



Hartford Award for Research and Practice (HARP) Program Call for School of Nursing Faculty Proposals

Applications due: May 17, 2019 by 5:00 p.m. PDT
Anticipated date for notification of award: July 29, 2019
Funding begins: Upon the IRB approval, but no sooner than September 6, 2019

The purpose of the HARP program is to improve the health and health care of older adults through research and innovations in care by providing support for faculty research or practice change projects. The program's core values are innovation, accountability for outcomes, and a plan to leverage these funds into sustainable programs of research or practice improvements.

One year projects of up to \$25,000 will be considered.

Faculty Eligibility Criteria

The HARP Program is available to all OHSU School of Nursing faculty. Preference is first given to faculty who have completed their terminal degrees within the past 10 years, then to faculty who have completed their terminal degree more than 10 years ago and are developing an interest in nursing care of older adults. Senior faculty members are strongly encouraged to mentor junior faculty on collaborative projects. Funding preference is also given to faculty who have not received previous HARP funding and proposals that engage an interprofessional team.

Funding is not transferrable to another institution. In a case when the HARP awardee leaves OHSU, another SON faculty on the study or project team will be appointed as P-I in consultation with the Project Administrator of the Hartford Center of Gerontological Excellence (HCGE).

Proposal Process and Timeline

You must work with School of Nursing Office of Research Development and Support (SNORDS) staff to develop your budget in advance of submitting your proposal. Applications will be considered incomplete until SNORDS staff has reviewed your budget plan and given the correct information for planned expenses.

To start the budget process, send an email to SNORDS@ohsu.edu requesting a meeting to work together on the budget. The budget should be approximately one-page in length and include line items with costs, followed by a one-page narrative budget justification. Develop a draft of this before you meet with SNORDS staff. Those in SNORDS will work with you to meet the OHSU Office of Proposal and Award Management (OPAM) 10 day deadline.

Applicants must adhere to all OHSU OPAM requirements for grant applications.

The deadline for submission of proposals is May 17, 2019 by 5:00 p.m. PDT. Please send one combined PDF to the HCGE administrator, Marilyn Sanguinetti, at sanguine@ohsu.edu, with a copy to SNORDS@ohsu.edu. Funding begins upon the IRB approval, but no sooner than September 6, 2019.

Proposal Guidelines

The proposal includes the following five elements and should be sent as one PDF document:

1. Proposal Title Page:
 - a. Study title
 - b. Principal Investigator (PI) name, credentials, and contact information
 - c. Co-investigator (CO-I) name(s) and credentials and/or list of key personnel
 - d. Abstract
2. Proposal should include the following sections (limited to 5 pages; must be single-spaced in Arial, 11-point font; with 1" margins on all sides):
 - a. *Narrative*: Specific Aims, Background/Significance, Preliminary Studies or Activities, Project Design and Methods, Human Subjects (if applicable)
 - b. *Timeline*: Plan for conducting the project within the one-year timeframe
 - c. *Plan for future extramural funding or sustainability*: Potential future funding agency and planned submission date, tentative aims for future proposal(s), need for additional pilot work as a necessary step toward extramural funding, or the development of a sustainability plan
3. Budget and justification for proposed expenses: The budget is not included in the page limit. The budget should be approximately one page and include line items with costs, followed by a narrative budget justification. **Please note**: HARP funds are restricted and do not fund P-I or Co-I salaries (FTE); tuition or fees for GRAs; indirect costs; or travel to professional meetings to disseminate results or for general development. Some allowable expenses are: personnel costs for research staff; services, supplies, and small equipment; travel expenses necessary for conducting the research or project; consultant fees and travel; food and refreshments, if necessary, for meetings that include participants other than the study team (e.g., focus group participants). Justification is required for why refreshments are essential.
4. References cited: References are not included in the page limit. List all references cited in the proposal narrative and, if appropriate, additional resources used to develop the proposal and plan the study. References must be in the APA format.
5. Appendices: The appendices are not included in the page limit.
 - a. A current non-fellowship [NIH biographical sketch](#) for each key member of the study or project team.

- b. Instruments and data collection tools (include permission to use instrument or tools, if appropriate)
- c. Educational or other materials critical to the success of the study or project
- d. Description of partnerships: When appropriate, include a brief description of partnerships required to complete the research or project. These include any partnership arrangements with a novice researcher, as well as partnership arrangements with transdisciplinary or multi-site studies.
- e. Letter(s) of support indicating access to settings and/or participants and letters from consultants and/or others important to the success of the study or project.

External Reviews

Please list two possible proposal reviewers, outside of OHSU, familiar with your topic area. Each grant proposal will be evaluated and rated by scientific reviewers with substantive expertise in the topic addressed. A summary of reviewer comments will be provided to applicants. The final decisions are based on the scientific review and relevancy to the HARP’s core values.

Proposal Evaluation Criteria:

1. *Innovative*: The proposed research or project addresses an important and significant need in a novel way.
2. *Relevant*: The proposal has the potential to improve the health or health care for older adults.
3. *Synergistic*: The proposal leverages existing resources at OHSU through collaborative work across OHSU’s schools and programs and other aging initiatives.
4. *Merit*: The proposal represents an original idea or approach with strong rationale, well described for the approach, and rigorous methods.
5. *Feasible*: The proposal is appropriately scoped in budget and aims to be completed within one year.

Expected Outcomes

Grantee agrees to:

1. Provide a brief interim report, by February 1, 2020, to the Project Administrator of the HCGE. Include a budget update.
2. Complete the HARP study or project within one year and submit a final report within two months of the end date. The final report includes an abstract of findings/outcomes, final budget report, plans for future funding or sustainability, and dissemination of findings in a publication.
3. Present the results of the HARP study or project to the OHSU community within six months of the completion date.
4. Acknowledge the HARP and HCGE as supporters of the funded research project during local and national presentations, lectures, and in publications. Please use the following wording: *This study was supported by the Frances Price Estate Fund through the OHSU Foundation and Hartford Award for Research and Practice (HARP). This fund is administered by the Hartford Center of Gerontological Excellence at OHSU.*

Program Management

The HCGE oversees the HARP program. Post award financial management will be administered by SNORDS. No-cost extensions will be considered non-competitively, but must be requested before the end-date on the awarded grant. All communication regarding the HARP Program should be directed to Marilyn Sanguinetti, Project Administrator for the Hartford Center of Gerontological Excellence at OHSU, at sanguine@ohsu.edu or 503-494-0222.

About the Hartford Center of Gerontological Excellence at OHSU

The Hartford Center of Gerontological Nursing Excellence was funded by the John A. Hartford Foundation (JAHF) from 2001-2015. During that time, the Center distinguished itself in gerontological research, family caregiving, and enhancing undergraduate and graduate education in gerontological nursing.

Post JAHF funding, we have made it our mission to enhance and sustain the capacity of health professionals to provide quality care to older adults through interprofessional research, education, adoption of best practices, and faculty and leadership development.

The HCGE is honored to steward the Hartford Award for Research and Practice (HARP) program made possible through an endowment of the Frances Price Estate Fund.