

LISTENER RESPONSIBILITIES FOR COMMUNICATION

Communication is a two-way street. Both the speaker and listener need to take responsibility for the messages that are shared. Here are some tips to help the conversation flow when _____ is speaking:

- A. Establish eye contact with _____.
- B. Look at _____=s lips when he/she is speaking.
- C. Sit down by _____=s bed or chair and move as close to him/her as possible.
- D. Follow the context of the conversation to get cues for words.
- E. Repeat every word that _____ says. This will help him/her slow down and improve your understanding of the conversation.
- F. Please remind _____ to:
 - < Rephrase and simplify sentences
 - < Over-exaggerate every word said
 - < Speak one word at a time.

Thank you for your cooperation. I=am sure you will find that communication is more rewarding for everyone with these cues.