

OHSU Historical Collections & Archives – Service Fees

On-site access to Historical Collections & Archives is provided at no charge.

	OHSU Students, Employees, Volunteers	Visitors and the Public
Document camera scans – user operated	No charge	No charge
High-resolution scans	No charge	1-10 images: no charge \$10.00 per additional image
Audio-visual	Consult with HC&A staff	Consult with HC&A staff
Downloads from digital collections	No charge	No charge

Delivery Options

	OHSU Students, Employees, Volunteers	Visitors and the Public
Email, file share	No charge	No charge
Campus mail (audio-visual only)	No charge	n/a
U.S. mail (audio-visual only)	No charge	\$3.00
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Surcharges

	OHSU Students, Employees, Volunteers	Visitors and the Public
Rush fee (non-rush turnaround time is 1-2 weeks)	\$50.00	\$50.00
CD-ROM/DVD burning	No charge	Consult with HC&A staff

Publishing Rights

Publication requests must be submitted in writing. Researchers are responsible for determining the copyright status of HC&A materials and obtaining permission from copyright holders.

Academic and non-commercial enterprises: No charge	Commercial enterprises: \$150.00 per item
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Payment by cash or credit card (including phone orders) in U.S. funds or OHSU FAID/ALIAS

Contact: OHSU Historical Collections & Archives | hcaref@ohsu.edu | 503-494-5587