

Program Re-entry for Undergraduate Pre-licensure Students Returning from LOA

Submitted to: OHSU Undergraduate Council and Senior Associate Dean
for Academic Affairs. Reviewed and approved by legal December 2016.

From: Statewide Undergraduate Leadership Group

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Project Abstract

This proposal describes a plan of support for students who return from leave of absence that can be individualized to meet student needs.

Statement of Need

A plan for support of students who return from LOA after non-consecutive clinical courses is needed to assure student readiness to progress in the program. This proposal describes a plan for return from LOA that meets the clinical preparation and skill demonstration needs in multiple student situations.

Proposal, Project, or Program Description

At time of LOA approval

1. A written plan for return from LOA will be determined at the time that the LOA is approved with two options:
 - a. Students whose LOA was triggered by academic probation, will be required to enroll in NRS 201/301/401 **Individualized Educational Review Course** for Undergraduate Students, a 1-2 credit course, depending on requirements.
 - b. Students who are in good academic standing at the time of the LOA will not be required to take and enroll in an **Individualized Educational Review Course**, but may elect to take the course. Program director and course faculty may recommend the course to students in good standing.
2. LOA Letter:
 - a. The notification date for return will be one term prior to date of return. This includes students who take the **Individualized Educational Review Course** course. All LOAs end when students are registered and enrolled in any course.
 - b. Will include the plan for return:
 - i. Skills demonstration (current language)
 - ii. Course completion (new language)
 1. Note in letter that financial aid will not pay for the additional course. The student is required to pay for this course out of pocket.

Returning from LOA

1. Student notifies the program of their intent to return to program, the beginning of the term, one term before planned return. (i.e Fall term for an anticipated Winter return.)
2. If an **Individualized Educational Review Course** course is required for the student:
 - a. The course will be taken the term before the course in the curriculum to which the student is returning.
 - b. The **Individualized Educational Review Course** course will be developed by faculty designated by the Program Director or Campus Associate Dean (in collaboration with program and course faculty).
 - c. Course will be *_posted to course listings_* _____ (whatever is required by registrar's office)

- d. The returning student will enroll in the **Individualized Educational Review Course** course.
- e. Course design will be influenced by factors related to the reason for LOA and academic standing at the time the LOA was initiated.
 - i. Course syllabus will include: Course Description, Credit Hours, Course Outcomes, Evaluation Methods.
 - ii. Focus of course will be safety in the clinical environment
 1. Clinical judgment, critical thinking,
 2. Safety in nursing skills/practice- Medication administration, safe patient handling, asepsis, physical assessment, etc.
 - iii. Evaluation methods should include multiple assessments of competency (medication administration exams, patient assessment skills, other psychomotor skills, simulation scenarios, reflections.)
 - iv. Skills assessments will be recorded and /or performed by 2 course instructors.
- f. Students who successfully complete (pass) the **Individualized Educational Review Course** are eligible to resume the program.
- g. Students who are unsuccessful (No Pass) do not continue in program:
 - i. CAD or PD suspends student, pending dismissal hearing
 - ii. Refers situation to the Student Progress Review Committee with a recommendation for dismissal.

3. Students who are not required to take an **Individualized Educational Review Course** course will demonstrate re-entry skills in a process arranged by the clinical course coordinator for the course to which the student is returning.

Goals & Objectives

1. Students completing the **Individualized Educational Review Course** course will demonstrate the knowledge and clinical skills at the same level of the course to which they are returning.

Timeline/Activities or Implementation Considerations

To be implemented in Fall 2017.

Budget

Faculty coordinating the re-entry course will be assigned workload as determined by the CAD/program director with consideration of the overall course plan. When additional faculty need to be hired in order to implement student return, Senior Associate Dean for Academics will be consulted for approval.

Evaluation

Determine outcome measures included as part of the implementation activities.

Staff and Organizational Information

To successfully implement competency assessment, collaboration will be needed between course faculty, Program Director, Recruitment and Admissions office, academic staff assigned to undergraduate program and undergraduate faculty.

References

None

Appendix

None