency number and tell them what you know.

**Chemicals and radioactive (liquid, solid or gas); and unknown or large spills:**

If you witness a spill, suspect an exposure, are exposed or come in contact with a hazardous material and you are not trained to clean it up or don't know the details, do the following:

- If it is safe to do so, rescue anyone in immediate danger and clear the area.
- Remove contaminated clothing, and shower/eyewash affected areas of the body.
- Call the appropriate emergency number and tell them what you know.
- Locate the Safety Data Sheet (SDS).
- Close doors to the area and keep people out.

**Suspicious mail or packages**

If you believe a letter or package is suspicious:

- Do not open it or move it around. Put the item down.
- Leave the area and shut the door.
- Do not allow people to enter the area.
- Call the appropriate emergency number providing your name, number, location and a description and location of the package.
- If you touched the package, immediately wash your hands with soap and water.

**Chemical odors**

- If odor is too strong and causing discomfort, leave the area.
- Close or secure the area.
- Call the appropriate emergency number.

**Incident/exposure reporting:**

All hazardous materials exposures at OHSU involving patients, visitors or workforce members must be reported. Ask your supervisor for details.

Report using WSIRS and PSI as appropriate from the O2 homepage > Shortcuts > Safety Reporting

## Spills and exposures

Bomb threats normally occur by telephone or via the Internet. With the heightened awareness of bombings, it is imperative the person receiving a bomb threat obtain as much information as possible.

#### PERSON RECEIVING INFORMATION RESPONSIBILITY

**Obtain Information:** Who, What, Why, Where, When: have person receiving the call fill out the checklist.

**Call:** Call Public Safety at 503-494-4444 and provide bomb threat information.

#### Wait for direction from Public Safety

If an imminent threat is given, evacuate everyone from the building to a designated safe distance. (Never sound the fire alarm, rather perform a room by room notification and advise everyone at your designated location to leave the building immediately for safety purposes.)

#### If you locate a suspicious object on campus

If you see a suspicious object or device on campus, contact Public Safety immediately at 503-494-4444 via a land line. Do not use your cell phone around the object.

If safe to do so, print the Bomb Threat Checklist from O2 and complete it with all pertinent information.

#### Remember R.A.C.E.

**Rescue** and remove anyone in danger, if safe to do so.

**Activate** the alarm, and call to report details.

**Contain** the fire by closing doors; Clear corridors.

**Evacuate/relocate**, as trained; Extinguish if safe to do so.

- In all Marquam Hill and South Waterfont OHSU locations, call Public Safety at 503-494-4444.
- For all other off-campus locations call 9-911.
- In all Marquam Hill OHSU locations, OHSU First Responders will report to the area in alarm.
- Do NOT use elevators during a fire alarm or evacuation. Stairs may be used to move between floors.
- Where available, the fire alarm annunciator panel and overhead paging will provide additional information.

#### Healthcare Occupancy:

If the fire alarm is initiated in your smoke compartment or upon discovery of unwanted or unplanned fire, smoke, or fumes (associated with burning):

#### Perform R.A.C.E.

If the fire alarm is not initiated in your smoke compartment and no fire, smoke, or fumes are present:

- Remain calm and provide reassurance to patients and visitors, sending a workforce member to any unattended waiting areas. Students, volunteers, visitors, and others who are not familiar with response procedures will defer to competent employees.
- Occupants are expected to stay in the area under heightened alert in case a relocation or evacuation is needed.
- Close doors and listen for the overhead page for Code Red location. Fire panels are available to assist staff in identifying locating the area under alarm. This may provide additional information about exact location.
- Clear corridors of all items in preparation for potential relocation or evacuation.

#### Business Occupancy (Outpatient Clinics, Labs, Classrooms, Business Offices):

Upon discovery of unwanted or unplanned fire, smoke, or fumes (associated with burning):

- Perform R.A.C.E.

When you hear the fire alarm:

- Occupants must begin to evacuate the building to the designated muster site.
- Quickly bring activities involving patient care or research to a stopping point that allows for safe and timely evacuation.
- Ensure complete evacuation of the occupied space to the Emergency Assembly Area or Area of Refuge. Not all occupants are capable of leaving the building, so arrange for those who cannot evacuate to get to Areas of Refuge if possible and ensure the Fire Department is notified of the location.

