Installing/Licensing/Uninstall SPSS at OHSU

SPSS Statistics is a software package used for statistical analysis. It is available for OHSU students and employees for both work and personal computers. The software is licensed only for academic purposes. Please note this this program is also available for use on general computers in both the BICC and LRC.
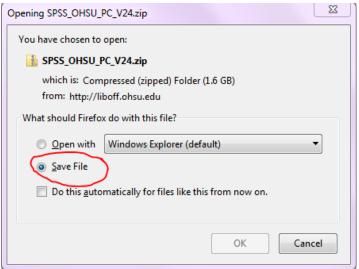
Please contact SPSS at 1-800-426-7378 for installation help and technical assistance.

A) SPSS Install for Windows 7 or Windows 10
B) SPSS License Renewal for Windows 7 or Windows 10
C) Uninstall Previous Version of SPSS for Windows 7 or Windows 10
D) SPSS Install for Mac
E) SPSS License Renewal for Mac
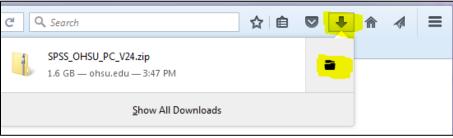F) Uninstall Previous Version of SPSS for Mac

A. SPSS Install for Windows 7 or Windows 10

Note: If you already have SPSS previous installed and are upgrading/reinstalling it is strongly recommended that you first do an uninstallation of any SPSS products on your computer. Please follow the Uninstall steps first to remove the program completely before installing new version.
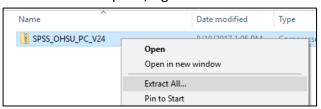
1. Download the latest available version of SPSS from the Library's website at http://www.ohsu.edu/xd/education/library/using/software.cfm

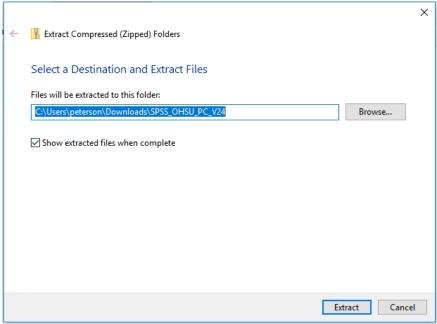2. Select Save File and click OK button:

3. Once downloaded, click on the download arrow at the very top of your Firefox browser and select "Open containing folder" icon (highlighted below). If you use other browsers, go to your download folder to locate this zip file.
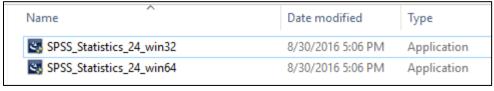
4. Locate the SPSS Zip file, right click and select **Extract All…**

5. Make sure **Show extracted files when completed** is checked and click **Extract**

6. In the extracted folder, *double-click* the installer ending in **win64** to install the 64-bit version. If you receive an error message, use the **win32** to install the 32-bit version.
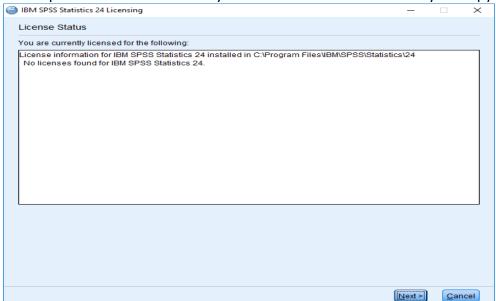

7. Follow the prompts and accept the license agreement to install SPSS.
   *Note: you need **Administrator privileges** on the machine to do the install. If you receive an error and you are on an OHSU computer, please contact the Help Desk at 503-494-2222. The Library cannot assist users with obtaining Administrator rights to a machine.*

8. Once done, open SPSS and click the **License Product** button if this is the first time SPSS is launched:

9. Once opened the wizard will tell you the current license status of your copy of SPSS

10. Click **Next** and make sure the option for *"Authorized user license"* is selected
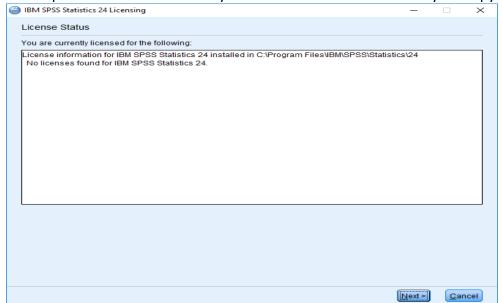

11. Click **Next** again.
12. Go back to the Library's software website under step #3 of SPSS at http://www.ohsu.edu/xd/education/library/using/software.cfm
13. Click on the authorization code link and copy the license number.
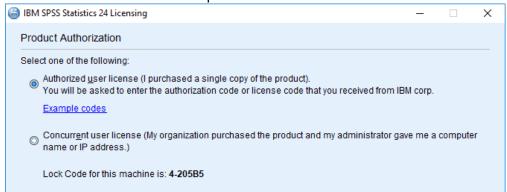14. Go back to the License Product screen and paste the license number.
15. Click OK.

