

Limited Submissions

Many private foundations and other funding organizations restrict the number of proposals they will accept from an institution. This type of opportunity is called a "Limited Submission." OHSU has established a process to handle limited submissions that ensures multiple investigators do not apply for the same grant.

The limited submission process at OHSU

When the sponsor restricts the number of applications or proposals an organization can submit to the agency (typically only 1-2 applications), OHSU must choose which applications to submit on behalf of the university. Applications are reviewed by the OHSU Limited Submissions Committee (13 senior scientists from various schools & departments at OHSU) and organized through the Office of the Vice President of Research by Research Funding & Development Services. Keep in mind that limited submission clearance and OHSU Foundation Clearance are two different processes. However, many grants that are limited submission also require OHSU Foundation Clearance.

How do I know if a grant is a limited submission?

If you're considering applying for a grant, be sure to check the eligibility criteria. Many foundation grants and large institutional awards limit the number of applicants. Always check the eligibility field in the OHSU Funding Opportunities Database (<http://ozone.ohsu.edu/research/rda/funding/report.shell.php>). If an opportunity is limited submission it will be clearly marked. If you have any questions, or find an opportunity not listed in the database, please contact funding@ohsu.edu.

How do I submit a limited submission application for consideration?

- **Determine internal deadline:** In the OHSU Funding Opportunities Database and Funding Alerts newsletter, we list two deadlines: an internal review deadline and an external, sponsor agency deadline.
- **Submit a brief application for review by the internal deadline.** This process has been designed to be as simple as possible. It includes only materials that would be included in the external application. Interested candidates should complete the online Limited Submission Grants Form (<http://ozone.ohsu.edu/research/rda/funding/lmsubform.php>). This online form provides basic information for the review and selection process. Attach the following materials to your form:
 - **Curriculum vitae (CV)**
 - **1-5 page summary of your research proposal** - This document can be written in NIH-style but should be readable by a group of educated interdisciplinary scientists. Avoid using jargon and assume that no reviewers are specialists in your field.
 - **1 Letter of support/recommendation** from a department head, chair, mentor or other appropriate person. In many cases, this letter is optional, but the review committee finds letters *very* helpful. The letter should detail your strengths and can be used in your full application, if you are selected to submit.

All of these materials can be submitted via the online Limited Submission Grants Form. If you have any questions on the limited submission grants process please e-mail Research Funding & Development Services (funding@ohsu.edu) or call 503-494-2848.

Contact Information

Research Funding & Development Services

email: funding@ohsu.edu

call: 503.494.2848

<http://www.ohsu.edu/xd/research/administration/research-funding-development/>

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OHSU FOUNDATION

OHSU Foundation Tracking & Clearance

The OHSU Foundation requires that all investigators receive permission before applying to any private funding source, including grant proposal applications for disease-related organizations such as the American Heart Association and the Robert Woods Johnson Foundation. The purpose of the OHSU Foundation clearance process is to coordinate OHSU's fundraising efforts, so that we maximize the available resources. Clearance from the OHSU Foundation helps to ensure that OHSU's faculty members have the best chances of being awarded grants and not being excluded from competition because of institutional miscommunication. The OHSU Foundation tracking and clearance process allows us to honor the guidelines of private foundations interested in making gifts and grants to OHSU. It ensures that only one investigator—the one who has been granted clearance—can approach a foundation at a given time. Many private foundations, unlike the NIH, will only consider one request from OHSU at a time, and we are responsible for making sure that such policies are respected. The clearance process also gives us the opportunity to provide OHSU faculty and staff with additional information that we may have about the foundation in an effort to help an investigator successfully secure an award.

Clearance Request & Proposal Tracking Form: <http://www.ohsu.edu/xd/research/administration/research-funding-development/funding-portal/foundation-funding/clearance-tracking.cfm>

President's List

Many of the largest private grant-makers and corporations in the Pacific Northwest and beyond are on the OHSU President's List, which means that they are reserved for top institutional priorities as defined by the OHSU President and other senior leadership. **The OHSU Foundation requires that faculty and staff not make an independent approach to these foundations or corporations without submitting a request for clearance.** If you have any questions, please contact Bonnie Schade (schadeb@ohsu.edu) at the OHSU Foundation.