## Bomb threats and fire response



## Active Shooter

### Call for help

On the Marquam Hill or South Waterfront campuses, call 503-494-4444 and at all other locations, call 911. Provide information on what is happening, your exact location and give a description of the shooter. Stay on the line until the dispatcher tells you to hang up. If it's unsafe to stay on the line, call back if necessary.

### What are your response options?

#### RUN – escape or evacuate the area

- Quickly determine the best escape route.
- If you have a safe escape route, use it moving quickly away from the sounds of gunfire.
- Move quickly, leaving belongings and items behind.
- Help others to exit and prevent others from entering the area.

#### HIDE – take shelter

- Find a secure area such as a room that can be locked from the inside. Rooms without windows are ideal.
- Lock all windows and doors, and turn off lights. Blockade doors that don't lock or you can't secure with heavy objects such as desks or tables.
- Remain quiet and still, silence cell phones, pagers and other sources of noise.
- If possible, get everyone down on the floor or hide behind large items such as cabinets or desks.

#### FIGHT – overpower the shooter

- Commit to your actions to incapacitate the shooter(s) and have a plan.
- Work as a team to increase chances of success.
- Act with physical aggression and use force as necessary.
- Improve weapons to what is available (fire extinguishers, chairs, etc.).

## What is an “active shooter”?

- An individual(s) actively engaged in killing or attempting to kill, usually with a firearm.
- Victims can be one or many, can be random or specifically chosen and everyone nearby is in danger.

These situations evolve rapidly, can move from location to location requiring immediate law enforcement action.

### Work with law enforcement

Armed police officers will respond to the last known location of shots fired to stop the active shooter(s). They may be dressed in various uniforms and gear, including vests, helmets, gas masks, armed weapons and other protective equipment that may look frightening.

They will not stop to aid the injured until the shooter(s) has been stopped. Regardless of how the officers appear, you should:








- Keep your hands visible and free of objects.
- Remain calm and do as they tell you following all instructions.
- If you know where a shooter is, tell the officers.

### Once the scene is secured:

Police officers and emergency medical personnel will treat and remove injured persons. Stay at the emergency assembly area designated by the police until you are released. This will be the safest place until the situation is fully controlled.

You may receive counseling and/or medical treatment. You will need to give your account to what happened to the police.

Go to [o2.ohsu.edu/public-safety/in-an-emergency/active-shooter-on-campus](https://o2.ohsu.edu/public-safety/in-an-emergency/active-shooter-on-campus) to find more info.

CODE	WHAT IS HAPPENING	WHAT TO DO
 <b>RED</b>	A fire has been reported. Additional information regarding location will be added as available.	Perform R.A.C.E. and relocate/evacuate as trained.
 <b>BLUE</b>	The Code Team is being paged to an area where a serious medical emergency has been reported.	Yield elevators and stairways to Code Team responders that may be rushing to an emergency.
<b>DR. STRONG</b>	Violence is occurring or violence appears to be likely. Request "Dr. Strong" to come to your area. Tell the dispatcher the exact location. Stay on the line if it is safe to do so. Get yourself and your co-workers to safety.	Marquam Hill and South Water Front Call Public Safety at 503-494-4444. West Campus dial 9 911. Get yourself and your co-workers to safety.
 <b>PINK</b>	An infant is missing. An abduction or kidnapping is possible.	Go to hallways and public areas to watch for suspicious persons or activity, as described in the overhead page, and call Public Safety (503-494-4444) if any noted. Do NOT place yourself in danger.
 <b>AMBER</b>	A child is missing. An abduction or kidnapping is possible.	Go to hallways and public areas to watch for suspicious persons or activity, as described in the overhead page. If you see the child alone, engage them and notify Public Safety (503-494-4444). Do NOT place yourself in danger.
<b>WALKER</b>	A cognitively impaired person has wandered or is at risk.	Watch for person described in the overhead page. If you see the person, notify Public Safety (503-494-4444).
 <b>GREEN</b>	A patient is demonstrating immediate signs of violence to themselves or others.	Call 503-494-4444 and ask for a Code Green, provide unit, location. Stay on the line with the dispatcher while officers are being dispatched. Be ready to provide additional information (Patient description, any weapons, behavior being displayed, hospital hold status, etc.). Page primary MD/LIP and other designated support to bedside while other team members are alerted.
 <b>GREY</b>	A combative or threatening person has been identified in the noted area.	Stay away from the noted area and limit nearby travel until the problem is resolved.
 <b>SILVER</b>	A person with a weapon is threatening harm in the noted area.	Stay away from the noted area and limit movement within the building. Building access may be restricted. Wait for further instructions.
<b>ALL CLEAR</b>	Resume normal activities.	Resume normal activities.

