

Limited Submissions

Grants That Require Internal Coordination

Many private foundations and other funding organizations restrict the number of proposals they will accept from an institution. OHSU has therefore established processes to coordinate applications for these proposals. These processes are in place for your protection - they ensure that multiple investigators do not apply for the same grant when the agency they are applying to will accept only one application.

Definition of a Limited Submission grant

A grant is a limited submission when the sponsor restricts the number of applications or proposals an organization such as OHSU can submit to the agency (typically only 1-2 applications). When this occurs, OHSU must choose a specified number of applications to submit on behalf of the university. **Note that limited submission clearance and [OHSU Foundation Clearance](#) are two different processes.** However, most grants that are limited submission also require OHSU Foundation Clearance.

How do I know if a grant is a limited submission?

The eligibility criteria usually tell you if an application is a limited submission. If you are looking at the [OHSU Funding Opportunities Database](#), this requirement is denoted in the far right "Internal Coordination Required" column.

How do I submit a limited submission application for consideration?

- Determine the deadline in the OHSU Funding Opportunities Database. There are two deadlines: an internal review deadline and an external, sponsor agency deadline. The deadline column indicates both.
- Submit a shortened or modified version of the application for institutional review. This process has been designed to be as simple as possible and includes only materials that you would be submitting normally. Interested candidates should complete the online [Limited Submission Grants Form](#). This online form provides basic information for the review and selection process. To this form you will attach the following materials:
 - **Curriculum vita (CV)**
 - **1-5 page summary of candidate's research proposal** - This document can be written in NIH-style but should be written in a manner readable by a group of educated interdisciplinary scientists. Avoid using jargon and assume that no reviewers are specialists in your field.
 - **1 Letter of support/recommendation** from a department head, chair, mentor or other appropriate person. In many cases, this letter is optional, but the review committee finds letters helpful. The letter should detail your strengths and can be used in your full application, if selected to submit.

All of these materials can be submitted via the online [Limited Submission Grants Form](#). If you have any questions on the limited submission grants process please e-mail [Research Funding & Development Services \(funding@ohsu.edu\)](mailto:funding@ohsu.edu) or call 503-494-2848.

- Applications are reviewed by the OHSU Limited Submissions Committee (13 senior scientists from various schools & departments at OHSU) and organized through the Office of the Vice President of Research by [Research Funding & Development Services](#).

[Current Limited Submission Opportunities](#)

Contact Information

Research Funding & Development Services

email: funding@ohsu.edu

call: 503.494.2848

<http://www.ohsu.edu/xd/research/administration/research-funding-development/>

Rachel Dresbeck, PhD, Director, Research Communication & Development Services

Amanda Horton, Program Manager, Research Funding & Development Services

OHSU FOUNDATION

OHSU Foundation Tracking & Clearance

The OHSU Foundation requires that all investigators receive permission before applying to any private funding source, including grant proposal applications for disease-related organizations such as the American Heart Association and the Robert Wood Johnson Foundation. The purpose of the OHSU Foundation clearance process is to coordinate OHSU's fundraising efforts, so that we maximize the available resources. Clearance from the OHSU Foundation helps to ensure that OHSU's faculty members have the best chances of being awarded grants and not being excluded from competition because of institutional miscommunication. The OHSU Foundation tracking and clearance process allows us to honor the guidelines of private foundations interested in making gifts and grants to OHSU. It ensures that only one investigator - the one who has been granted clearance - can approach a foundation at a given time. Most private foundations, unlike the NIH, will only consider one request from OHSU at a time, and we are responsible for making sure that such policies are respected. The clearance process also gives us the opportunity to provide OHSU faculty and staff with additional information that we may have about the foundation in an effort to help an investigator successfully secure an award.

If you are interested in applying for funding from a private foundation, corporation, individual or other private party, you must complete a [Clearance Request & Proposal Tracking Form](#) before submitting a proposal. Please note that the clearance form must be submitted prior to submission of an LOI or formal contact with a private foundation. Confused? Look at an example [Clearance Request & Proposal Tracking Form](#).

If you have any questions, please contact [Sami Jarrah](#) in the OHSU Foundation's Office of Foundation Relations.

