

Leave to Attend Regional, National or International Conferences (Educational and Scholarship leave)

OHSU Educational Leave Policy (House Officer Contract)

- Residents will be granted up to five (5) days off/year with pay to pursue educational opportunities, unless, as determined by the Program Director, the resident's educational needs would not be best served by the requested leave.
- Additional time off (unpaid or using vacation) may be granted at program level and is at the sole discretion of the Program Director, taking into consideration program requirements and needs and, to the extent practical and reasonable, distributed comparably among program participants.
- Time away from work for approved educational purposes will not count against the individual's vacation or training time allotment for the year.

a. Types of Scholarly Leave

i. Presentation of a Poster or Paper at Regional/National/International Meetings

- Residents will be granted leave for the amount of time necessary to present the paper/poster and do related travel.
- This type of leave must be approved by the Residency Program Office at least eight weeks in advance.
- Residents should find their own coverage for these planned absences; however, use of Jeopardy to cover call responsibilities may be appropriate in special circumstances. Such coverage must be approved by the Program Directors office.
- An individual resident may not use more than two (2) days of Jeopardy over the three-year training period for this purpose.
- Coverage of all other clinical responsibilities must be arranged in advance by the resident.
- If the absence will result in missed continuity clinic, the clinic needs to be notified eight (8) weeks in advance and the clinic will be rescheduled.

ii. Educational Conferences

(a) Specialty Sponsored Society Meetings and other Conferences

At the discretion of the Residency Program Director, with clear delineation of the unique offerings of the specific society meetings, residents may use their educational leave to attend such conferences.

- Attendance at specialty-specific society meetings (e.g., American Society of Nephrology, Society of General Internal Medicine National Meeting) requires formal application to the Residency Program Office at least two (2) months in advance of the meeting date.
- If approved, all coverage arrangements are the resident's responsibility. Plans for coverage must be made by the resident and approved by the Residency Program Office.
- This type of leave will be counted as educational and not subtracted from vacation.
- Ordinarily, attendance at CME conferences (including National ACP) will not be approved during residency.

(b) Regional ACP & SGIM Meetings

- The Residency Program Office arranges coverage for residents on call rotations who present at the ACP Oregon Chapter and SGIM NW meetings, and the Program communicates that coverage to presenters, covering residents, and services no later than six (6) weeks prior to each meeting.
- The presenters are excused from clinical duties for each of these meetings as follows:
 - Regional ACP: starting at noon on the day of the competition through 7:00am the following morning.
 - Regional SGIM: excused for the day of presentation and any needed travel time (as determined by the Program office).
- Presenters on call rotations who are already scheduled "off" on the day of the presentation will be given a comp day off. Comp day off must be scheduled with and approved by the Program Office.
- Presenters on non-call rotations will be excused starting at noon on the day of the competition through 7:00am the following morning. Those on non-call rotations who wish to remain at the meeting following the competition are only allowed to do so with advance permission from the Residency Program office. Approval will depend upon the rotation to which resident is assigned and with explicit permission (to be obtained by Program Office) of affected service personnel.
- For presenters who are on non-call rotations, the Residency Program Office will notify the respective services of the resident's absence. We ask that residents also notify service personnel, as a courtesy.
- Since the Residency Program encourages the success of these local societies, attending these meetings will count as residency educational time and will not be deducted from your 5-day annual educational leave allowance.
- There is no limit on the number of ACP & SGIM regional conferences residents can attend during the three years, as long as the above coverage issues have been addressed.