## Emergency codes



## Appendix 2



Department of Public Safety  
University Police  
Service - Integrity - Respect

Mail code: PP22C  
3181 S.W. Sam Jackson Park Rd.  
Portland, Oregon 97239-3098  
tel 503 494-7744  
fax 503 494-4839

**Clery Act Crime Incident Report**

It is the policy of OHSU to ensure that victims and witnesses to crimes are aware of their rights to report criminal acts to the police, and to report university policy violations to the appropriate office. However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on the form that would personally identify the victim without his/her consent.

**OHSU Campus Security Authorities** who receive reports of crimes shall complete the form in as much detail as possible to report the crime to Public Safety. Public Safety will use this information to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act.

**Please forward this completed form to Public Safety, ATTN: Community Safety Coordinator, 3181 SW Sam Jackson Park Road, Mail code: PP22C, Portland, OR 97239, e-mail [walkersi@hsu.edu](mailto:walkersi@hsu.edu) or Fax 503-494-4839**

Person Receiving Report: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Report made by: ☐ Victim ☐ Third Party- Relationship to the victim: \_\_\_\_\_

Victim Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ Check here if the victim prefers to remain anonymous (Leave the victim name blank)

Date and Time Incident Occurred: \_\_\_\_\_

**Location of the Incident**

Building Name and Address: \_\_\_\_\_

- (Check One)
- ☐ On Campus - Marquam Hill, South Waterfront Campuses
  - ☐ Off-Campus affiliated property (owned, controlled or affiliated with the campus; including all leased property, off-campus clinics, Marquam Plaza I and II, ONPRC, OGI, etc.)
  - ☐ Off-Campus public property immediately adjacent to campus
  - ☐ Off-Campus, NOT affiliated with and/or not adjacent to campus
  - ☐ Unknown - be sure to list the address above

**Criminal Offense (Check all that apply for this incident) add Hate Crime Bias if applicable**

\*\*\*For definitions of crimes listed please contact the Community Safety Coordinator of Public Safety\*\*\*

		Race	Gender	Religion	Sexual Orientation	Ethnicity
X	Crimes					
	Murder/Non-Negligent Manslaughter					
	Negligent Manslaughter					
	Sex Offenses (see below for specific)					
	Forcible Rape					
	Forcible Sodomy					

Cont. on back

X	Crimes - continued	Race	Gender	Religion	Sexual Orientation	Ethnicity
	Sexual Assault with an object					
	Forcible Fondling					
	Incest (non-forcible)					
	Statutory Rape (non-forcible)					
	Sexual Assault - other sex assaults not previously counted above					
	Robbery					
	Aggravated Assault					
	Burglary					
	Motor Vehicle Theft					
	Arson					
	Domestic Violence					
	Stalking					
	Dating Violence					
	Simple Assault					
	Larceny - Theft					
	Intimidation					
	Destruction/Damage/Vandalism of Property					
	Any other Crime Involving Bodily Injury					
	Specify	N/A				
	Any other Crime with a hate component					
	Specify	N/A				

#	Arrests Only**
	Liquor Law Violations
	Drug Law Violations
	Illegal Weapon Possessions

\*\*Do not include drunkenness or driving under the influence

#	Disciplinary Actions & Judicial Referrals Only
	Liquor Law Violations
	Drug Law Violations
	Illegal Weapon Possessions

Description of the Incident or Crime: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