President's List

Many of the largest private grant-makers in the Pacific Northwest and beyond are on the OHSU President's List, which means that they are reserved for top institutional priorities as defined by the OHSU President and other senior administrators. **The OHSU Foundation requires that faculty and staff not make an independent approach to these foundations.** This list includes the following funding sources:

- The Paul G. Allen Family Foundation
- Lance Armstrong Foundation
- The Collins Foundation
- The Ford Foundation
- The Ford Family Foundation
- The Bill & Melinda Gates Foundation
- John A. Hartford Foundation
- The William Randolph Hearst Foundations
- The William and Flora Hewlett Foundation
- The JELD-WEN Foundation
- The W. M. Keck Foundation
- The W.K. Kellogg Foundation
- The Kresge Foundation
- Josiah Macy Foundation
- The Maybelle Clark Macdonald Fund
- The Meyer Memorial Trust
- The James F. and Marion L. Miller Foundation
- The M.J. Murdock Charitable Trust
- The David and Lucile Packard Foundation
- Harold & Arlene Schnitzer CARE Foundation
- Spirit Mountain Community Fund
- The Ann and Bill Swindells Charitable Trust

If you have any questions, please contact [Cathy Kemmerer](#) at the OHSU Foundation.

Limited submission grants with April, May, June 2010 internal deadlines

The following limited submission funding opportunities have an internal OHSU deadline or external (agency) deadline in April, May & June 2010. These awards limit the number of candidates that can apply from OHSU and therefore require internal coordination. Opportunities noted at Limited Submission Review require institutional review and selection through the Office of the Vice President for Research. Opportunities noted as Limited Submission at School/Department Level require coordination through your department chair, division head or dean. See each opportunity for specific details.

If you intend to apply for any of the opportunities noted as requiring Limited Submission Review, please complete the online [limited submission application](#) by the internal deadline listed for that opportunity. Opportunities that are noted as Limited Submission at the School/Department level are not submitted to the Office of the Vice President for Research, but must be coordinated by your department/division or school, depending on the opportunity.

All of the following *private foundation* opportunities require **OHSU Foundation clearance**, unless otherwise indicated. Please complete the OHSU Foundation Proposal Tracking & Clearance Form <http://www.ohsu.edu/research/rda/forms.shtml> before the grant deadline.

Deadline	Title, Amount, Research focus	Sponsor	Internal Coordination
Internal: April 23, 2010 External: June 4, 2010	Translational Grants \$200,000 per year for three years Clinical and pre-clinical cancer research	V Foundation for Cancer Research	Limited Submission Review OHSU Foundation Clearance
Internal: April 23, 2010 External: June 4, 2010	Leukemia Grants \$250,000 per year for three years Leukemia research	V Foundation for Cancer Research	Limited Submission Review OHSU Foundation Clearance
Internal: April 23, 2010 External: June 15, 2010	Centers for AIDS Research: D-CFAR, CFAR (P30) Varies HIV/AIDS research	DHHS NIH National Center for Complementary & Alternative Medicine	Limited Submission Review
Internal: May 7, 2010 External: June 21, 2010	Major Instrumentation Projects Grant Amount varies Major instrumentation	National Science Foundation (NSF)	Limited Submission Review
Internal: May 7, 2010 External: June 24, 2010	Chemistry Research Instrumentation and Facilities: Departmental Multi-User Information (CRIF:MU) \$500,000 total for three years Materials acquisition	National Science Foundation (NSF)	Limited Submission Review
Internal: May 14, 2010 External: June 30, 2010	Research Grant \$50,000 for one year Cancer research	Doctors Cancer Foundation	Limited Submission Review OHSU Foundation Clearance
Internal: May 28, 2010 External: July 23, 2010	Improvements to Biological Research Collections (BRC) Amount varies Biological Resources curation and management	National Science Foundation (NSF)	Limited Submission Review
Internal: 6/18/2010 External: 8/06/2010	V Scholar Program \$200,000 total Laboratory and translational cancer research	V Foundation for Cancer Research	Limited Submission Review OHSU Foundation Clearance
Internal: 6/18/2010 External: 8/13/2010	Centers of Excellence for Research on Complementary/Alternative Medicine (CAM) [CERC] for Pain (P01) \$1.25 million per year CAM, chronic pain	DHHS NIH Natl Ctr for Complementary & Alt Med	Limited Submission Review
Internal: 6/25/2010 External: 8/20/2010	St. Baldrick's Foundation - Infrastructure Grants Up to \$50,000 Pediatric oncology	St. Baldrick's Foundation	Limited Submission Review OHSU Foundation Clearance

Please direct any questions to funding@ohsu.edu.