



MAILED REGULAR MAIL/EMAILED

School of Nursing

Date

Student First & Last Name

Address

City, State Zip Code

Dear Ms./Mr. (insert student last name),

I am writing to inform you of a change in your academic status in the Oregon Health & Science University School of Nursing's (name of the program). The status of academic probation is being removed because you have met the criteria (list here) that was outlined in your probation letter (date, etc.).

We recommend that you meet with your faculty advisor (insert name) to maintain the status of good standing. We also want to be sure that you are aware of how future academic issues may impact your enrollment in the School of Nursing.

If you have questions, please contact (insert PD/CAD information).

Sincerely,

PD/CAD information

Cc: Senior Associate Dean for Student Affairs and Diversity
Registrar's Office
Student Advisor
Student File