

IMPACT-EFFORT GRID

1. Place ideas in the appropriate box, deciding as a group which box they belong in.

Questions to ask when determining effort:

- *What outcome are you trying to achieve?*
- *What initiative(s) will you implement? What specific actions drive those initiatives?*
- *Who will be affected, and how?*
- *Who can lead the initiative? Identify a leader and/or champion to manage the project.*
- *What resources will be needed?*
- *What are possible barriers, and how can they be overcome?*
- *How will you measure progress and success?*
- *What is the timeline?*
- *How will you share your action plan?*

2. When choosing a project to start with, focus in on those that will require low effort but have the greatest impact.

