Welcome to...RAIN
(the meeting formerly known as SPIN)

Presented by: the folks in RDA, today's emcee is Dana Director
Date: October 21, 2010
• Intros
• Updates & timely information from the units:
  ✓ TTBD
  ✓ SPA
  ✓ RGC
  ✓ ORIO
  ✓ CTO
  o OCTRI
  ✓ CRBO
  o Research HR
  ✓ RFDS
  ✓ Office of the VPR
• Q & A
• TTBD: Technology Transfer & Business Development
TTBD turnaround times
• SPA: Sponsored Projects Administration
• Labor Distribution (LD) Queue Purge
  – Necessary for Oracle Release 12 (R12) conversion
  – All pending LD adjustments will be purged the week of December 6th (exact date TBA)

  – Note: This is not an effort reporting related purge, however the process will be the same.
• Revised Scheduled Disbursement Form
  – Removed social security # and address
  – Added vendor #, link to the Residency Status Information form
  – Added section to setup schedule for tuition/fees/health insurance based on answer to questions 1b and 2b
  – Form auto populates minimum tuition charge, can be overridden if necessary.
  – [http://www.ohsu.edu/xd/about/services/financial-services/forms/upload/ScheduledDisbursementsForm.xlsx](http://www.ohsu.edu/xd/about/services/financial-services/forms/upload/ScheduledDisbursementsForm.xlsx)
• SPA Staff update
  – Holly Fox, Award Revenue Analysis (ARA) Sr. Financial Analyst promoted to ARA Supervisor effective 10/25/10
  – Erik Rye, Quality Standards Coordinator has taken a position in the OHSU Medical Affairs/Quality Management department
• RGC: Research Grants & Contracts
• NIH Updates…
  
  – PD/PI Verification No Longer Necessary to Submit Final Invention Statements in eRA Commons Closeout Feature
    • (NOT-OD-11-012)
• NIH Updates, continued…

  — Revised Policy on Applicant Institution Responsibilities for Ensuring Just-in-Time Submissions are Accurate and Current Up to the Time of Award
    • (NOT-OD-10-120)
    • http://grants.nih.gov/grants/guide/notice-files/NOT-OD-10-120.html

  — Proposal Preparation Costs Allowable as a Direct Charge for Mentored Career Development Awards
    • (NOT-OD-11-002)
• ARRA funds and no cost extensions
OHSU COMMUNITY GIVING CAMPAIGN
IF YOU CHOOSE TO ACCEPT THIS MISSION....

NOVEMBER 8 – 22, 2010

1. Inform your colleagues.

2. Visit ozone.ohsu.edu/hr/communitygiving and decide where to direct your donation.

3. Complete and submit the online form to activate payroll deduction in 2011.

4. Feel good about the difference your gift will make in our community!
• ORIO: OHSU Research Integrity Office
• How to keep in touch with ORIO…

  – *IRB Notes* has moved to *Research News*
  – Research Integrity Web Pages
    • [http://www.ohsu.edu/xd/research/about/index.cfm](http://www.ohsu.edu/xd/research/about/index.cfm)
  – Research calendar
    • [http://www.ohsu.edu/xd/research/about/calendar.cfm](http://www.ohsu.edu/xd/research/about/calendar.cfm)
  – E-mail
• What’s going on in ORIO…
  – Presenters at New Employee Orientation (NEO)
  – IACUC training
  – IACUC policy review process improvements
IACUC POLICY FEEDBACK

We invite you to provide feedback on any of our policies in draft form. These policies have been reviewed by OHSU’s General Counsel, IACUC Advisory Council, IACUC Leadership and the Director of Research Communication & Development Services. Once finalized, these policies will be posted and in use by research staff and administrators.

There are three ways to send feedback:

1. Click on the policy link below, download it, and use tracked changes to add your comments and suggestions. Attach your edited document using the SEND FEEDBACK link next to the policy.

2. Click on the SEND FEEDBACK link to e-mail your comments in a memo-style format.

3. Attach all of your documents and/or comments in one email using the SEND GENERAL FEEDBACK link.

POLICIES UNDER REVIEW

Currently there are no policies under review.

GENERAL COMMENTS

Give us your general comments and suggestions about the policy development process! SEND GENERAL FEEDBACK!
• Questions? Concerns? Topics of interest?

