

Student Compliance & Drug Screening

50-01.15

Applies to: All persons enrolled in OHSU School of Nursing courses

1.0 POLICY STATEMENT

STUDENT COMPLIANCE:

This policy establishes the School of Nursing's (SON) position on student compliance with requirements for admission and continued enrollment. Documentation of compliance with these requirements will be made available upon request to the requesting clinical placement agency. Students are responsible for keeping their immunizations current during their academic program and may be required to comply with additional requirements throughout their program of study.

Depending on the program, students may be excused from compliance requirements. Approved exclusions from any compliance requirement are summarized in this document. Failure to comply with these compliance requirements will restrict students' progression (e.g., enrollment in courses, access to clinical placements, etc.) and may be grounds for dismissal. Students that fail to submit required compliance documentation by the end of the 1st week of the academic term will have a registration hold put on their account that will block future term registration until compliance materials are up to date.

Below is a list of the Incoming Compliance Requirements:

- Successfully pass the required background check, Social Security, and sex offender registry checks.
- Successfully pass required drug screening (unless excluded in Student Drug Screening section of this policy)
- Successfully complete OHSU required certifications and trainings (student are provided with a list of required certificates and testings)
- Student immunization records (see Table 1 , Immunization, OHSU Student Health Fee and Student Health Insurance Requirements)
- Health Insurance
- Release of Information and Media Release form, Technical Standards form, Background Disclosure form, SoN Code of Conduct and Student Responsibility Agreement
- Evidence of Oregon nursing license (as required by academic programs). Students enrolled in a distance education program and not engaged in the practice of nursing as defined by Oregon statutes (ORS 678.010(7) must maintain nursing license in state of residence unless deemed necessary by the academic program director that the student maintain Oregon nursing or APRN licensure.

Clinical Compliance Requirements *

- Infection Prevention and Control Education Competency Module
- Evidence of current CPR training must be at the BLS Healthcare Provider level and must be obtained through the American Heart Association
- Annual Flu attestation or declination form as identified in OHSU policy #HC-119-POL

- Additional background checks, including Criminal history record search, Social Security trace, Office of Inspector General search, General Services Administration and the Nationwide Sex Offender Registry search may be required by clinical agencies.

The OHSU Office for Student Access reviews requests for accommodations and the OHSU Affirmative Action and Equal Opportunity Office reviews requests for religious accommodation.

*Note: Health Systems and Organizational Leadership, Public Health, Doctor of Philosophy and non-matriculated students are excluded from the clinical compliance requirements unless deemed necessary for course(s), internships or research.

STUDENT DRUG SCREENING:

To be compliant with OHSU student drug screening policy (OHSU 02-01-003), Oregon law, and federal law, all incoming and current non-degree and matriculated students with a clinical component in their programs must successfully pass a 10-panel drug screening process; this drug screen shall involve urine testing. The 10-panel drug screen targets amphetamines/methamphetamines, cocaine, marijuana, opiates, phencyclidine, propoxyphene, barbiturates, benzodiazepines, methadone and methaqualone.

Students in Public Health and the Doctor of Philosophy programs are exempt from this requirement unless their graduate internship or dissertation research puts them in direct patient contact. Any student who refuses to submit to the required drug screening will be referred to the Senior Associate Dean for Student Affairs and Diversity for review prior to administrative withdrawal from the SON.

Once a student has successfully passed an OHSU drug screening process, the student will not be required to submit to additional drug testing unless clinical agencies in which the student will be placed require it or there is a "for cause" reason as defined in the OHSU drug testing policy (OHSU #02-01-003). Students returning from an approved Leave of Absence (LOA) within the established time frame may be required to submit to and pay for an additional drug screening at the time of return to the SON. OHSU will waive the requirement of this drug screening process, in those instances where students can provide acceptable evidence that they have successfully passed a 10-panel drug screen within the past 36 months. A state-approved health care facility or educational institution must have completed drug screening within the past 36 months.

In those cases where a student qualifies for a waiver, the Drug Test Fee will be refunded. To waive drug screening, students must provide evidence of a successful drug screen to the School of Nursing Office of Recruitment, Admission & Progression (ORAP). ORAP will work with the School of Nursing programs and the OHSU Bursar to record the accepted drug screening waiver and refund the Drug Test Fee when applicable.

If a student has a positive drug test, the student will be required to follow the vendor's procedures related to positive drug screening reviews. If the vendor's Medical Review Officer upholds the positive drug screening results, taking into account valid prescriptions and prescribed dosages, the student will be subject to discipline, up to and including dismissal, in accordance with SON policies and procedures (SON 20-04.22). A dismissal letter will indicate if the student is eligible to reapply to the SON.

