



School of Medicine

Oregon Health & Science University

Division of Management

MGT 506 Career Management

Fall 2014 Syllabus

Course Description	<p>A successful career requires adept career management. This course introduces students to strategies that will help them navigate the challenges and opportunities in the world of work. Students will examine their own beliefs about how to manage careers. They will learn what it means to develop a “working identify”. Students will learn how to conduct career experiments, develop new professional networks, and craft their own career narratives. The world of work undergoes tremendous constant changes brought about by such factors as technology, globalization, and regulations. MGT 506 students will be better able to anticipate and recognize these changes and make informed career decisions.</p>
Credit Hours	<p>1 quarter credit</p>
Faculty Information	<p>Rob Seemann, MSW Adjunct Instructor seemannr@ohsu.edu</p> <p>I will be online frequently throughout the quarter, including evenings and weekends. I will attempt to respond to any e-mail inquiries as soon as possible after we receive them.</p>
General Course Meeting Information	<p>This course meets Monday, September 29 through Sunday, December 12. The syllabus is structured so that you can easily navigate week by week through the course materials and assignments over the ten weeks. This is an interactive course with an emphasis on learning through reflection and use of assigned activities and exercises. Active participation in online discussions is an integral part of the overall learning experience.</p> <p>Two face-to-face (F2F) sessions will be held, one in the first week (Saturday, October 4, 9 AM to 2 PM) and the second in the 10th week (Saturday, December 6, 9AM to 2PM). Both F2F sessions will be held in CDRC 3200. Attendance at each F2F session is required unless a pre-arranged absence has been negotiated.</p>

The remainder of the coursework is offered online through Sakai. Weekly modules will begin on Monday of each week. Assignments are due at 11:55 pm Pacific Time on designated days.

Required Texts

Ibarra, H. (2004) *Working identity: Unconventional strategies for reinventing your career*. Harvard Business Review Press.
ISBN-10: 1591394139
ISBN-13: 978-1591394136

Additional materials will be available in Sakai as part of the Course Materials. Students are encouraged to keep copies of readings and links that they may want to use in the future as the materials will no longer be available once the course is complete.

Course Outcomes

Upon successful completion of this course, students will:

1. Define Ibarra’s concept of “Working Identity”
2. Name and describe a conventional (linear) model of career management
3. Name and describe the test-and-learn (circular) model of career management
4. List and describe nine of Ibarra’s unconventional career management strategies
5. Explain the importance and role of shifting connections and making sense of career narratives
6. Utilize Ibarra’s concepts of crafting experiments to increase one’s career management acumen.

Attendance Requirements

Attendance at the face-to-face sessions is required as is participation in the online component of the course. Students are expected to be present and participate in discussions in a professional and respectful manner. Failure to attend or participate in class may adversely affect your final grade. See the gradebook for details.

Grading Policy

Grades are based on the following criteria:

A	95-100%	B-	80-82%	D+	67-69%
A-	90-94%	C+	77-79%	D	63-67%
B+	87-89%	C	73-76%	D-	60-62%
B	83-86%	C-	70-72%	F	Below 60%

Grades will be based on scores as follows:

- 70% - Discussion forum
- 20% - Face-to-face session participation
- 10% - Final reflection paper

Graduate credit will be granted for a class grade of C or better, however a class grade below B is cause for serious concern.

Grades are due to the Registrar's Office on December 26. Students will find official grades posted in [SIS](#) by the following Friday. If at this time you do not see your grades in ISIS, please contact the Division at 503-346-0375.

Forums

You will have forum questions and/or assignments each week for online response. The effectiveness of the class relies on active participation in online discussions as well as the two face-to-face class sessions.

To earn full participation points in the forums, a good guideline is to post at least **1 substantive contribution to further an ongoing discussion thread on 2 out of 7 days each week** (i.e. 2 substantive posts and active in the "classroom" on at least 3 days). A posting that states "I agree" or something similar is not considered a substantive post.

Submissions

Your written assignments will be graded based on how well you have applied the course material and expressed yourself clearly and insightfully. Please refer to Sakai for specific assignment details.

Copyright Information

Every reasonable effort has been made to protect the copyright requirements of materials used in this course. Class participants are warned not to copy, audio, or videotape in violation of copyright laws. Journal articles will be kept on reserve at the library or online for student access. Copyright law does allow for making one personal copy of each article from the original article. This limit also applies to electronic sources.

To comply with the fair use doctrine of the US copyright law, Sakai course sites close three weeks after grades are posted with the Registrar. Please be sure to download all course material you wish to keep before this time.

Syllabus Changes & Retention

This syllabus is not to be considered a contract between the student and the School of Medicine. It is recognized that changes may be made as the need arises. Students are responsible for keeping a copy of the course syllabus for their records. *HOWEVER PLEASE NOTE: the course outline posted on Sakai will have the most up to date information.*

Student Access Our program is committed to all students achieving their potential. If you have a disability or think you may have a disability (physical, learning, hearing, vision, psychological) which may need a reasonable accommodation please contact Student Access at (503) 494-0082 or e-mail at studentaccess@ohsu.edu to discuss your needs.

You can also find more information [here](#). Because accommodations can take time to implement, it is important to have this discussion as soon as possible. All information regarding a student's disability is kept in accordance with relevant state and federal laws.

Inclement Weather Policy When the weather forecaster is calling for ice or snow, call the OHSU Alert Line, 503 494-9021, for information regarding weather conditions that may affect operations at OHSU. If classes are canceled or delayed, residents and students who have patient care responsibilities must meet those obligations. See this [website](#) for details. For more information specific to the Division, please visit our [website](#).

Academic Honesty Course participants are expected to maintain academic honesty in their course work. Participants should refrain from seeking past published solutions to any assignments. Literature and resources (including Internet resources) employed in fulfilling assignments must be cited. More information can be found online [here](#).

In an effort to uphold the principles and practice of academic honesty, faculty members at OHSU may use originality checking systems such as *Turnitin* to compare a student's submitted work against multiple sources. More information about Turnitin and plagiarism can be found online through [OHSU's Teaching & Learning Center](#).

Use of Sakai This course will have an online component, which can be accessed through Sakai, OHSU's online course management system. For any technical questions or if you need help logging in, please contact the Sakai Help Desk.

Hours:

Sakai Help Desk
Mon – Fri, 8 am – 10 pm
weekends 12 pm – 5 pm

Contact Information:

(Local) 503-494-7074
(Toll-free) 877-972-5249
email sakai@ohsu.edu

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