Tentative PEP Schedule for Spring 2008

Sponsored Projects Administration (SPA) is posting a preliminary schedule for Winter/Spring 2008 offerings in the Post-award Education Program (PEP), a series of 14 core courses on the fundamentals of post-award sponsored projects management.

The PEP curriculum consists of classes on key sponsored project management topics. Taught by experienced SPA personnel, these courses provide “department administrative staff” (including department effort coordinators, etc.) with a strong foundation in the essential elements to successfully manage their sponsored projects.

February
SPA 101

March
Cost Sharing & Effort Issues
Understanding Facilities and Administrative Costs
OMB Circulars

April
Post-award Activities I
Post-award Activities II
Clinical Trials I (pre-award)

May
Clinical Trials II (post-award)
Costing and Cost Transfers
Training Grants

June
Closeouts
Effort Reporting
Understanding the A-133 Audit

July
Fellowships

Each PEP course consists of a two-hour classroom session. Enrollment in most sessions is limited to 25 to allow for open discussion and one-on-one interaction.

Watch for email announcements publicizing exact class dates, times and locations, and opening classes to pre-registration. PEP classes are typically announced two to three weeks in advance.

Questions: Contact SPA Education, 503-494-9063 or spaedu@ohsu.edu