Most drug screening results are considered confidential and have restricted access in accordance with the Family Educational Rights and Privacy Act (FERPA) and/or any other applicable state or federal law. Information in drug screening reports/records will not be shared with facilities participating in clinical rotations unless a legitimate need is demonstrated and approved by the Senior Associate Dean for Student Affairs and Diversity. Drug screening results (pass/fail) will be coded in the student record for the purpose of granting student access to clinical sites. The details of positive drug screening reports will not be recorded in the OHSU Student Information System or other OHSU student tracking or information system (e.g., DegreeWorks). However, if there is any violation by a student of any alcohol or drug laws, which result in an arrest or disciplinary action, the OHSU School of Nursing Office of Student Affairs is required to report this to OHSU Public Safety-Portland campus per the US Federal Government Clery Act.

Reports and records related to drug screening will be retained in the official student file until 1 year after graduation except those resulting in subsequent disciplinary actions, which are stored in the School of Nursing files in accordance with the OHSU Record Retention Schedule.

2.0 DEFINITIONS

3.0 RESPONSIBILITIES

Policy and related implementing procedures are the responsibility of the School or Nursing Sr. Associate Dean for Student Affairs and Diversity.

4.0 PROCEDURES

Upon acceptance to any OHSU School of Nursing academic program, accepted applicants shall receive a compliance and immunization checklist from the School of Nursing Office of Admissions. Non-compliance issues will be handled at the discretion of the Sr. Associate Dean for Student Affairs and Diversity.

5.0 RELATED POLICIES

OHSU Policies:

- Standards for Admission (OHSU 02-01.001)
- Student Drug & Alcohol Testing (OHSU 02-01-003)
- Proscribed Conduct (OHSU 02-30-010)
- Background Checks (OHSU 03-10-011)
- [OHSU Technical Standards](#)

SON Policies:

- Admission, Progression, Probation, & Dismissal Standards (SON 20-04.13),
- Student Code of Conduct Student Grievance (SON 20-04.22)
- Course Delivery & Size Parameters (SON 20-05.02)

6.0 KEY SEARCH WORDS

Compliance, drug testing, for cause, immunizations, student health fee, student health insurance
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7.0 REVISION HISTORY

05/15/2006	Reviewed & Approved by AC Subcommittee on Policy & Personnel
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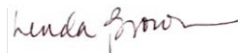
5/31/2006	Posted for vetting
6/15/2006	Admin Council Subcommittee on Policy & Personnel reviewed faculty comments and approved for referral
06/20/2006	Admin Council approved
02/06/2007	Reviewed by SON Council subcommittee on policy
05/08/2007	Send to Community Comment
05/22/2007	Approved without revisions
06/05/2007	PMCO in Advanced Practice Gerontological Nursing exceptions added
01/14/2008	PhD statistics requirement removed, drug testing for students added, & revision to OHSU Student Health Insurance or Waiver requirements
04/01/2010	Admission & Progression committees asked to review and put forth revisions
05/28/2010	Revisions approved by Academic Council. Student Drug Screening policy integrated
06/06/2010	Revisions reviewed and approved by Policy Expert Review Panel (Jennifer Anderson, Peggy Wros, Kim Derienzo, & Gail Houck)
10/03/2011	Revisions reviewed and approved by Jennifer Anderson, Peggy Wros, & Tanya Ostrogorsky.
10/18/2011	Incoming student compliance requirements for Health Systems & Org Leadership added
06/06/2012	5-panel to 10-panel drug screen requirement, registration hold for non-compliance added & policy domain shifted from Academic Affairs (20-01.15) to Student Affairs (50-01.15)
06/26/12	Reviewed by SON Academic Council
07/12/12	Approved by OHSU Committee on Academic Policy
11/23/15	Reviewed and approved by SoN Academic Council

Responsible Officer: Dean, School of Nursing
Policy Contact: School of Nursing, 503-494-7444
Supersedes: 20-07.04: Student Immunization
20-07.05: Student CPR Criteria
50-01.01: Student Drug Screening
50-05.01: Criminal Background Check

SIGNATURE PAGE:

Official signed copies stored in the OHSU School of Nursing Office of Academic Affairs

Date: 12/7/15


Renee' Menkens Linda Brown Deb Messecar
Co-Chairs of Academic Council School of Nursing

Peggy Wros

Date: 12/8/15

**Peggy Wros, Sr. Associate Dean for Student Affairs & Diversity
School of Nursing**

Susan Bakewell-Sachs

Date: 12/21/15

Susan Bakewell-Sachs, Dean