## INTRODUCTION & CHECKLIST for VISITING RESIDENTS in NSICU

OHSU offers a rotation to visiting residents enrolled in a GME program with history of academic excellence and a serious interest in a career as a neuro-intensivist. Rotations are for 4 weeks and include participation in the clinical service, attendance at conferences, and other educational opportunities. All visiting residents are required to complete and submit the items on the following checklists.

- 1. E-mail initial application materials to Kelsey Cearley <a href="mailto:cearleyk@ohsu.edu">cearleyk@ohsu.edu</a> at least 6 months prior to start date.
  - a. Curriculum Vitae
  - b. USMLE Transcript (copies sent directly from program coordinator are acceptable)
  - c. Standardized Application
  - d. Letter of Good Standing from Program Director at Home Institution
  - e. Drug Screening
- 2. Once initial application is approved, OHSU will submit a background check. Once that has cleared, the following will be required:
  - a. Oregon Medical license (visiting resident is responsible for associated fees)
  - b. University Training Modules (instructions sent after rotation approval).
    - i. HIPAA
    - ii. Respect at the University
    - iii. Integrity
    - iv. Epic
  - c. Immunization Records
  - d. Confidentiality and Intellectual Property Agreement
  - e. Patient Confidentiality Statement
  - f. Program Letter of Agreement
- 3. Other arrangements
  - a. Letter from OHSU Residency Program Director
  - b. Computer/Network access
  - c. OHSU ID Badge