– Nancy Kramer, ORIO Training Coordinator
– kramerna@ohsu.edu
– 503.494.7842
– ADP 125
• CTO: Clinical Trials Office
CTO: Darlene Kitterman

Clinical Trials Office

• Departing Principal Investigators
  – Why is it important for RDA to know a faculty member who is a principal investigator is leaving?
    • Human subject compliance
    • Contractual obligations
    • Grant recipient obligations

  – What do I do if I know a PI is leaving?
    • Tell SOMEONE in RDA
    • RDA implementing process that if any office alerted, will inform the rest
• Clinical Research Management System (CRMS) Functionality

- Clinical Trial Contracting
- Budgeting
- Subject tracking
- Billing review
- Invoice generation
- Compliance reporting
• CRMS: Out of Scope
  – Research data collection & management
  – Protocol design
  – Departmental scientific review committee management
  – Specimen management
  – Interfaces with clinical departmental databases
CTO: Darlene Kitterman

Clinical Trials Office

• CRMS: Benefits

– Expected benefits to researchers
  • Streamlined study start-up processes
  • More accurate budgets
  • Better financial tracking
  • Tools for study management
  • Easier IRB reporting

– Expected benefits to academic departments
  • Increased indirect cost recovery and departmental assessments
  • Fewer account deficits
  • Better management and oversight of departmental resources
  • Ability to forecast expenditures
  • Flexible and comprehensive reporting

– Expected benefits to OHSU
  • Increased indirect cost recovery
  • Increased compliance (billing, IRB, study conduct)
  • More efficient processes (contacting, award set-up, receivables management)
  • Improved ability to understand OHSU’s clinical research portfolio

RAIN: 10.21.2010
**CTO:**
Darlene Kitterman

**Clinical Trials Office**

- **CRMS Implementation**
  - Leadership

- **Timeline:**
  - Start 7/1/10
  - Duration 18 months

- **Status:**
  - RFP finalized, forwarding to vendors
  - Anticipate vendor selected 12/10
- Help The CRMS Be Successful
  - Participate!
    - Vendor selection
    - Requirements gathering
    - Testing
• CRBO: Clinical Research Billing Office
• New staff
  – Dena Clawson – Clinical Research Billing Specialist
  – Kristin Pattee – Clinical Research Coverage Analyst
  – One additional FTE remains to be filled

• New Clinical Research Billing Schedule
  – Available now for use with new submissions within the IRQ
  – Mandatory starting 12/1/10 for new submissions
• What’s new about the billing schedule?
  – All clinical services must be listed, even if they will be paid by the study or provided for free
  – Services should be coded according to who will be billed:
    • RES if billed to Research Industrial Account
    • INS if billed to insurance or the patient
    • NC if provided free (device, drug, etc.) or performed at no charge
• Where can I find out more information?
  – IRB website: http://www.ohsu.edu/xd/research/about/integrity/irb/index.cfm
  – Town Hall Meeting on 11/15/10 in UHS 8B60 from 11:00 – 12:00 p.m.
  – New web page: http://www.ohsu.edu/xd/research/about/integrity/irb/clinical-research-billing.cfm
  – Call the CRBO at 4-8586
• RFDS: Research Funding & Development Services
• T32 centralization

  – Allison Fryer, Mary Stenzel-Poore, Elaine Rowzee, Rachel Dresbeck, Nancy Clark, Kathy Shinall

  – Resources for common reports
    – Sources for data
    – Sample T32s
    – What else?
Training in the Responsible Conduct of Research: 3 myths

- Faculty must take classes. This is a myth!
- Faculty must participate 8 hrs/year. This is another myth!
- If someone took CONJ 650 already, they still have to take it again. You guessed it: a myth!

Reality:

- Faculty must participate in training during the duration of the grant.
- Trainees should have about 8
- Ideal…minimum plus.
• Office of the VPR: Vice President for Research
Office of the VPR
Dana Director

• RAIN e-mail address & appointments
  – rain@ohsu.edu
    • FROM RAIN: meeting appointments, information, meeting reminders, post-meeting links, etc.
    • TO RAIN: your agenda items, questions, comments, feedback

• Links, PPTs – where to find them
  – Research Administration gateway:
    • http://www.ohsu.edu/xd/research/administration/index.cfm
Wrap Up
Everyone

Q & A

Next Meeting: November 18, 9:30 AM