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| Student Name: |  |
| Meeting Date: |  |
|  |  | Present | Absent |
|  Committee Members: |  |[ ] [ ]
|  |  |[ ] [ ]
|  |  |[ ] [ ]
|  |  |[ ] [ ]
|  Mentor: |  |[ ] [ ]
|  Chair: |  |[ ] [ ]

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| 1. Summary of goals established at the previous DAC meeting |
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| 2. Summary of student’s progress since the previous DAC meeting (provided by the student) |
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| 3. Summary of any significant problems or issues that need to be address by the student and/or mentor |
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| 4. Summary of what the student should attempt to accomplish in the next 6 months |
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| 5. Summary of the student’s future plans/career goals (as appropriate) |
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| 6. Recommended date for the next DAC meeting (or approximate dissertation defense date, as appropriate) |
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