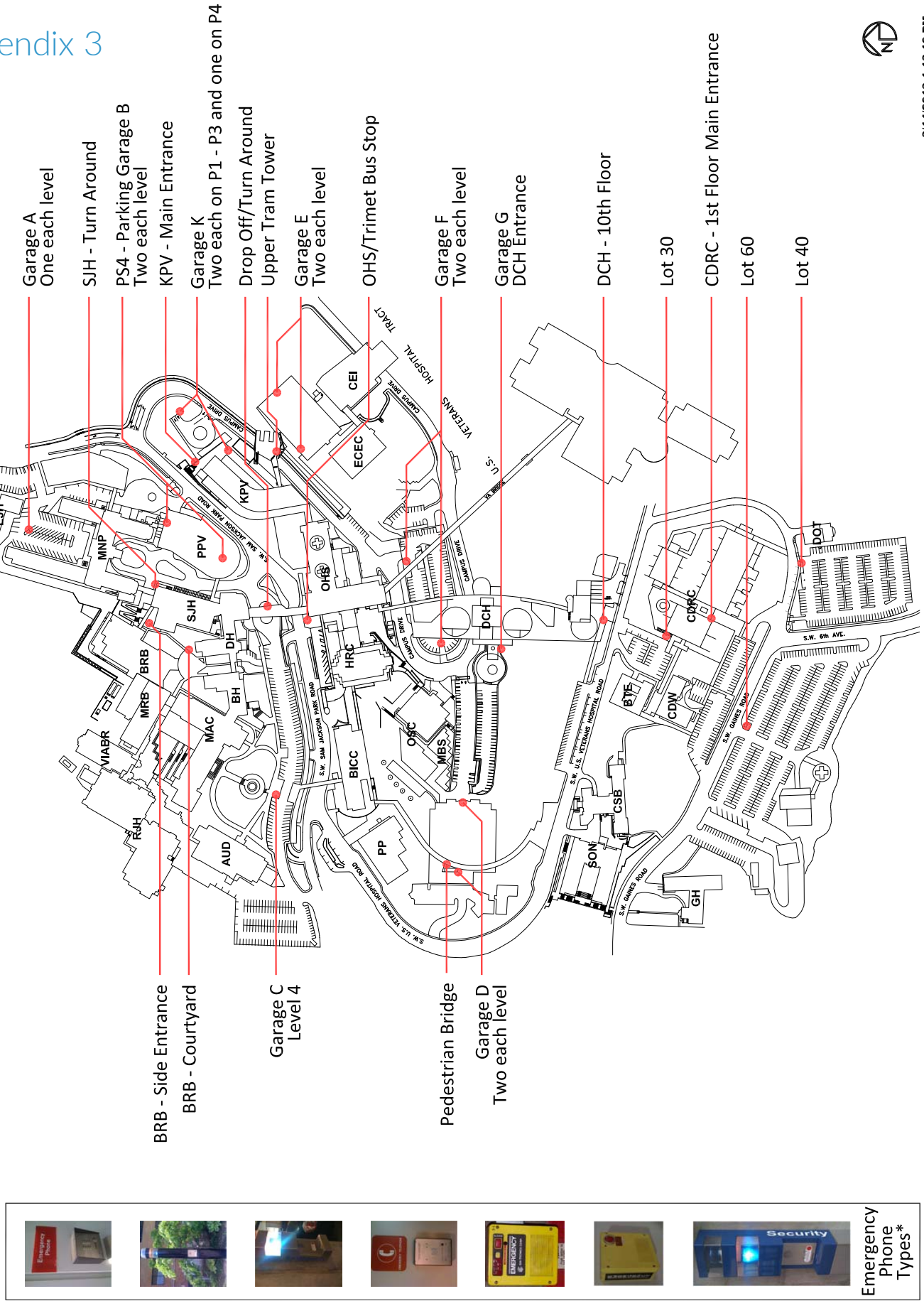
\_\_\_\_\_

\_\_\_\_\_

Send all completed forms to Public Safety  
Sierra Walker, Community Safety Coordinator  
Mail code: PP22C, 3181 SW Sam Jackson Park Road, Portland, OR 97239  
Or e-mail: [walkersi@ohsu.edu](mailto:walkersi@ohsu.edu) or Fax at 503-494-4839