Foundation President's List

The Paul G. Allen Family Foundation
Lance Armstrong Foundation
The Collins Foundation
The Ford Foundation
The Ford Family Foundation
The Bill & Melinda Gates Foundation
John A. Hartford Foundation
The William Randolph Hearst Foundations
The William and Flora Hewlett Foundation
The JELD-WEN Foundation
The W. M. Keck Foundation
The W.K. Kellogg Foundation
The Kresge Foundation
Josiah Macy Foundation
The Maybelle Clark Macdonald Fund
The Meyer Memorial Trust
The James F. and Marion L. Miller Foundation
The M.J. Murdock Charitable Trust
The David and Lucile Packard Foundation
Harold & Arlene Schnitzer CARE Foundation
Spirit Mountain Community Fund
The Ann and Bill Swindells Charitable Trust

Corporate President's List

A-dec, Inc.
Cook Group Incorporated
Costco Wholesale Corporation
Credit Union Association of Oregon and any member CU
Hoffman Corporation
Intel Corporation
JELD-WEN
Mentor Graphics Corporation
Nike, Inc.
The ODC Companies
Precision Castparts Corp.
Roseburg Forest Products
Schnitzer Investment Corp.
Standard Insurance Company
Unified Grocers, Inc.
Wells Fargo

Limited submission grants with upcoming internal deadlines

The following limited submission funding opportunities have an internal OHSU deadline or external (agency) deadline in Winter & Spring 2011. These awards limit the number of candidates that can apply from OHSU and therefore require internal coordination. Opportunities noted at Limited Submission Review require institutional review and selection through the Office of the Vice President for Research. Opportunities noted as Limited Submission at School/Department Level require coordination through your department chair, division head or dean. See each opportunity for specific details.

If you intend to apply for any of the opportunities noted as requiring Limited Submission Review, please complete the online [limited submission application](#) by the internal deadline listed for that opportunity. Opportunities that are noted as Limited Submission at the School/Department level are not submitted to the Office of the Vice President for Research, but must be coordinated by your department/division or school, depending on the opportunity.

All of the following *private foundation* opportunities require **OHSU Foundation clearance**, unless otherwise indicated. Please complete the [OHSU Foundation Proposal Tracking & Clearance Form](#) before the grant deadline.

Deadline	Title, Amount, Research focus	Sponsor	Internal Coordination
Internal: February 18, 2011 External: April 1, 2011	Reprogramming the Cancer Cell \$100,000 per year for two years Differentiation therapy of cancer	Samuel Waxman Cancer Research Foundation	Limited Submission Review OHSU Foundation Clearance
Internal: February 18, 2011 External: April 15, 2011	Superfund Hazardous Substance Research and Training Program (P42) \$1.8 million per year for up to four years Health and hazardous substances	DHHS NIH National Institute of Environmental Health Sciences	Limited Submission Review
Internal: March 18, 2011 External: May 10, 2011	International Research Ethics Education and Curriculum Development Award (R25) \$230,000 per year for five years Training in international research ethics	DHHS NIH	Limited Submission Review
Internal: March 18, 2011 External: May 13, 2011	Mentored Clinical Scientist Development Program Award (K12) \$1.13 million per year for five years. Training in clinical vision research	DHHS NIH National Eye Institute	Limited Submission Review
Internal: April 22, 2011 External: June 14, 2011	Centers for AIDS Research and Developmental Centers for AIDS Research (P30) Varies HIV/AIDS	DHHS NIH	Limited Submission Review
Internal: April 22, 2011 External: June 15, 2011	Grants \$10,000 to \$50,000 for one year. Children with disabilities and the uninsured	CVS Caremark Charitable Trust	Limited Submission Review OHSU Foundation Clearance
Internal: May 6, 2011 External: June 28, 2011	Chemistry Research Instrumentation and Facilities: Departmental Multi-User Instrumentation Up to \$500,000 total for three years Instrumentation for chemical scientists	National Science Foundation	Limited Submission Review

Please direct any questions to funding@ohsu.edu.