



Interprofessional Hartford Award for Research and Practice Program (HARP) Call for OHSU Faculty Proposals

Applications due: May 17, 2019 by 5:00 p.m. PDT
Anticipated date for notification of award: June 29, 2019
Funding begins: Upon the IRB approval, but not before
September 6, 2019

The purpose of the Interprofessional HARP program is to improve the health and health care of older adults through research and innovations in care by providing support for faculty research or practice change projects. The HARP program's core values are innovation, accountability for outcomes, and a plan to leverage these funds into sustainable programs of research or practice improvements.

One year projects of up to \$25,000 will be considered.

Faculty Eligibility Criteria

The Interprofessional HARP is available to all OHSU faculty, including the Schools of Nursing, Dentistry, Public Health, and Medicine, and the College of Pharmacy. Applicants must have a clinical or research doctorate and have full-time appointments. If the proposed Principal Investigator (P-I) holds a primary appointment outside of the School of Nursing, there must be a Co-Investigator (Co-I) from the School of Nursing; an interprofessional research team is a requirement of this award. Preference is first given to faculty who have completed their terminal degree within the past 10 years, then to faculty who have completed their terminal degree more than 10 years ago and are developing an interest in the care of older adults. Senior faculty members are strongly encouraged to mentor junior faculty on collaborative projects. Funding preference is also given to applicants who have not received previous HARP funding.

Funding is not transferrable to another institution. In a case when the HARP awardee leaves OHSU, another faculty member on the study or project team will be appointed as P-I in consultation with the Project Administrator of the Hartford Center of Gerontological Excellence (HCGE).

Proposal Process and Timeline

Applicants must work through their respective School or College pre-award offices and adhere to all OHSU Office of Proposal and Award Management (OPAM) requirements for grant

applications. Applicants are strongly encouraged to solicit peer review prior to submission of the proposal.

The deadline for submission is May 17, 2019 by 5:00 p.m. PDT. Please send one combined PDF to the HCGE Project Administrator, Marilyn Sanguinetti, at sanguine@ohsu.edu. Funding begins upon the IRB approval, but no sooner than September 6, 2019.

Proposal Guidelines

The proposal includes the following six elements and should be sent as one PDF document:

1. Proposal Title Page:
 - a. Study title
 - b. Principal investigator (PI) name, credentials, and contact information
 - c. Co-investigator (Co-I) name(s) and credentials and/or list of key personnel
 - d. Abstract
2. Proposal should include the following sections (limited to 5 pages; must be single-spaced in Arial, 11-point font; with 1" margins on all sides):
 - a. *Narrative*: Specific Aims, Background/Significance, Preliminary Studies or Activities, Project Design and Methods, Human Subjects (if applicable)
 - b. *Timeline*: Plan for conducting the project within the one-year timeframe
 - c. *Plan for future extramural funding or sustainability*: Potential future funding agency and planned submission date, tentative aims for future proposal, need for additional pilot work as a necessary step toward extramural funding, or the development of a sustainability plan
3. Budget and justification for proposed expenses: The budget is not included in the page limit. The budget should be approximately one page and include line items with costs, followed by a narrative budget justification. **Please note:** HARP funds are restricted and do not fund PI or Co-I salaries (FTE); tuition or fees for GRA; indirect costs; or travel to professional meetings to disseminate results or for general development. Some allowed expenses are: personnel costs for research staff; services, supplies, and small equipment; travel expenses necessary for conducting the research or project; consultant fees and travel; food and refreshments, if necessary, for meetings that include participants other than the study team (e.g., focus group participants). Justification is required for why refreshments are essential.
4. References cited: References are not included in the page limit. List all references cited in the proposal narrative and, if appropriate, additional resources used to develop the proposal and plan the study. References must be in the APA format.
5. Appendices: The appendices are not included in the page limit.
 - a. A current non-fellowship [NIH biographical sketch](#) for each key member of the study or project team.

- b. Instruments and data collection tools (include permission to use instrument or tools, if appropriate)
 - c. Educational or other materials critical to the success of the study or project
 - d. Description of partnerships: When appropriate, include a brief description of partnerships required to complete the research or project. These include any partnership arrangements with a novice researcher, as well as partnership arrangements with transdisciplinary or multi-site studies.
 - e. Letter(s) of support indicating access to settings and/or participants and letters from consultants and/or others important to the success of the study or project.
6. Letter of support from department/division chair: Letter of support is not included in page limit. Letter of support from your department or division chair acknowledging approval of your HARP funding application and describing any institutional or departmental sources of bridge funding. It should clearly describe the level of commitment offered to the applicant during the HARP funding period and beyond. Evidence of tangible, stable support (e.g., space, salary, and other research support) that demonstrates a clear commitment to the applicant's long-term development as a member of the University is important. The Chair acknowledges in their letter of support that there will be no F&A/Indirect return from the grant.

External Reviews

Please list two possible proposal reviewers, outside of OHSU, familiar with your topic area. Each grant proposal will be evaluated and rated by scientific reviewers with substantive expertise in the topic addressed. A summary of reviewer comments will be provided to applicants. The final decisions are based on the scientific review and relevancy to the HARP's core values.

Proposal Evaluation Criteria:

1. *Innovative*: The proposed research or project addresses an important and significant need in a novel way.
2. *Relevant*: The proposal has the potential to improve the health or health care for older adults.
3. *Synergistic*: The proposal leverages existing resources at OHSU through collaborative work across OHSU's schools and programs and other aging initiatives.
4. *Merit*: The proposal represents an original idea or approach with strong rationale, well described for the approach, and rigorous methods.
5. *Feasible*: The proposal is appropriately scoped in budget and aims to be completed within one year.

Expected Outcomes

Grantees agree to:

1. Provide a brief interim report, by February 1, 2020, to the Project Administrator of the HCGE. Include a budget update.

2. Complete the HARP study or project within one year and submit a final report within two months of the end date. The final report includes an abstract of findings/outcomes, final budget report, plans for future funding or sustainability, and dissemination of findings in a publication.
3. Present the results of the HARP study or project to the OHSU community within six months of the completion date.
4. Acknowledge the HARP and HCGE as supporters of the funded research project during local and national presentations, lectures, and in publications. Please use the following wording: *This study was supported by the Frances Price Estate Fund through the OHSU Foundation and Hartford Award for Research and Practice (HARP). This fund is administered by the Hartford Center of Gerontological Excellence at OHSU.*

Program Management

Post award financial management is administered through your School or College post-award officers, i.e., tracking expenditures, budget reconciliation, setting up contracts, etc.

No-cost extensions will be considered non-competitively, but must be requested before the end-date on the awarded grant.

The HCGE oversees the HARP program. Please direct all communication regarding the HARP program to Marilyn Sanguinetti, Project Administrator for the Hartford Center of Gerontological Excellence at OHSU, at sanguine@ohsu.edu or 503-494-0222.

About the Hartford Center of Gerontological Excellence at OHSU

The Hartford Center of Gerontological Nursing Excellence was funded by the John A. Hartford Foundation (JAHF) from 2001-2015. During that time the Center distinguished itself in gerontological research, family caregiving, and enhancing undergraduate and graduate education in gerontological nursing.

Post JAHF funding, we have made it our mission to enhance and sustain the capacity of health professionals to provide quality care to older adults through interprofessional research, education, adoption of best practices, and faculty and leadership development.

The HCGE is honored to steward the Hartford Award for Research and Practice (HARP) program made possible through an endowment by the Frances Price Estate Fund.