**Tier 1 Work Plan and Timeline:** [Project title]

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| **GOAL:** ***Example: Blanks County will conduct a needs assessment to learn about the barriers for local residents to receive colorectal cancer screening*** |
| **Objective** | **Specific Activities** | **Timeline** | **Result** |
| **Conduct needs assessment**Example: *Conduct a survey with Blanks County residents ages 50-75 to learn about colorectal cancer screening knowledge and barriers to being screened.* | *Work with local hospital, health clinic, and cancer advocacy group to solidify recruitment strategy.* | *Months 1-2* | *Recruitment strategy developed* |
| *Develop or adapt survey tool.* | *Months 2-3* | *Survey tool developed* |
| *Pre-test the survey with at least 5 people and make edits based on their input around content and readability.*  | *Month 4* | *Survey pre-tested and updated based on feedback* |
| *Conduct survey with at least 50 residents in the target age range.* | *Months 4-6* | *Survey administered with a goal of 70% response rate* |
| *Analyze survey results.* | *Months 7-9* | *Survey data analyzed and summarized.* |
| [**Develop an action plan**](https://www.ohsu.edu/sites/default/files/2019-02/CPP-Tier-1-Action-Planning-Toolkit-July-2018%20Knight%20Cancer%20Institute.pdf) **based on results** |  | *Months 10-11* |  |
| **Share findings with key stakeholders** |  | *Month 12* |  |

*Note: Example in italics is to be deleted and replaced with information specific to your proposed project.*