

**Policy Number:** 02-20-040

**Policy Title:** STUDENT RECORDS – AVAILABILITY OF STUDENT RECORDS FOR RESEARCH PURPOSES

**Effective Date:** February 13, 2003

Page 1 of 1

- 
1. The need for the University to make information regarding students available for research purposes is acknowledged and is authorized as to students' Family Educational Rights and Privacy Act (FERPA) Records. The identity of students whose personal data or information is included in research shall be concealed.
  2. The University shall obtain the student's written consent prior to releasing FERPA Records for research purposes, if the confidentiality of student records is jeopardized by the release of information for research purpose.

---

**Related Policies and Procedures:** Policy 02-20-025, Confidential Records; Restrictions on Release

**Revision History:** October 25, 1996; February 13, 2003

**Responsible Office:** Registrar