B. SPSS License Renewal for Windows 7 or Windows 10

1. Licenses last for 1 year and are issued in October. The newest license code can be retrieved from the Library's software website under step #3 of SPSS at http://www.ohsu.edu/xd/education/library/using/software.cfm
2. Click on the newest authorization code link and copy the license number.
3. Open the *Authorization Wizard* by clicking the **Start** menu and searching for *"License Authorization Wizard"*

4. Once opened the wizard will tell you the current license status of your copy of SPSS
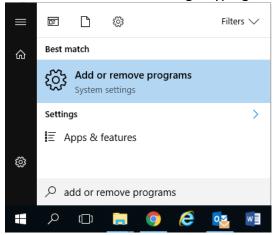

5. Click **Next** and make sure the option for *"Authorized user license"* is selected

6. Click **Next** again and follow the prompts to license SPSS. When asked for the authorization code, paste the license number you copied.
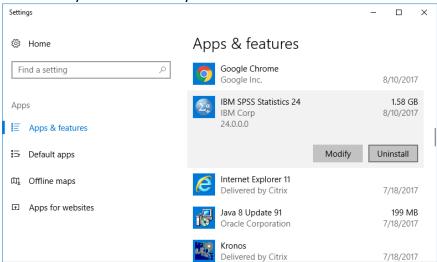
C. Uninstall Previous Version of SPSS for Windows 7 or Windows 10

1. Click the **Start** menu and begin typing *"Add or remove programs"*

2. Click *Add or Remove Programs*

3. Scroll until you find the entry for *IBM SPSS Statistics XX*

4. Click **Uninstall** and follow the prompts

D. SPSS Install for Mac

1. If you already have SPSS installed and are upgrading/reinstalling it is strongly recommended that you first do a full uninstall of any SPSS products on your computer. Please follow the steps to uninstall below.
2. You can download the latest available version of SPSS from the Library's website at http://www.ohsu.edu/xd/education/library/using/software.cfm
3. Once downloaded, *double-click* the DMG file to mount it on your desktop

4. Once mounted, *double-click* SPSSStatistics on your desktop

5. *Double-click* **SPSS_Statistics_Installer.app** and follow the prompts to install SPSS. Please note that you need Administrator privileges on the machine you are installing. If you are on an OHSU computer and need these rights please contact the HelpDesk at 4-2222. The Library cannot assist users with obtaining Administrator rights to a machine.

6. Once installed you will need to license your copy with the latest authorization code. Please follow the steps to license SPSS below.
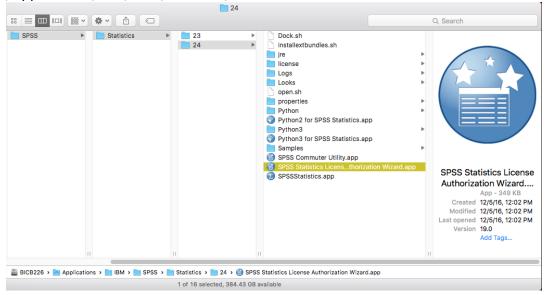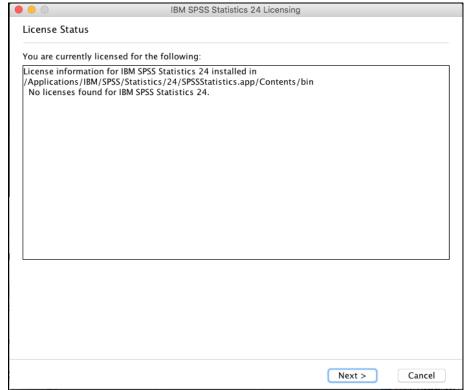
E. SPSS License Renewal for Mac

1. If this is the first time you have installed SPSS you will need to enter an authorization code to license it for use. Licenses last for 1 year and are issued in October. The newest license code can be retrieved from the Library's website at
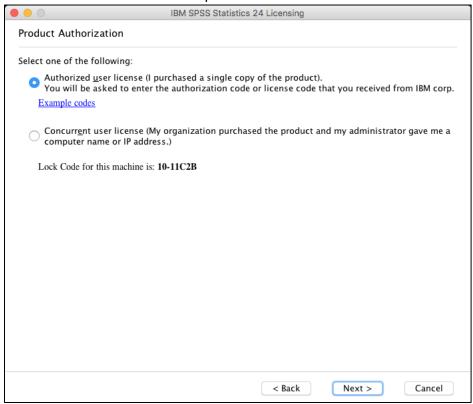   http://www.ohsu.edu/xd/education/library/using/software.cfm

2. To launch the *Authorization Wizard* go to where SPSS was installed (the default location is /Applications/IBM/SPSS/Statistics/XX and double click *SPSS Statistics License Authorization Wizard*

3. Once opened the wizard will tell you the current license status of your copy of SPSS

4. Click **Next** and make sure the option for *"Authorized user license"* is selected

5. Click **Next** again and follow the prompts to license SPSS. When asked for the authorization code, it is recommended to copy and paste the most recent code available from the Library's website at http://www.ohsu.edu/xd/education/library/using/software.cfm

F. Uninstall Previous Version of SPSS for Mac

1. Go to where SPSS is installed (the default location is /Applications/IBM/SPSS/Statistics/)
2. Drag the folder containing the version of SPSS you have installed (for instance "24") to the trash from this location. Empty the trash.
3. If you wish to do a complete uninstall please follow these instructions provided by IBM: http://www-01.ibm.com/support/docview.wss?uid=swg21698554