## Appendix 3

## Emergency Phones @ Marquam Hill Campus



Emergency  
Phone  
Types\*

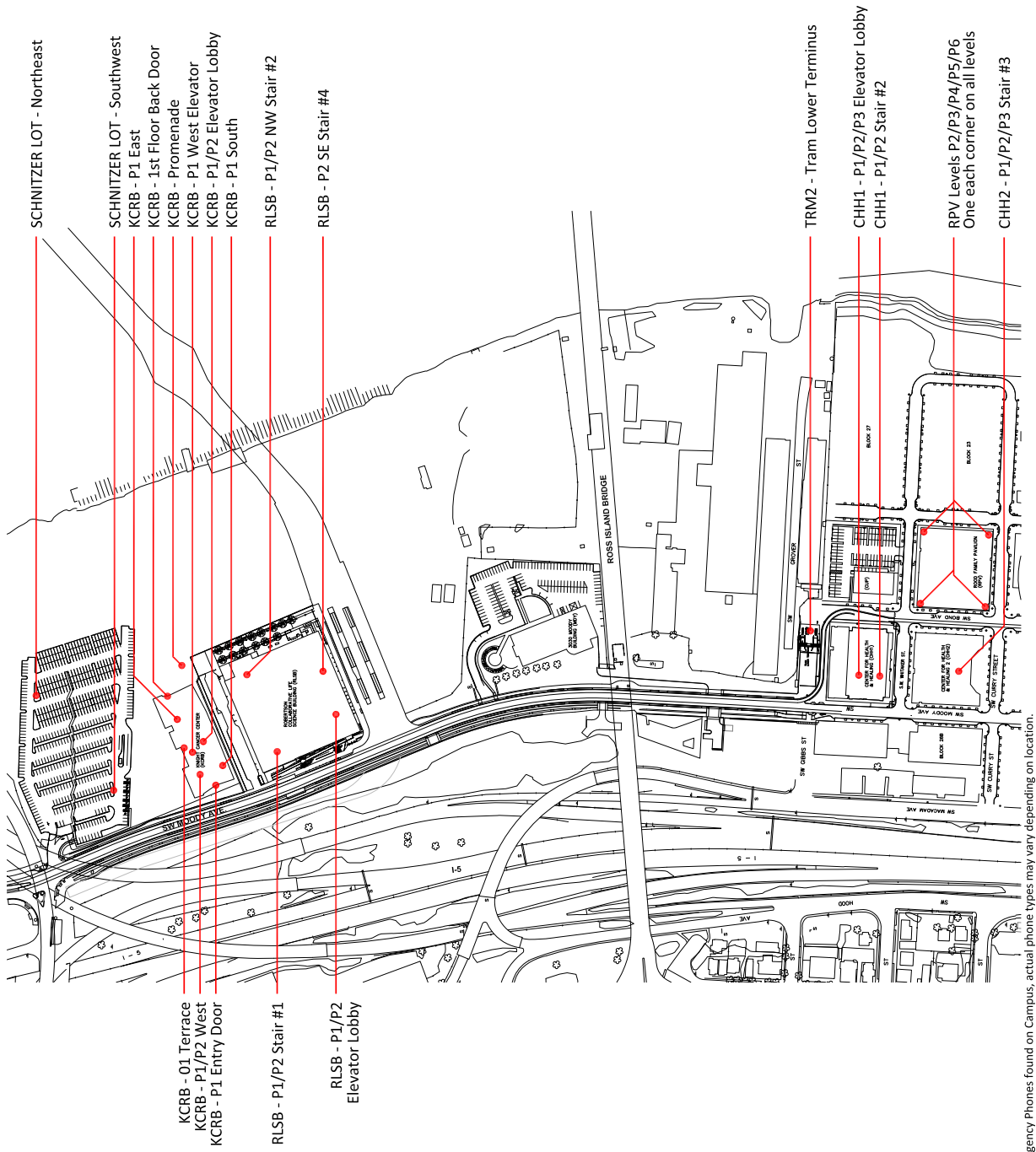
\*These are examples of some of the Emergency Phones found on Campus, actual phone types may vary depending on location.



8/14/2019 1:18:10 PM



# Emergency Phones @ South Waterfront



Emergency Phone Types\*

\*These are examples of some of the Emergency Phones found on Campus, actual phone types may vary depending on location.

**Public Safety**  
3181 S.W. Sam Jackson Park Road  
Portland, OR 97239-3098

