



Subaward/Contract Account Continuation Request

Use for modification of an existing OGA account when an incoming subaward or contract will be amended to add additional funds and/or additional time but the amendment has not yet been executed.

The PI and/or department are responsible for follow-up with the sponsor to initiate amendment to the agreement.

This form should only be used for incoming subawards or contracts. To extend time on a grant, use the [No Cost Extension Request form](#).

Indicate the expected action of the amendment

Add additional time and money - Setup of a new OGA project/budget period on a continuing award

Add additional time only - Extend end date only on an existing subaward (no additional funds expected)

REQUIRED - Unrestricted, non-sponsored account string to transfer charges to in the event an award is not funded (PDAs cannot be used): _____

Current OGA Project #: _____ Current OGA Award #: _____

Current Project End Date: _____ Current Award End Date: _____

Proposed Project/Award End Date: _____

PI Name: _____ Dept Contact Name: _____

Certifications and Approvals:

Signatures by the PI and Chair or Designee indicate a guarantee that the cost will be absorbed by the department if an award is not extended.

Principal Investigator Date

OPAM Date

Chair or Designee Date